

Roundtable on Sustainable Palm Oil Certification
RSPO

[✓] Re-Certification

Name of Management : **Blang Simpo Palm Oil Mill – PT Perkasa Subur Sakti**
 Organisation : **Subsidiary of Sime Darby Plantation Bhd.**
 Plantation Name : **PT Padang Palma Permai: Blang Simpo-01 Estate, Blang Simpo-02 Estate and Tamiang Estate**
 PT Perkebunan Sri Kuala: Batang Ara Estate
 Location : **Village of Tualang Pateng, Sub District of Peureulak Timur, District of Aceh Timur, Province of Aceh, Indonesia**
 Certificate Code : **MUTU-RSPO/026**
 Date of Certificate Issue : 19 September 2018 Date of License Issue : 19 September 2018
 Date of Certificate Expiry : 02 May 2023 Date of License Expiry : 02 May 2019

Assessment	Assessment Date	PT. Mutuagung Lestari Auditor	Reviewed by	Approved by
RC	23 – 27 April 2018	Yuniar Mitikauji (Lead Auditor Witnessed), Ardiansyah (Lead Auditor Witnessing), Mahmud Firdaus, Leonada, Radityo Puspanjana.	Ganapathy Ramasamy	Octo HPN Nainggolan

Assessment	Approved by MUTUAGUNG LESTARI on:
RC	19 September 2018

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Figure 1. Location Map of Blang Simpo Estate and Blang Simpo POM

