

APPLICATION FOR CERTIFICATION OF MANUFACTURER

Year month date

To The President Director of PT Mutuagung Lestari

Address

Name of Applicant

Name of Representative

, President Director / Dir / MD

We, under the provision of Article 19-3 paragraph 1, hereby, make an application as follows, agreeing to the contents described back side of this application, because we intent to obtain a certification as to what we indicate the grading.

1. Name of factory, location and name of responsible person				
2. The kinds and classification of the agricultural and forestry products intended to obtaining grading	Category			
	Item	1. 2. 3.		
3. The estimated quantity of output and the estimated volume of graded products and the estimated volume of products indicated the grading one year, after the submission of such certification	Item	The estimated quantity of production	The estimated volume of exported products	The estimated volume of JAS graded products
	1.	m ³	m ³	m ³
4. Factory lay out and machineries and equipments	Attached			
5. Content of each item described in technical standard of grading	Attached			

APPLICATION FOR CERTIFICATION OF MANUFACTURER
6. Quality Control Facilities (for Plywood)

Name of factory :

Item	Volume	Reference	Capacity	Accuracy	Calibration interval
Shear test machine					
Water bath					
Oven					
Vacuum Pressure machine					
Steaming test machine					
pH paper					
pH meter					
Spectrophotometer					
Gas Chromatograph					
Glassware					
Stabilizer Dryer					
Bending Stiffness equipment					
Flat tension machine	-				
Low Temperature Stabilizer	-				

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Item	Volume	Reference	Capacity	Accuracy	Calibration interval
Bending machine	-	-			
Panel Shear test	-	-			
Caliper					
Micrometer					
Scale tape					
MC meter					
Scale Loup					
Dial Gauge					
Desicator					
Mini Hot Press					
Viscometer					
Chemical Balance					
Top Loading Balance					
Thermocouple					

DOKUMEN MILIK PT MUTUAGUNG LESTARI
Dilarang Dickey dan Diperbanyak Tanpa Izin

APPLICATION FOR CERTIFICATION OF MANUFACTURER

Attached sheet 1

Working Experience of Person in Charge of The Quality Management

Name of the factory
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Name and address	Name	
	Address	
Working Experience	<p>Job Description :</p> <p>Monitoring and controlling each step/section of JAS production process in order to ensure that the process was made conforming to its process standard</p>	

Noted : Especially for the plywood, above job experience should noted in detail

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Attached sheet 2

Working Experience of Person Responsible in Quality Control

Name of the factory
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Name and address	Name			
	Address			
Organization for Seminar				
Completed seminar	yy/mm /dd	Seminar Completed No.	Q	
Working Experience	Job Description :			
	<ol style="list-style-type: none"> 1. Planning and execution of quality management (including management of subcontract (referring to the cases that orders for a part of products manufacturing, testing for in-process inspection or facility maintenance are place with outside subcontractors)) 2. Establishment, confirmation, revision and repeal of its in-house regulation 3. Promotion of education and training concerning to quality management 4. Taking necessary measures devised to deal with the disorders or claims arisen in the process of production and providing appropriate guidance and advice 			

Note : Especially for the plywood, above job experience should noted in detail

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Attached sheet 3

Person in Charge of Surface Quality Inspection

Name of the factory
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Name	Category and Item	Plywood
Seminar Organization Seminar Certificate		
No. _____	Certificate date	Year month day

Name	Category and Item	Plywood
Seminar Organization Seminar Certificate		
No. _____	Certificate date	Year month day

Name	Category and Item	Plywood
Seminar Organization Seminar Certificate		
No. _____	Certificate date	Year month day

Job : Conducting inspection on surface quality of JAS product and report the result to person in charge of grading

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Attached sheet 4

Working Experience of JAS Grader

Name of the factory
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Name and address	Name			
	Address			
Organization for Seminar				
Completed seminar	yy / mm / dd	Seminar Completed No.	G	
Working Experience	<p>Job Description :</p> <ol style="list-style-type: none"> 1. Extraction of Sample 2. Consignment of testing 3. Marking of the grade 4. After grading; Loading and Treatment of the lot 5. Recording and stocking 6. Recording of complaint that may arisen 7. Internal Audit 8. Proper conduct with RCO/RFCO like traceability and so forth 			
	<p>Note : Person in charge of grading above has completed seminar on Grading Technique for Concrete Form Plywood on..... Certificate Number :</p>			

Noted : Especially for the plywood, above job experience should noted in detail

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Attached sheet 5

List of JAS Internal Auditor

Name of the factory
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NO.	NAME	POSITION	DIVISION

Job : Conducting JAS internal audit and report the result to PIC of JAS Internal Audit

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Attached sheet 6

Organization Structure and The Member

Name of the factory
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Men	Persons
Women	Persons
Total	Persons

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Attached sheet 7

Lay out of the Factory, Machineries and other Facilities

Name of the factory
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1. Lay out of Factory of
2. Lay out of Machinery of
3. Lay out of Laboratory of

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LIST OF MACHINE (plywood, for example)
1. ROTARY LATHE

No.	Width (ft)	Brand/Mark	Model/Type	Made in	Production date (Y,M,D)	Installation date (Y/M/D)	Remark
1							
2							
3							
4							
5							

2. DRYER

No.	Brand /Mark	Sec-tion	Decks	Model/Type	Made in	Production date (Y,M,D)	Installation date (Y/M/D)	Remark
1								
2								
3								
4								
5								

3. FACE COMPOSSER

No.	Width (ft)	Brand/Mark	Model/Type	Made in	Production date (Y,M,D)	Installation date (Y/M/D)	Remark
1							
2							

4. CORE BUILDER

No.	Width (ft)	Brand/Mark	Model/Type	Made in	Production date (Y,M,D)	Installation date (Y/M/D)	Remark
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

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5. GLUE SPREADER

No.	Width (ft)	Brand/Mark	Model / Type	Made in	Production date (Y / M / D)	Installation date (Y / M / D)	Remark
1.							
2.							
3.							
4.							
5.							

6. COLD PRESS

No.	Plat Size (cm)	Brand/Mark	Model / Type	Made in	Production date (Y / M / D)	Installation date (Y / M / D)	Remark
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

7. HOT PRESS

No.	Plat Size (cm)	Brand/Mark	Model / Type	Made in	Production date (Y / M / D)	Installation date (Y / M / D)	Remark
1.							
2.							
3.							
4.							

8. DOUBLE SAW

No.	Brand/Mark	Model / Type	Made in	Production date (Y / M / D)	Installation date (Y / M / D)	Remark
1.						
2.						

9. SANDER

No.	Brand/Mark	Model / Type	Made in	Production date (Y / M / D)	Installation date (Y / M / D)	Remark
1.						
2.						

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Attached sheet 8

Quality Control Standard

Name of the factory
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Standard for quality control (production flow chart, quality control standard, standard for processing and standard for product)

Attached

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Attached sheet 9

Actual Condition for Quality Control

Name of the factory
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All kind of data consent to Quality Control standard (Chart of machine, computer data)

Attached

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Attached sheet 10

Grading Standard

Name of the factory
---------------------	-------

Standard for grading (including contract with Third Testing Organization)

Attached

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Attached sheet 11

QC Implementation

Name of the factory
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Attached

- QC Implementation
- Internal Audit
- Audit Regulation
- Handling of Non Conformity Product
- Handling of Customer Claim / Complaint