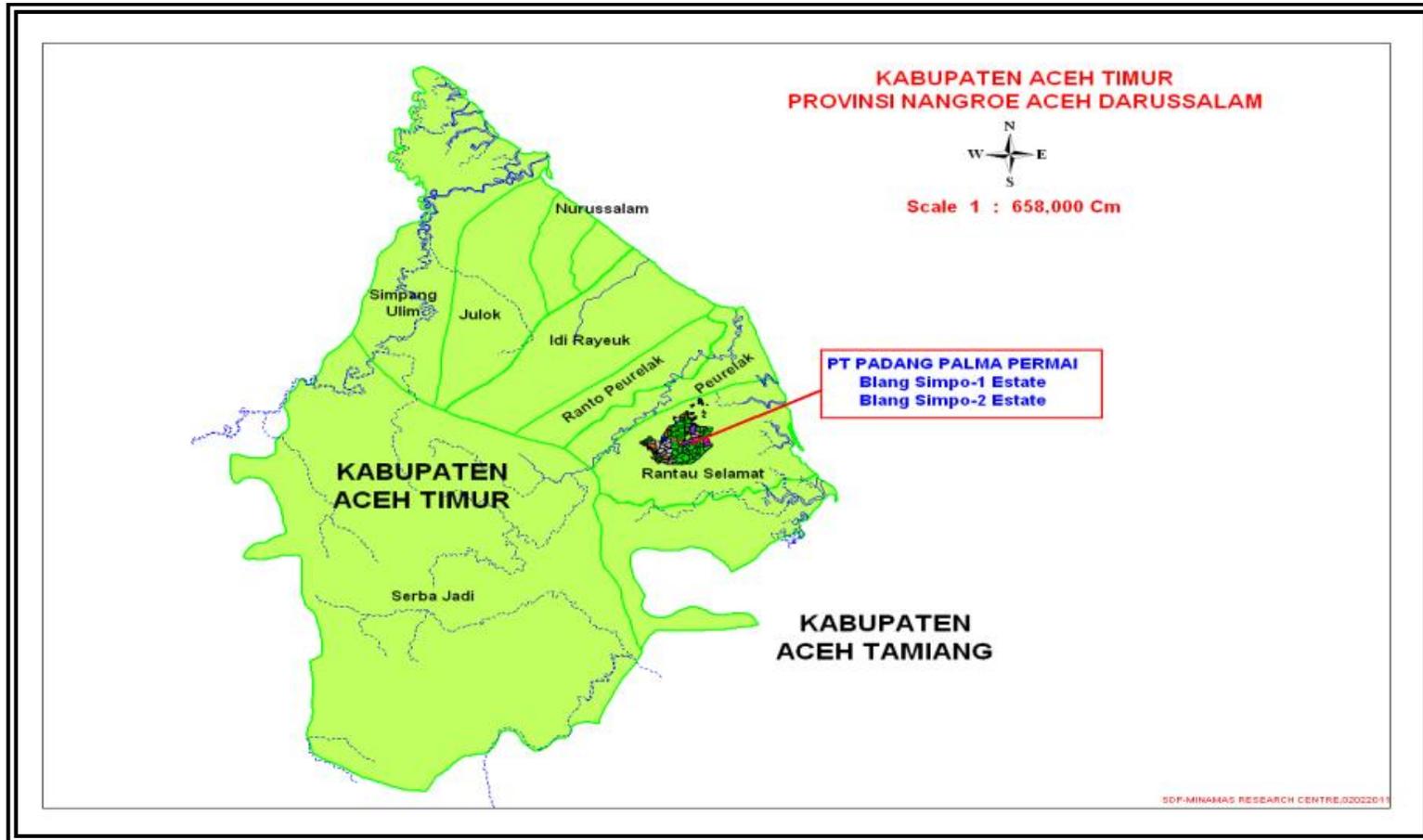


Figure 3. Operational Map of Blang Simpo Factory dan Blang Simpo Estate

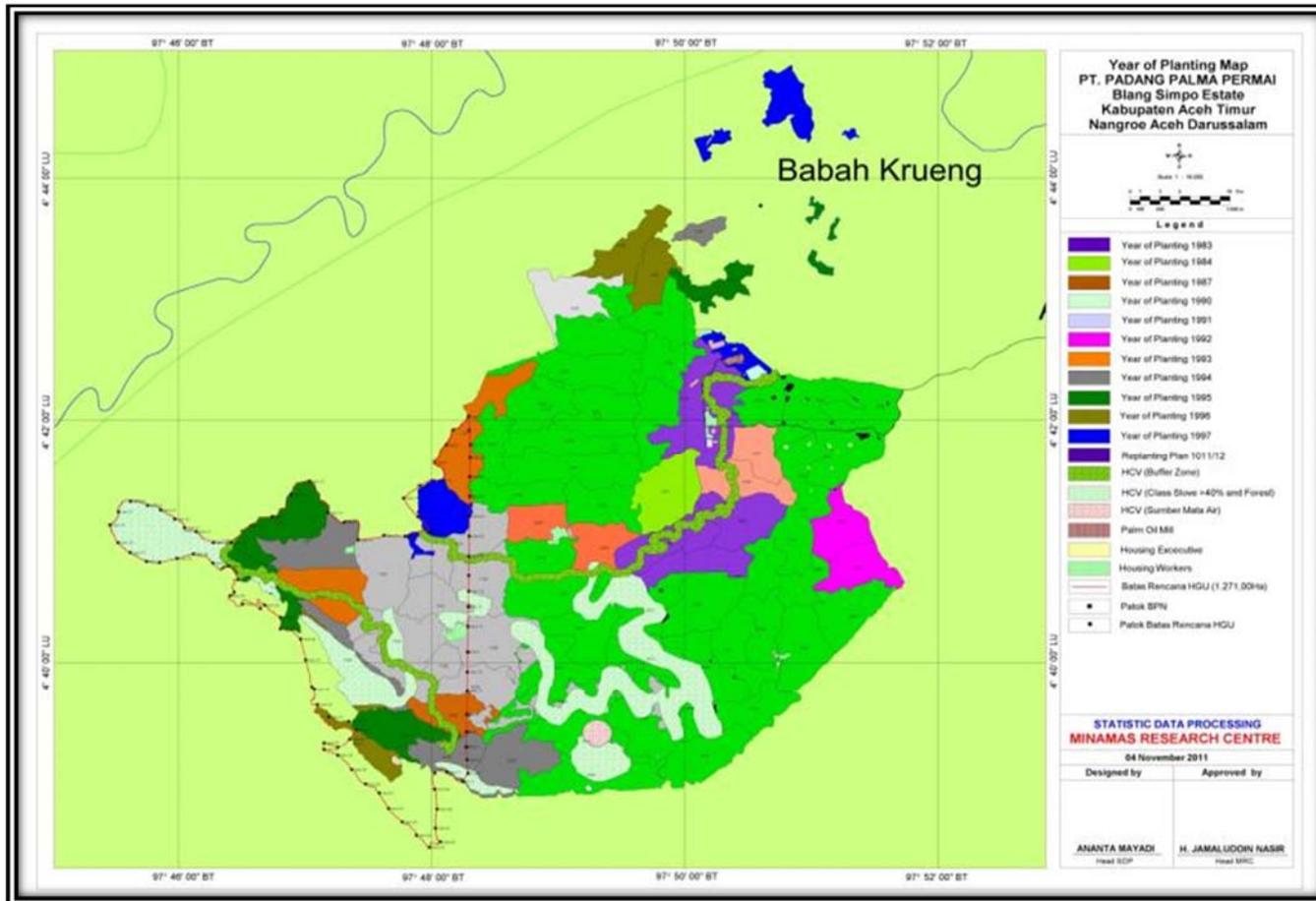
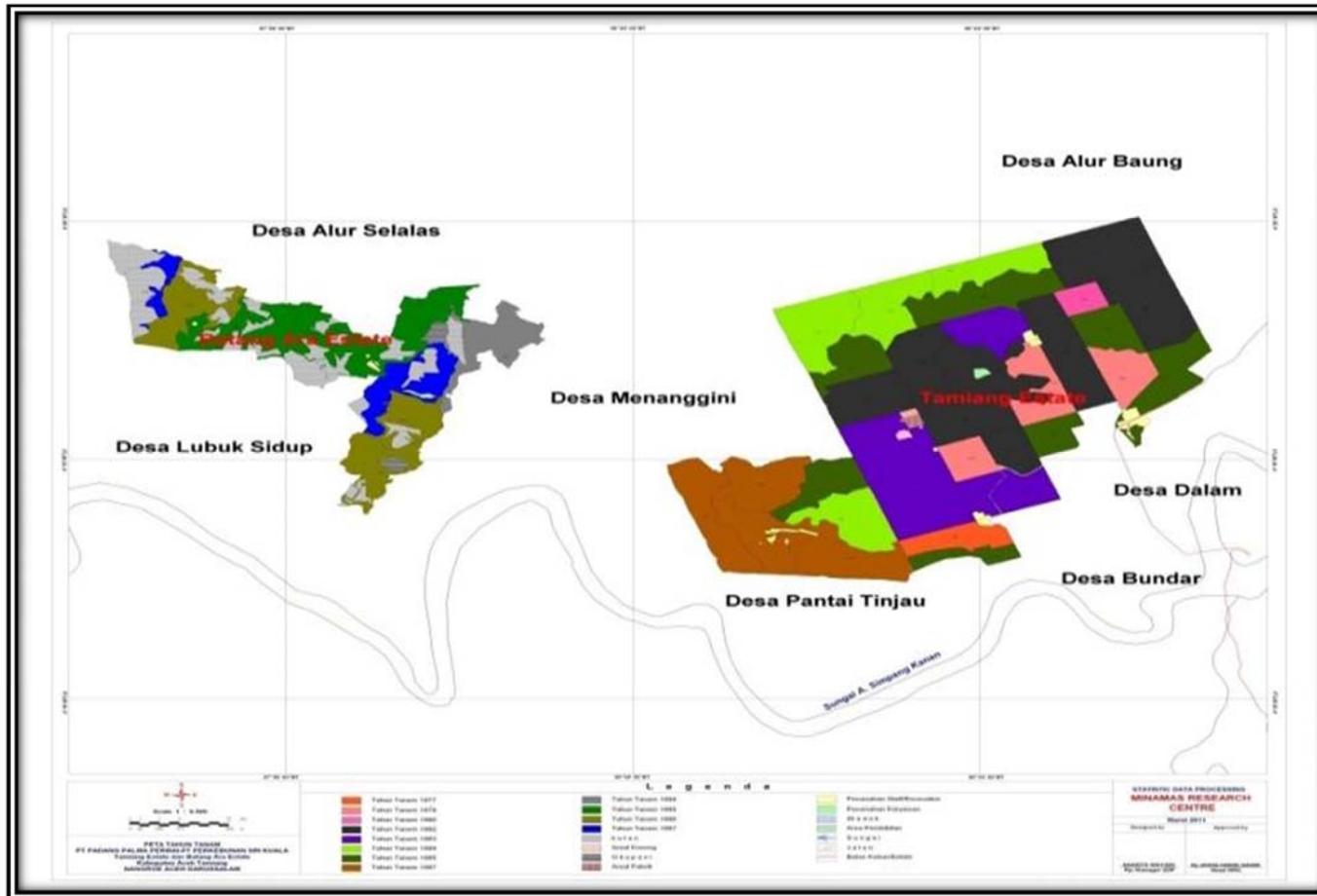


Figure 4. Operational Map of Batang Ara Estate dan Tamiang Estate



Abbreviations Used

APD / PPE	:	Personal Protection Equipment (<i>Alat Pelindungan Diri</i>)
ASA	:	Annual Surveillance Assessment
ASEAN	:	Association of South East Asian Nations
BAE	:	Batang Ara Estate
BOD	:	Biological Oxygen Demand
BSE	:	Blang Simpo Estate
BSF	:	Blang Simpo Factory
CPO	:	Crude Palm Oil
EFB	:	Empty Fruit Bunch
HCV	:	High Conservation Value (<i>Nilai Konservasi Tinggi</i>)
HGU	:	Land Use Right/Title (<i>Hak Guna Usaha</i>)
IPAL	:	Installation of Waste Distribution (<i>Instalasi Penyaluran Air Limbah</i>)
IPM	:	Integrated Pest Management
IUP	:	Plantation Operation Licence (<i>Izin Usaha Perkebunan</i>)
KER	:	Kernel Extarction Rate
LB3	:	Hazardous Waste (<i>Limbah Bahan Beracun dan Berbahaya</i>)
LC	:	Land Clearing
OHS	:	Occupational Health and safety
OER	:	Oil Extarction Rate
PK	:	Palm Kernel
PKS / POM	:	<i>Pabrik Kelapa Sawit / Palm Oil Mill</i>
POME	:	Palm Oil Mill Effluent
PPP	:	Padang Palma Permai
PSK	:	Perusahaan Srikuala
PSS	:	Perkasa Subur Sakti
PSD	:	Plantation Services Departement
PSQM	:	Plantation Sustainability and Quality Management
P2K3	:	<i>Panitia Pembina Keselamatan dan Kesehatan Kerja</i> (OHS Committee)
RSPO	:	Roundtable on Sustainable Palm Oil
RC	:	Recertification audit
SOP	:	Standard Operating Procedure
SCCS	:	Supply Chain Certification Systems
TBS / FFB	:	<i>Tandan Buah Segar</i> (Fresh Fruit Bunches)
TME	:	Tamiang Estate
UKL/UPL	:	<i>Upaya Kelola Lingkungan / Upaya Pemantauan Lingkungan.</i> (Environmental Management Efforts / Environmental Monitoring Efforts)

1.0	SCOPE of the CERTIFICATION ASSESSMENT		
1.1	Assessment Standard Used	<ul style="list-style-type: none"> • Indonesian National Interpretation of RSPO Principles and Criteria 2013, Endorsed by BOG on September 2016 • RSPO Supply Chain Certification Standard for Organization seeking or holding certification. Adopted by the RSPO Board of Governors on 21st November 2014, revised on June 2017 (General COC & Module D / E for CPO Mill) • RSPO Certification System (Revised 2011) 	
1.2	Organisation Information		
1.2.1	Organisation name listed in the certificate	PT Perkasa Subur Sakti, subsidiary of Sime Darby Plantations Bhd.	
1.2.2	Contact person	Mohamad Pirabaharan	
1.2.3	Organisation address and site address	RSPO registered company: No 2, Plantation Tower Jalan PJU 1A/7 Petaling Jaya, Malaysia 47301 Liaison Office: The Plaza Lt. 36, Jl MH Thamrin Kav. 28-30 Jakarta 10350	
1.2.4	Telephone	+62-21-29926000	
1.2.5	Fax	+62-21-29922686	
1.2.6	E-mail	mohamad.pirabaharan@simedarbyplantation.com	
1.2.7	Web page address	www.simedarby.com	
1.2.8	Management Representative who completed the application for certification	Mohamad Pirabaharan (<i>Head of PSQM</i>)	
1.2.9	Registered as RSPO member	1-0008-04-000-00 7 September 2004	
1.3	Type of Assessment		
1.3.1	Scope of Assessment and Number of Management Unit	Blang Simpo Mill, Blang Simpo-01 Estate, Blang Simpo-02 Estate, Tamiang Estate, Batang Ara Estate.	
1.3.2	Type of certificate	Single	
1.4	Locations of Mill and Plantation		
1.4.1	Location of Mill		
	Name of Mill	Location	Coordinate
			Latitude Longitude
	Blang Simpo	Village of Tualang Pateng, Subdistrict of Peureulak Timur, Regency of Aceh Timur, Province of Aceh, Indonesia	N 04° 42' 30" E 97° 50' 26"
1.4.2	Location of Certification Scope of Supply Base		
	Name of Supply Base	Location	Coordinate
			Latitude Longitude
	Blang Simpo 01 Estate	Village of Seuneubok Lapang, Subdistrict of Peureulak Timur, Regency of Aceh Timur, Province of Aceh, Indonesia	N 04° 41' 49" E 97° 50' 14"
	Blang Simpo 02 Estate	Village of Seuneubok Lapang, Subdistrict of Peureulak Timur, Regency of Aceh	N 04° 41' 06" E 97° 49' 03"

	Timur, Province of Aceh, Indonesia				
Tamiang Estate	Village of Kebun Tanah Terban, Subdistrict of Karang Baru, Regency of Aceh Tamiang, Province of Aceh, Indonesia	N 04° 18' 24"	E 98° 01' 37"		
Batang Ara Estate	Village of Alur Selalas, Subdistrict of Karang Baru, Regency of Aceh Tamiang, Province of Aceh, Indonesia	N 04° 17' 24"	E 98° 00' 48"		
1.5 Description of Area Statement					
1.5.1	Tenure				
	• State		8,777.22 Ha		
	• Community		- Ha		
	<i>From total land tenure there are 1,203.1 Ha is HGU on process</i>				
1.5.2	Area Statement				
		PT Padang Palma Permai (Ha)	PT Perkebunan Sri Kuala (Ha)		
	• Total area	7,648.32	1,128.90		
	• Mature area	3,150.62	-		
	• Immature area	2,730.98	358.98		
	• Mill	11.22	-		
	• Housing & Infrastructure	147.39	25.02		
	• Nursery	19.00	-		
	• Occupation	-	11.56		
	• Other (swamp/ unplanted)	1,424.12	6.11		
	• HCV (Conservation area)	207.73	727.22		
Total (Ha)					
			8,777.22		
			3,150.62		
			3,089.96		
			11.22		
			172.42		
			19.00		
			11.56		
			1,387.49		
			934.95		
1.6 Planting Year and Cycles					
1.6.1	Age profile of planting year				
	Planting Year	Hectarage (Ha)			
		BSE-01	BSE-02	TME	BAE
	1983	-	-	104.88	-
	1990	410.39	103.96	-	-
	1991	65.61	538.80	-	-
	1993		189.11	-	-
	1994	119.05	161.80	-	-
	1995	52.47	-	-	-
	1997	86.88	56.65	-	-
	2011	-	-	127.21	-
	2012	145.23	-	-	-
	2013	209.63	154.35	313.56	-
	2014	89.58	-	148.03	-
	2015	73.43	-	-	-
	Total Mature	1252.27	1204.67	693.68	-
					3150.62

	2014	131.84	240.38	-	-	372.22	
	2015	272.25	200.83	229.99	228.20	930.47	
	2016	181.59	258.43	117.61	130.78	688.41	
	2017	164.93	264.70	180.29	-	609.92	
	2018	208.83	201.33	78.78	-	488.94	
	TOTAL	2,211.71	2,369.54	1,300.35	358.98	6,240.58	
1.6.2	New Planting area after January 2010		- Ha				
1.6.3	Planting Cycle		2 nd Cycle				
1.7	Description of Mill and Supply Base						
1.7.1	Description of Mill						
	Name of Mill	Capacity (tonnes/ hour)	FFB Processed (tonnes/year)	CPO		Palm Kernel	
				Out put (tonnes)	Extraction (%)	Out put (tonnes)	Extraction (%)
	Blang Simpo	30	52,839.65	11,152.768	21.17	2,024.521	3.83
	<i>*Production data source from April 2017 to March 2018</i>						
1.7.2	Description of Certification Scope of Supply Base						
	Name of Estate	Total Area (Ha)	Planted Area (Ha)	FFB (tonnes/year)	Yield (tonnes/ha/ year)	Supplied to Mill	
						FFB (tonnes/year)	%
	Blang Simpo 01 Estate	3,518.50	2,211.71	16,813.920	14.14	16,813.920	100
	Blang Simpo 02 Estate	2,677.83	2,369.54	19,537.380	16.22	19,537.380	100
	Batang Ara Estate	1,128.90	1,300.35	3,065.320	19.35	3,065.320	100
	Tamiang Estate	1,451.99	358.98	13,423.050	8.54	13,423.050	100
	TOTAL	8,777.22	6,240.58	52,839.650	17.11	52,839.650	100
	<i>*Production data source from April 2017 to March 2018</i>						
1.7.3	FFB description from other source						
	Name of sources/Organisation (RSPO certified / non- certified)	Type of Organisation	number of smallholders	Production Area (Ha)	Supplied to Mill		
					FFB (tonnes/year)		
	-	-	-	-	-		
	TOTAL					-	
	<i>*Production data source from April 2017 to March 2018</i>						
1.7.4	Product categories			FFB, CPO, PK			
1.8	Tonnage of Product						
1.8.1	Past Annual Claim Certified Product			Actual certified product April 2017 to March 2018 (MT)			
	• FFB Process			52839.65			
	• CPO Production			11152.768			
	• Palm Kernel (PK) Production			2024.521			
1.8.2	Product selling						
	Tonnage of selling product			Period of actual selling product April 2017 to March 2018 (MT)			

	<ul style="list-style-type: none"> • CSPO sold as RSP0 certified product • CSPK sold as RSP0 certified product • CSPO sold under other scheme • CSPK sold under other scheme • CSPO sold as conventional • CSPK sold as conventional 	-	782.99	-	-	10468.190	1198.270	
1.8.3	Estimate of Certified FFB Claim							
	Name of Estate(s)	Total Area (Ha)	Planted Area (Ha)	FFB (tonnes/year)	Yield (tonnes/ha/year)			
	Blang Simpo 01 Estate	3,518.50	2,211.71	18,784	15.00			
	Blang Simpo 02 Estate	2,677.83	2,369.54	19,877	16.50			
	Batang Ara Estate	1,128.90	1,300.35	13,874	20.00			
	Tamiang Estate	1,451.99	358.98	913	4.00			
	TOTAL	8,777.22	6,240.58	53,448	15.83			
	<i>*Projected FFB production for 2 May 2018 to 3 May 2019</i>							
1.8.4	Estimate of Certified Palm Product Claim							
	Name of Mill	Capacity (tonnes/ hour)	FFB Processed (tonnes/year)	CPO		Palm Kernel		Supply Chain Module
				Out put (tonnes)	Extraction (%)	Out put (tonnes)	Extraction (%)	
	Blang Simpo	30	53,448	11,758	22	2,138	4	MB
	<i>*Projected CSPO and CSPK production for 2 May 2018 to 3 May 2019</i>							
1.9	Other Certifications							
	Other certification			-				
1.10	Time Bound Plan							
1.10.1	Time Bound Plan for Other Management Units							
	Management Unit		Supply Base	Time Bound Plan	HGU on Process		Location	Status
	Mill	Time Bound Plan			Ha	Time Bound Plan		
	INDONESIA							
	Sekunzir. PT. Indotruba Tengah	2010	Sekunzir	2010			Seruyan and West Kotawaringin District – Central Kalimantan	Certified
			Seruyan	2010				Certified
	Manggala. PT. Tunggal Mitra Plantations	2010	Manggala 1	2010			Rokan Hilir District – Riau	Certified
			Manggala 2	2010				Certified
			Manggala 3	2010				Certified
	Bukit Ajong PT. Sime Indo Agro	2010	West	2010	1,652	2019	Sanggau District –West Kalimantan	Certified
			East	2010				Certified
			Sei Mawang	2018				-
			East Plasma	2010				Certified
			West Plasma	2010				Certified

Teluk Siak. PT Aneka Inti Persada	2011	Teluk Siak	2011	421.31	2020	Pekanbaru, Siak District – Riau	Certified
		Pinang Sebatang	2011				Certified
		Aneka Persada	2011				Certified
Sungai Pinang. PT. Bina Sains Cemerlang	2012	Sungai Pinang	2012	308.25	2020	Musi Rawas District – South Sumatera	Certified
		Bukit Pinang	2012				Certified
Pematang PT. Teguh Sempurna	2011	Pematang	2011			Seruyan and East Kotawaringin Dist rict – Central Kalimantan	Certified
		Kawan Batu	2011				Certified
		Hatan Tiring	2011				Certified
		Batang Garing	2011				Certified
Alur Dumai. PT Lahan Tani Sakti	2011	Alur Dumai	2011			Rokan Hilir District – Riau	Certified
Teluk Bakau. PT. Bhumireksa Nusa Sejati	2011	Teluk Bakau	2011			Indra Giri Hilir District – Riau	Certified
		Nusa Perkasa	2011				Certified
		Nusa Lestari	2011				Certified
Mandah PT. Bhumireksa Nusa Sejati	2014	Mandah	2011			Indra Giri Hilir District – Riau	Certified
		Rotan Semelur	2011				Certified
Angsana Mini*) PT Sajang Heulang	2011	KKPA-1 PT.SHE	2013			Tanah Bumbu District – South Kalimantan	Certified
		Pantai Bonati	2011				Certified
Angsana. PT Ladangrum pun Suburabadi	2011	Angsana	2011			Tanah Bumbu District – South Kalimantan	Certified
		Gunung Sari	2011				Certified
		KKPA-4 PT.SHE	2013				Certified
Mustika. PT Sajang Heulang	2013	Mustika				Tanah Bumbu District – South Kalimantan	Certified
		KKPA-2 PT.SHE	2013				Certified
		KKPA-3 PT.SHE	2013				Certified
		KKPA-5 PT.SHE	2013				Certified
		SAP 1	2020				ST-2
Gunung Aru. PT Bersama Sejahtea Sakti	2011	Gunung Aru	2011	765	2020	Kotabaru District – South Kalimantan	Certified
		Gunung Kemasan	2011				Certified
		Laut Timur	2011				Certified
		Pantai Timur	2011				Certified
		KKPA BSS	2020				-
Bebunga. PT.	2011	Sungai Cengal	2011	1,162	2020	Kotabaru District – South	Certified
		Bebunga	2011				Certified

Langgeng Muaramakmur		KKPA Sungai Cengal	2014			Kalimantan	Certified
Sukamandang PT Kridatama Lancar	2011	Sukamandang	2011			Seruyan and East Kotawaringin District – Central Kalimantan	Certified
		Sapiri	2011				Certified
		Barasdanum	2011				Certified
		Kuala Kuayan	2011				Certified
Pondok Labu. PT Paripurna Swakarsa	2012	Binturung	2012	1,120	2020	Kotabaru District – South Kalimantan	Certified
		Pondok Labu	2012				Certified
		Rampa	2012				Certified
		Sesulung	2012				Certified
Selabak *) PT Swadaya Andhika	2012	Selabak	2012	63	2020	Kotabaru District – South Kalimantan	Certified
		Randi	2012				Certified
		Sangkoh	2012				Certified
		Lanting	2012				Certified
Rantau. PT Laguna Mandiri	2012	Rantau	2012			Kotabaru District – South Kalimantan	Certified
		Matalok	2012				Certified
Betung. PT Laguna Mandiri	2014	Betung	2012			Kotabaru District – South Kalimantan	Certified
		Sekayu	2012				Certified
Ungkaya. PT Tamaco Graha Krida	2012	Ungkaya	2012			Morowali District – Sulawesi Tengah	Certified
		Plasma TGK	2015				Certified
Ladang Panjang. PT Bahari Gembira Ria	2012	Ladang Panjang	2012	1,639	2020	Muaro Jambi District - Jambi	Certified
		Plasma BGR	2020				-
Rantau Panjang. PT Guthrie Pecconina Indonesia	2012	Rantau Panjang	2012	4,133	2020	Musi Banyuasin District – South Sumatera	Certified
		Bumi Ayu	2012				Certified
		Karang Ringin	2012				Certified
		Napal	2012				Certified
		Mangun Jaya	2012				Certified
		Sungai Jernih Estate and GPI KKPA	2017				-
Blang Simpo. PT Perkasa Subur Sakti	2013	Tamiang (PT PPP)	2013	1,286	2020	Aceh Tamiang and East Aceh District – Nanggroe Aceh Darussalam	Certified
		Batang Ara (PT PSK)	2013				Certified
		Blang Simpo-01	2013				Certified
		Blang Simpo-02	2013				Certified
MAS. PT Mitra	2020	MAS 1	2018			Sanggau District – West	-
		MAS 1	2018				-

Austral Sejahtera		MAS 1	2018			Kalimantan	-
		Plasma MAS	2020				-
Lembiru. PT Sandika Nata Palma	2014	Lembiru	2014			Ketapang District – West Kalimantan	Certified
		Awatan	2014				Certified
		Karya Palma	2018				-
		KKPA SNP	2020				-
		Pelanjau (PT BAL)	2018				-
		Sungai Putih (PT BAL)	2018				-
		Baturus (PT BAL)	2018				-
		KKPA BAL	2020				-
MALAYSIA							
Sg Dingin SOU 1	2010	Bukit Hijau	2010			Kerangan, Kedah	Certified
		Padang Buluh	2010				Certified
		Bukit Selangor	2010				Certified
		Sg Dingin	2010				Certified
		Jentayu	2010				Certified
		Anak Kuli	2010				Certified
		Somme	2010				Certified
Chersonese SOU 2	2011	Chersonese	2011			Kuala Kurau, Perak	Certified
		Holyrood	2011				Certified
		Kalumpang	2011				Certified
		Tali Ayer	2011				Certified
Elphil SOU 3	2011	Kinta Kellas	2011			Sg Siput, Perak	Certified
		Elphil	2011				Certified
		Kamuning	2011				Certified
Flemington SOU 4	2011	Flemington	2011			Teluk Intan, Perak	Certified
		Bagan Datoh	2011				Certified
		Sabak Bernam	2011				Certified
		Sg Samak	2011				Certified
Seri Intan SOU 5	2011	Seri Intan (Main Division)	2011			Teluk Intan, Perak	Certified
		Sabrang	2011				Certified
		Sg Wangi	2011				Certified
		Sogomana (Main Division)	2011				Certified
Selaba SOU 5	2011	Seri Intan (Selaba Division)	2011			Teluk Intan, Perak	Certified
		Sogomana (Cashwood & Sg Beruas Division)	2011				Certified
		Bikam	2011				Certified
		Clumy	2011				Certified
Tennamaram	2011	Tennamaram	2011			Bestari Jaya, Selangor	Certified
		Sungei Buloh	2011				Certified

SOU 6		Bkt Talang	2011				Certified
Bkt Kerayong SOU 7	2011	Bkt Kerayong	2011			Kapar, Selangor	Certified
		Bkt Cherakah	2011				Certified
		Bkt Rajah	2011				Certified
		Bkt Lagong	2011				Certified
		Elmina	2011				Certified
East SOU 8	2010	East	2010			Carey Island, Selangor	Certified
		Dusun Durian	2010				Certified
		Sepang	2010				Certified
West - SOU 9	2010	West	2010			Carey Island, Selangor	Certified
Bukit Putri - SOU 10	2011	Bukit Putri	2011			Raub, Pahang	Certified
Kerdau SOU 11	2011	Kerdau	2011			Temerloh, Pahang	Certified
		Jentar	2011				Certified
		Mentakab	2011				Certified
		Sg Mai	2011				Certified
		Chenor	2011				Certified
Jabor - SOU 12	2011	Jabor	2011			Kuantan, Pahang	Certified
Labu SOU 13	2011	Labu	2011			Nilai, Negeri Sembilan	Certified
		New Labu	2011				Certified
		Bradwall	2011				Certified
Tanah Merah SOU 14	2010	Tanah Merah	2010			Port Dickson, Negeri Sembilan	Certified
		Sua Betong	2010				Certified
		Bukit Pelandok	2010				Certified
Sua Betong SOU 15	2014	Salak	2014			Port Dickson, Negeri Sembilan	Certified
		Sengkang	2014				Certified
		Siliau	2014				Certified
		PD Lukut	2014				Certified
		Sungai Baru	2014				Certified
		Tampin Linggi	2014				Certified
Kok Foh SOU 16	2011	Bukit Pilah	2011			Bahau, Negeri Sembilan	Certified
		Kok Foh	2011				Certified
		Muar River	2011				Certified
		St. Helier	2011				Certified
		Pertang	2011				Certified
		Sg Gemas	2011				Certified
		Sg Sebaling	2011				Certified
		Sg Senarut	2011				Certified
Kempas SOU 17	2010	Kempas	2010			Jasin, Melaka	Certified
		Kemuning	2010				Certified
		Tangkah	2010				Certified
Diamond Jubilee SOU 18	2011	Bukit Asahan	2011			Jasin, Melaka	Certified
		Diamond Jubilee	2011				Certified
		Serkam	2011				Certified
Pagoh	2014	Pagoh	2014			Muar, Johor	Certified

SOU 19		Lanadron	2014				Certified
		Pengkalan Bukit	2014				Certified
		Welch	2014				Certified
Chaah SOU 20	2010	North Labis	2010			Chaah, Johor	Certified
		Cha'ah	2010				Certified
		Sg Simpang Kiri	2010				Certified
Gunung Mas SOU 21	2010	Gunung Mas	2010			Kluang, Johor	Certified
		Kempas Klebang	2010				Certified
		Bukit Paloh	2010				Certified
		Yong Peng	2010				Certified
Bukit Benut SOU 22	2011	Bukit Benut	2011			Kluang, Johor	Certified
		CEP Niyor	2011				Certified
		Lambak / Elaeis	2011				Certified
Ulu Remis SOU 23	2011	Pekan	2011			Layang-layang, Johor	Certified
		Sembrong	2011				Certified
		Tun Dr. Ismail	2011				Certified
		Ulu Remis	2011				Certified
		Bukit Badak	2011				Certified
		Cenas	2011				Certified
Hadapan SOU 24	2011	CEP Rengam	2011			Layang-layang, Johor	Certified
		Kulai	2011				Certified
		Layang	2011				Certified
		Seri Pulai	2011				Certified
Sandakan Bay SOU 26	2008	Tun Tan Siew Sin	2008			Sandakan, Sabah	Certified
		Tunku	2008				Certified
		Tigowis	2008				Certified
		Sentosa	2008				Certified
		Saguliud	2008				Certified
Melalap SOU 27	2011	Melalap	2011			Tenom, Sabah	Certified
		Sapong	2011				Certified
Binuang SOU 28	2009	Tingkayu	2009			Kunak, Sabah	Certified
		Sungang	2009				Certified
		Jelata Bumi	2009				Certified
		Binuang	2009				Certified
Giram SOU 29	2009	Mostyn	2009			Kunak, Sabah	Certified
		Giram	2009				Certified
Merotai SOU 30	2009	Imam	2009			Tawau, Sabah	Certified
		Merotai	2009				Certified
		Table	2009				Certified
		Tiger	2009				Certified
Lavang SOU 31	2011	Belian	2011			Bintulu, Serawak	Certified
		Kelida	2011				Certified

		Lavang	2011				Certified
		Lavang (SE)	2011				Certified
		Rasan	2011				Certified
Rajawali SOU 32	2011	Rajawali	2011			Bintulu, Serawak	Certified
		Samudera	2011				Certified
		Semarak	2011				Certified
		Bayu	2011				Certified
Derawan SOU 33	2011	Takau	2011			Bintulu, Serawak	Certified
		Damai	2011				Certified
		Derawan	2011				Certified
		Sahua	2011				Certified
Pekaka SOU 34	2011	Chartquest	2011			Bintulu, Serawak	Certified
		Dulang	2011				Certified
		Peroh	2011				Certified
		Pekaka	2011				Certified
		Ruai	2011				Certified
LIBERIA							
Grand Cape Mount	2017	Matambo (2,500 Ha)	2017			Grand Cape Mount, Liberia	NPP May 2011
		Grand Cape Mount (2,372 Ha)	2017				NPP May 2011
		Zodua (264)	2017				NPP May 2011
		Bomi (3,128 Ha)	2017			Bomi, Liberia	NPP May 2011
		Lofa (2,254 Ha)	2017				NPP May 2011
P & G (New Britain Palm Oil)							
Poliamba	2012	Kara	2012			Kevieng, New Ireland Province, P&G	Certified
		West Coast	2012				Certified
		Nalik	2012				Certified
		Noatsi	2012				Certified
		Madak	2012				Certified
		North (Smallholders)	2012				Certified
		South (Smallholders)	2012				Certified
		West (Smallholders)	2012				Certified
Tetere	2011	Tetere	2011			Gudaicanal, Slomon Island	Certified
		Ngalimbiu	2011				Certified
		Mbalisuna	2011				Certified
		West Zone (Smallholders)	2011				Certified
		Central Zone	2011				Certified

		(Smallholders)				
		MBA East (Smallholders)	2011			Certified
		MBA West (Smallholders)	2011			Certified
Sangara, Sambiripa & Mamba	2013	Sangara	2013		Higaturu, Popondetta, Oro, P&G	Certified
		Sumberipa	2013			Certified
		Ambogo	2013			Certified
		Embi	2013			Certified
		Mamba	2013			Certified
		Sorovi (smallholders)	2013			Certified
		Igora (smallholders)	2013			Certified
		Saiho (smallholders)	2013			Certified
		Aeka (smallholders)	2013			Certified
		Ilimo (smallholders)	2013			Certified
Gusap	2010	Dumpu	2010		Madang, P&G	Certified
		Surinam	2010			Certified
		Jephcott	2010			Certified
		Gusap	2010			Certified
		Paddox	2010			Certified
		Ngaru	2010			Certified
		Madang VOP (smallholders)	2010			Certified
		Morobe VOP (smallholders)	2010			Certified
Hagita	2013	Giligili	2013		Milne Bay, P&G	Certified
		Hagita	2013			Certified
		Waigani	2013			Certified
		Sagarai	2013			Certified
		Padipadi	2013			Certified
		Mariawatte	2013			Certified
		East Gurney	2013			Certified
		West Gurney	2013			Certified
		East Sagarai	2013			Certified
		West Sagarai	2013			Certified
• Mosa	2008	Bebere	2008		West New Britain	Certified
• Kumbango		Kumbango	2008			Certified
• Kapiura		Togulo	2008			Certified
• Namundo		Dami	2008			Certified
		Waisisi	2008			Certified
		Kautu	2008			Certified

<ul style="list-style-type: none"> • Warast on 	Karausu	2008		Certified
	Moroa	2008		Certified
	Bilomi	2008		Certified
	Loata	2008		Certified
	Haella	2008		Certified
	Garu	2008		Certified
	Daliavu	2008		Certified
	Sapuri	2008		Certified
	Malilimi	2008		Certified
	Rigula	2008		Certified
	Nomundo	2008		Certified
	Navarai / Karato ME	2008		Certified
	Volupai . Lotomgam / Natupi / Goruru	2008		Certified
	Lolokoru	2008		Certified
	Silovoti	2008		Certified
	LSS Hoskin (1,877 Smallholders)	2008		Certified
	VOP East (1,815 Smallholders)	2008		Certified
	VOP Central (1,958 Smallholders)	2008		Certified
	VOP West (1,277 Smallholders)K aulong / Akamie / Pusiki / Repamira / Sakapei / KDC ME (21 large smallholders)	2008		Certified
	LSS Kapiura (847 Smallholders)	2008		Certified
VOP Kapiura (551 Smallholders)	2008		Certified	
<p>Sime Darby has achieved 34 management units in Malaysia, 24 management units in Indonesia, 10 management units in Liberia that RSPO certified. Total management unit in Sime Darby Plantation Bhd are 34 in Malaysia, 25 in Indonesia and 10 in Liberia. In the year of 2017 there are two Mill that are no longer operating, and for the supplying base (Estate) is diverted to a mill that is still operating and has been certified RSPO.</p> <p>A new mill will be set up in Liberia and planned for commissioning in February 2016. Preparation to undergo the RSPO Certification process is in progress and Sime Darby Plantation Bhd targets to undergo RSPO Certification by end 2017. RSPO NPP process has been completed in 2011. Internal assessment against the draft Liberia NI has been completed and closing of gaps is in progress.</p>				

There was change of the Time Bound Plan under Sime Darby on 2 February 2018 cause the Sime Darby postpone the others certification process. Change of the Time Bound Plan explanation: PT Mitra Austral Sejahtera. There are social issue still unresolved from the Serikat Petani Kelapa Sawit (SPKS) Sanggau, however the improvement are in progress. Sime Darby has informed the Time Bound Plan progress, MUTU has consider that Sime Darby still comply with the RSPO requirement for partial certification.

1.10.2	Progress of Associated Smallholders and Outgrowers for Certifiable Standard
	The company does not recive FFB from other source. CH has develop plasma plantation but not yet mature.

2.0	ASSESSMENT PROCESS
2.1	Assessment Team
RC	<p>1. Yuniar Mitikauji (Lead Auditor Witnessed). Master Program in Environment from Melbourne University and Bachelor of Forestry with Silviculture Stream from Gadjah Mada University. She was working as a research assistant in Forestry Faculty, Gadjah Mada University. She played a role as a project manager of land rehabilitation project of Samboja Lestari in East Kalimantan. Currently she is working as an auditor in PT Mutuagung Lestari. She joined wildlife statistical analysis short course held by Cardiff University in cooperation with University of Sabah. She had joined ISPO training held by ISPO Committee, Ministry of Agriculture and RSPO Lead Auditor Training held by Daemeter Consulting and Proforest as well. Further she joined HCV Training and BMP for mill and estate held by Mutuagung Lestari. In this assessment, conducted the assessment on legal, social and SCCS.</p> <p>2. Ardiansyah (Lead Auditor Witnessing). Bachelor of Forest Resources Conservation, Department of Forestry. Had work experience in Environmental NGO for 6 month (2007) and consultant for making EIA Document and KLHS for 3 years (2009 – 2012). Had attend training such as RSPO Lead Auditor course, Lead Auditor ISPO, OHSAS (SIO 18001 – 2007), land cover crop mapping and Management System Certification (ISO 9001-2008), Environmental Management System Certification (ISO 14001-2004), Social Auditing and Conflict Resolution. Had many times following audit activities related to sustainable palm oil certification system which is ISPO as an auditor since 2012 for legal, environmental aspect, conservation and social. Fluent in bahasa and malay. At the time of audit, has witnessing the Lead Auditor.</p> <p>3. Mahmud Firdaus (Auditor). Diploma in Supervisor Food Quality Assurance and Bachelor on Management at Bogor Agricultural University. He is experienced in the field of Quality Assurance (QA) and personnel competence (auditor center) with the last position for each field is the coordinator. The types of training that have been followed are training of ISPO lead auditors, ISO 14001: 2004, RSPO Awareness, GHG training, ISO 9001: 2008, ISO 17021 & ISO 17065 training, Palm Oil Production training, Peat Management training, HACCP and food safety management system, SA 8000 Awareness and OHSAS. During this assessment he was observed and audit on social and worker welfare.</p> <p>4. Leonada (Auditor). Indonesia Citizen, Bachelor of Agricultural Cultivation Department of Agriculture, Faculty of Agriculture, Department of Plant Breeding and Seed Technology, Bogor Agricultural University. Having experience of more than five years working as a plantation operations staff and Sustainability in the Indonesian palm oil private plantation company and is currently working on independent certification bodies as auditor. Training have been followed are: Auditor Training Indonesian Sustainable Palm Oil (ISPO), Training of RSPO lead auditor, ISO 17021; 2011, ISO 17065; 2012, ISO 19011; 2011, Lead Auditor ISO 9001; 2008, ISO 14001; 2005, Training Management Development Program Agronomy, training analysis base solution for operation, training integrated Pest Management (IPM), training Use of limited Pesticides, Training Management of Waste Pesticides and Fertilizers, training mediation and conflict resolution, general safety specialist training General specialist and Health and safety management system (SMK3) Auditor. During this audit, He conducted an assessment on long term business plan, best management practices and OHS.</p> <p>5. Radityo Puspanjana (Auditor Trainee). Bachelor of agriculture, majoring in Soil Science. Agriculture Faculty. He was working as honorarium Officer at the Riau Province Plantation Agency in the division of huge estate for 1 year. The participated trainings are Survey and Mapping (GIS) Training which was held by National GMTI, ISPO auditor training, ISO 9001/2008 auditor training, ISO 14001/2004 auditor training, IHT Geospatial Information System, IHT High Conservation Value, IHT Environmental Impact Assesment, IHT Green House Gas and RSPO Awareness In House Training. Since 2015 has been following many audit as auditor base on Best Management Practice and Environment. At the time of audit, has support to verify aspect of environment (under supervision)</p>
2.2	Assessment Methodology, Assessment Process and Locations of Assessment
2.2.1	Figure of person days to implement assessment
RC	<p>Number of auditors : 3 auditor and 1 auditor trainee Number of days for RC at site : 5 days Number of working days for RC at site : 15 Working days</p>
2.2.2	Assessment Process

<p>RC</p>	<p>The assessment was conducted by measuring the sufficiency of implementation with the consistency done by the PT Perkasa Subur Sakti to the requirements of Indonesian National Interpretation of RSPO Principles and Criteria 2013, Endorsed by BOG on September 2016 and RSPO Supply Chain Certification Standard for Organization seeking or holding certification. Adopted by the RSPO Board of Governors on 21st November 2014, revised on June 2017 (General COC & Module D / E for CPO Mill)</p> <p>The assessment was conducted in three methods: (1) document review, aiming to observe the sufficiency of types or substances from required documents; (2) <i>interview</i>, aiming to obtain more detailed information and cross check the information; and (3) field observation, aiming to observe directly the sufficiency of implementation on site.</p> <p>Some opportunities for improvement of the results <i>Re-certification</i> delivered by the MUTU auditor to the management unit and the results are the subject will be verified at the next assessment phase (<i>ASA-1.1</i>).</p> <p>Improvement of findings from main assesment findings were observed by auditors at this <i>Re-certification</i> assessment. All information obtained was recorded in Check List of PT Mutuagung Lestari (MUTU) and part of <i>Re-certification</i>.</p> <p>The assessment program please find Appendix 2</p>
<p>2.2.3</p>	<p>Locations of Assessment</p>
<p>RC</p>	<p>Number of units in this certification activity is 4 (four) estates, which supply the raw material (FFB) to Blang Simpo POM. In conducting the assessment, the team of auditors used the 0.8√y formula to determine the management units sampling to be focused on and also considered the issues raised by stakeholder. Based on this formula, the team of auditors determined that the sampling locations are 1 (one) palm oil mill (Blang Simpo POM) and 3 (three) estates (Blang Simpo 1 Estate, Tamiang Estate and Batang Ara Estate)</p> <p>Blang Simpo POM</p> <ul style="list-style-type: none"> • Security Post. Observation and interview with the security related to FFB receiving mechanism, the implementation of OHS, worker welfare and Code of Integrity. • Weightbridge Station. Observation and interview with worker related to FFB received mechanism and documented system. • Factory Laboratory. Observation and interview with worker related to CPO and PK quality control, implementation of OHS and worker welfare. • Grading Station. Observation and interview with workers related to FFB grading, implementation of OHS and worker welfare. • Loading Ramp Station. Observation and interview with workers related to FFB process, implementation of OHS and worker welfare. • Central Warehouse. Observation and interviews with workers related to management of hazardous waste and hazardous material, MSDS, training, implementation of OHS, emergency response facilities and worker welfare. • Hazardous Waste Temporary Warehouse. Observation and interviews with workers related to management of hazardous waste and hazardous material, MSDS, training, implementation of OHS, emergency response facilities and worker welfare. • Workshop. Observation and interviews with workers related to management of hazardous waste and hazardous material, training, implementation of OHS, emergency response facilities and worker welfare. • WTP. Observations and interviews related to water management, recording of water use, health checks, PPE and waste management. • Solid Waste. Observation of the management of Solid waste consist of EFB, fiber and shell from the production process of mill. • Hazardous waste temporary warehouse. Field observations related to the fulfillment of the attributes health and safety, recording, and the implementation of compliance requirements hazardous waste temporary warehouse. • Mill Drainage. Observations mill effluent lines, sanitation mill and flow of leaching mill. • Chemical material warehouse. Field observations related to the fulfillment of health safety as well as interviews with a warehouse clerk of safety health. • Laboratory. Observations and interviews related to, quality of CPO, OHS procedure, periodically medical checks, PPE and waste management.

- **WWTP.** Field observations related to Ban to entry to WWTP, run off, testing of effluent. Officers equipped with PPE and Recording of effluent debit effluent.
- **Housing Complex (Blang Simpo POM).** Observation of the availability of infrastructure such as employee housing facilities, water facilities, educational facilities, religious facilities, health facilities and sports facilities.
- **Well Monitoring Block C09/C07.** Observation of the availability Land application completeness.
- **Well Monitoring Block of Control area A02.** Observation of the availability Land application completeness.
- **Land application Block C09.** Observations related to the implementation procedures of land application and PPE.

Blang Simpo 1 Estate

- **Field B011.** Observation replanting in undulating area
- **Field B010.** Observation the conditions and position of legal boundary No. PPP 97
- **Field F003.** Observation the conditions and position of legal boundary No. PPP 10
- **Field F005.** Observation the conditions and position of legal boundary No. PPP 8
- **Hazardous waste temporary warehouse.** Field observations related to the fulfillment of the attributes health and safety, recording, and the implementation of compliance requirements hazardous waste temporary warehouse.
- **Housing Complex (Division 1 Block A-8).** Observation of the availability of infrastructure such as employee housing facilities, water facilities, educational facilities, religious facilities, health facilities and sports facilities.
- **Land fill Block Block A8 Division 1.** Observations related to the implementation procedures of domestic waste bins and disposal site.
- **Daycare.** Observations and interviews related to the facilities provided to workers such as employee housing, clean water, daycares, school, employment and interview related complaint mechanism.
- **Fertilizer Warehouse.** Observations relating to the implementation of storage hazardous material, Health safety and labor management.
- **Chemical material warehouse.** Field observations related to the fulfillment of health safety as well as interviews with a warehouse clerk of safety health.
- **Pest census operator.** Field observations related Intergrated Pest Management and pest monitoring cycle
- **Fire Fighting Equipment Storage.** Simulation the function of fire extinguishers and team readiness.
- **Workshop.** Observations and interviews with workers related to the management and implementation of health safety, and social worker.
- **Body shower of spraying team and mixing area.** Observation the conditions body shower room and PPE handling.

Batang Ara and Tamiang Estate

- **Field C003.** Observation the conditions and position of legal boundary No. PSK 04, PSK 01 and PPP 24
- **Field A005, A018, A013.** Observation the implementation of management in HCV area in form of riparian.
- **Field B03 (Harvesting).** Interview with 1 foreman and 2 workers related aspects of OSH, first aid kit, union and employment.
- **Field B08 (spraying).** Interview with 1 foreman and 5 pesticide operator related aspects of OSH, first aid kit, PPE, union and employment.
- **Agrochemical material warehouse.** Field observations related to the fulfillment of health safety as well as interviews with a warehouse clerk of safety health.
- **Fertilizer Warehouse.** Observations relating to the implementation of storage hazardous material, Health safety and labor management.
- **Hazardous waste temporary warehouse.** Field observations related to the fulfillment of the attributes health and safety, recording, and the implementation of compliance requirements hazardous waste temporary warehouse.
- **Housing Complex.** Observation the facilities for workers such as childcare, condition of housing, domestic waste handling, sport field, emergency equipment and water source.
- **Land fill Block C5 Division 2.** Observations related to the implementation procedures of domestic waste bins and disposal site.
- **Housing Complex (Division 2).** Observation of the availability of infrastructure such as employee housing facilities, water facilities, educational facilities, religious facilities, health facilities and sports facilities.
- **Body shower of spraying team and mixing area.** Observation the conditions body shower room and PPE

	<p>handling.</p> <ul style="list-style-type: none"> • Land fill Block C5 Division 2. Observations related to the implementation procedures of domestic waste bins and disposal site. • Housing of Spraying System. Field observations related storage of PPE and handling hazardous materials and toxic waste. • Daycare. Observations and interviews related to the facilities provided to workers such as employee housing, clean water, daycares, school, employment and interview related complaint mechanism. • Land fill Block C16. Observations related to the implementation procedures of domestic waste bins and disposal site is about 5 kilometers from the settlement. • Hazardous waste temporary warehouse. Field observations related to the fulfillment of the attributes health and safety, recording, and the implementation of compliance requirements hazardous waste temporary warehouse. • Fire Fighting Equipment Storage. Simulation the function of fire extinguishers and team readiness. • Fertilizer Warehouse. Observations relating to the implementation of storage hazardous material, Health safety and labor management. • Lubricant Warehouse. Observations relating to the implementation of storage hazardous material, Health safety and labor management. • Workshop. Observations and interviews with workers related to the management and implementation of health safety, and social worker. • Secondhand Warehouse. Observations relating to the implementation management of hazardous material. • Clinic. Observations relating to the implementation management of employee health, work accident and medical waste. <p>Public Consultation</p> <ul style="list-style-type: none"> • Related Agencies <ul style="list-style-type: none"> - Interview with several agencies in Aceh Tamiang District: consist of Labour and Transmigration Agency; Agriculture, Plantation and Animal Husbandry Agency; and Enviromental Agency. - Interview with several agencies in Aceh Timur District: consist of National Land Agency and Enviromental Agency. • Bundar Village. Interview the head of village and community representation related to social interaction between company and community surround, and another social issues. • Local Contractor. • Labour Union. • Gender Committee.
2.3	Stakeholder Consultation and Stakeholders Contacted
2.3.1	Summary of stakeholder consultation process.
RC	<p>Consultation of stakeholders for PT Padang Palma Permai, PT Perkebunan Sri Kuala and PT Perkasa Subur Sakti was held by:</p> <ul style="list-style-type: none"> • Public Notification on 05th March 2018 PT Mutuagung Lestari Website (www.mutucertification.com) and RSPO website (www.rspo.org) • Public consultation meeting with government of Aceh Tamiang District conducted by visits and interview on 24th April 2018 • Public consultation meeting with government of Aceh Timur District conducted by visits and interview on 25th April 2018 • Public consultation meeting with local stakeholder conducted by visiting and interview on 24-25th April 2018 • Public consultation meeting with internal stakeholder on 24-25th April 2018 • Consultation with NGO (WWF, WALHI, Sawit Watch, JKMA Aceh, FFI Aceh) via email on 19 April 2018 <p>Numbers of input from stakeholders were clarified by PT Padang Palma Permai, PT Perkebunan Sri Kuala and PT Perkasa Subur Sakti.</p>
2.3.2	Stakeholder contacted
	<i>Please find appendix 1</i>

2.4	Determining Next Assessment
	Next audit (ASA) will be conducted eight to twelve month after the mill certified..

3.0. ASSESSMENT FINDINGS

3.1. Summary of Assessment Report of the RSPO Certification

MUTUAGUNG LESTARI has conducted an assessment of **Blang Simpo POM – PT Perkasa Subur Sakti, subsidiary of Sime Darby Plantation Bhd.** Operation consisting of one (1) mill and four (4) oil palm estates.

During the assessment, there were six (6) Nonconformities were assigned against Major Compliance Indicators two (2) nonconformities were assigned against Minor Compliance Indicators and seven (7) opportunities for improvement were identified.

Further explanation of the non-conformities raised and corrective actions taken by the company are provided in section 3.5. The company has already prepared and implemented the corrective actions that had been reviewed and accepted by Auditors in form of documentation evidences e.g. (document record/photographic/etc). Those corrective actions taken that consist of six (6) Major non-conformities had been closed and seven (7) opportunities for improvement shall be verified during next assessment.

MUTUAGUNG LESTARI found that **Blang Simpo POM – PT Perkasa Subur Sakti, subsidiary of Sime Darby Plantation Bhd.** complied with the requirements of **Indonesian National Interpretation of RSPO Principles and Criteria 2013, Endorsed by BOG on September 2016** and **RSPO Supply Chain Certification Standard for Organization seeking or holding certification. Adopted by the RSPO Board of Governors on 21st November 2014, revised on June 2017 (General COC & Module D / E for CPO Mill).**

Therefore MUTUAGUNG LESTARI Recommends RSPO Certification of compliance is **issued**

Ref Std.	VERIFICATION RESULT of MUTU-Certification	
PRINCIPLE #1 COMMITMENT TO TRANSPARENCY		
1.1 Growers and millers provide adequate information to relevant stakeholders on environmental, social and legal issues relevant to RSPO Criteria, in appropriate languages and forms to allow for effective participation in decision making.		
<p>1.1.1. and 1.1.2</p> <p>The company has a procedur of communication and consultation with community No. KKM/07/PPP-PSK-PPP/VI/16 revision 2 dated 1 April 2016. There is no change of this SOP since then. The procedure rules the time limit of the unit manager in responding to communication letter addressed to the unit whihch 10 days in maximum. It also rules the protection of anonymity of the whistle blower. Based on the interview with Village Heads of Kampung Dalam, Tualang and Cek Mbon, it is known that he know the mechanism to communicate to the company and PIC to be contacted.</p> <p>There is also list of company stakeholder that is updated annually. The PIC on updating the stakeholder list is Plantation Department Services (PSD). Sample of stakeholder listed in stakeholder list are comprise of the government agencies in province and regency, sub district and village government level, communities representative, NGO, local contractors, buyer, supplier, finance and bank company</p> <p>The company has a request record for information that also inform date of the response to the request delivered. Based on interview with the Village Heads of Cek Mbon Village, most of the communication is verbally communication for emergency need of the village such as borrowing company tractor to repair village road.</p>		
Status: Comply		

1.2 Management documents are publicly available, except where this is prevented by commercial confidentiality or where disclosure of information would result in negative environmental or social outcomes.

The company has a procedure of giving information to stakeholder No. PI/01/V/PPP-PSK-PSS/12 revision dated 01 May 2015. This procedure rules the mechanism of information requesting and time limit for company to respond the information request. Type of information that is publicly accessible is listed e.g. 1) Land Use Title (HGU), 2) Plantation Business Permit/Trade Business Permit, 3) Permits, 4) HVCV, 5) SIA, 6) Waste/Application, 7) EIA, 8) Environmental Management and Monitoring Plan, 9) OHS, 10) Employees Data, 11) FFB Production Data, 12) Hazardous Waste Data, 13) Specification of Mill Machines, 14) Vehicle Specification, 15) Tax and 16) Insurance.

The company routinely reports its operational update to the relevant government agency, for example the manpower report, hazardous waste report, environmental management report etc. It is supported by interview result with the Environmental Agency. Further, based on interview with Village Head of Kampung Dalam, Tualang and Cek Mbon, being informed that all information requested to the company is well responded.

Status: Comply

1.3 Growers and millers commit to ethical conduct in all business operations and transactions.

1.3.1
The company has a written policy on company commitment to integrity code and ethical act on all aspects of company operation and transaction. The policy is stated in Business Ethic Policy No. 440/HRM-COC/07 authorized by General Manager, Senior General Manager, Head Plantation Office (HPO) dated 24 May 2007. The policy rules obedience on regulation, professionalism, working motivation, helping each other, colleague appreciateness, discipline, politeness, no intimidation, individual right appreciateness and reference to OHS in working area. The stakeholders list to whom the policy intended to be stated within the policy.

Based on interview with the SPSI member of Tamiang and Batang Ara Estate and Blang Simpo Estate 2 known that they have been informed the company commitment of integrity code and ethical act.

Status: Comply

PRINCIPLE #2 COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS

2.1 There is compliance with all applicable local, national and ratified international laws and regulations.

Indicator 2.1.1; 2.1.2; 2.1.3; and 2.1.4

The company already has a list and a copy of the applicable laws and regulations. The legal requirements documentation system contained in the Legal Requirements Procedure (Policy No. PH/03/PPP-PSK-PSS/12). Responsible for identification, inventory and evaluation of regulatory compliance are EHS and PSD Department. Internal audits are conducted once a year to ensure the implementation of compliance with the law.

- CH has comply with regulation, such as:
- The company has Licensed of Hazardous Waste Temporary Warehouse in POM and Estate
 - The Company has established a regulation concerning the minimum wage by providing wages to all workers above the Aceh Province Minimum Wage in 2018.
 - Reported Mandatory Labour Report for PT Perkasa Subur Sakti to the Office of Labour and Transmigration Agency of Aceh Province on 05th September 2017 and must report back on 05th September 2018.
 - Reported Mandatory Labour Report for PT Padang Palma Permai to the Office of Labour and Transmigration Agency of Aceh Province on 28th March 2018 and must report back on 28th March 2019.
 - Reported Mandatory Labour Report for PT Perkebunan Sri Kuala to the Office of Labour and Transmigration Agency of Aceh Province on 28th March 2018 and must report back on 28th March 2019.
 - The Company has used all the pesticides that have been registered on the commission of pesticides Indonesia.

- Has reported the Progress Report of Plantation Business Activity Semester I of 2017 for PT Perkebunan Sri Kuala on 13th July 2017 to Agriculture, Plantation and Animal Husbandry of Aceh Tamiang Agency through “Kantor POS”.
- Has reported the Progress Report of Plantation Business Activity Semester II of 2017 for PT Perkebunan Sri Kuala on 05th January 2018 to Agriculture, Plantation and Animal Husbandry of Aceh Tamiang Agency through “Kantor POS”.
- Has reported the Progress Report of Plantation Business Activity Semester I of 2017 for PT Padang Palma Permai on 13th July 2017 to Agriculture, Plantation and Animal Husbandry of Aceh Tamiang Agency through “Kantor POS”.
- Has reported the Progress Report of Plantation Business Activity Semester II of 2017 for PT Padang Palma Permai on 05th January 2018 to Agriculture, Plantation and Animal Husbandry of Aceh Tamiang Agency through “Kantor POS”.
- Has reported the Progress Report of Plantation Business Activity Semester I of 2017 for PT Perkasa Subur Sakti on 13th July 2017 to Agriculture, Plantation and Animal Husbandry of Aceh Tamiang Agency through “Kantor POS”.
- Has reported the Progress Report of Plantation Business Activity Semester II of 2017 for PT Perkasa Subur Sakti on 05th January 2018 to Agriculture, Plantation and Animal Husbandry of Aceh Tamiang Agency through “Kantor POS”.
- Has reported the Progress Report of Plantation Business Activity Semester II of 2017 for PT Perkasa Subur Sakti, PT Perkebunan Sri Kuala, and PT Padang Palma Permai on 09th January 2018 to Director General of Plantation, Ministry of Agriculture.
- The Certificate Holder has had 3 licensed boiler operators and the license is still in the validity period. This is in accordance with the Labor Ministerial Regulation No. 01 of 1988 on Qualifications and Requirements of Boiler Operators
- The Certificate Holder has had 1 OHS Electrical Technician in each management unit (cert. no 01115/IK3LIST/V/2017 name Ridwan Hamid valid until 05 May 2020) it is in accordance with the Labor Ministerial Regulation No. 12 of 2015 on OHS Electricity in The Workplace
- The Certificate Holder has had 8 operators that have Heavy Equipment Licenses. This is in accordance with Labor Ministerial Regulation No. 09 of 2010.

The Company has shown some evidence of legal compliance, but there is some evidence of legal compliance that has not been implemented as follows:

- The result of field visit at Hazardous Waste Temporary Warehouse from Blang Simpo POM is known that condition of the roof in building is leaking in rain condition. It is not in accordance with Government Regulation No.101 in 2014.
- Based on the results of the document review on hazardous waste management report of PT Perkebunan Sri Kual, PT Padang Palma Permai and PT Perkasa Subur Sakti it is known that the last hazardous waste transport was conducted on 10th March 2016. Until the RSPO resertification activity is carried out, there is no transportation of hazardous waste by a licensed third party. This is not in accordance with the storing period given in the hazardous waste license of each unit.
- The Company has not been able to show evidence of Utilization of Land Use Tittle Report to the Head of National Land Agency it is not accordance with Regulation of Agrarian and Spatial Ministry No. 07 in 2017 on concerning of the Rules and Procedures for the Land Use Tittle.

Based on the explanation above, this has become **Non-conformance No. 2018.01 with Major category**

2.1.1 Status: Non-conformance No. 2018.01 with Major category

2.2

The right to use the land is demonstrated, and is not legitimately contested by local people who can demonstrate that they have legal, customary or user rights.

2.2.1

CH has land title for an area of 7,574.12 Ha consist of 5 HGU certificate. 1 certificate HGU valid until 2022; 1 certificate HGU valid until 2024; 1 certificate HGU valid until 2027; 1 certificate HGU valid until 2034 and 1 certificate HGU valid until 2037.

The area that managed by CH is 8,814.41 Ha, so there is 1,245.84 Ha which not yet has land title. Based on this, CH has not been able to demonstrate land title for the entire scope of certification. **Non-conformity No. 2018.2 with major category.**

2.2.2

CH has monitor and maintain boundary stone regularly every 6 months in accordance with procedure. Monitoring record of boundary stone in 2017 inform the condition of boundary stone, such as in Tamiang Estate there are 14 boundary stone in good condition and 2 boundary stone need maintenance. Based on field visit in CH operation area found that boundary stone is accordance with monitoring record, such as boundary stone PSK 04, PSK 01 and PPP 24. Beside use boundary stone, CH also use trench as boundary with outside area.

2.2.3, 2.2.4 & 2.2.5

CH has the procedure of Land Dispute Resolution effective since 23 Feb 2012. Based on document verification (Map & Area Statements) and consulting in the surrounding villages, during 2017 and 2018 indicated no land dispute between the CH and another party. Stakeholder consultation with local people and local government was known that there is no significant issues of land conflict among the CH and another party.

Based on document review know that PT PSS, PSK and PPP is take over company from local people become owned by Sime Darby Plantation. Interview with communities and local government know that the land owner has been compensate by company (previous owner).

2.2.6

CH as a subsidiary of Sime Darby Plantation Bhd had policy Sime Darby Responsible Agriculture Charter, 2016. These Policy related to Prohibition of Contractually Army using, The main point was explained in these policy, consist of point that the company will not using of Contractually Army in conflict resolution and will not tolerance of anarchism in conflict resolution process. Based on field visit observation during the audit process, consultation with local communities there is no indication of violence or intimidation in operation of CH.

2.2.1 | Status: Non-conformance No. 2018.02 with Major category

2.3

Use of the land for oil palm does not diminish the legal rights, or customary rights, of other users, without their free, prior and informed consent.

2.3.1; 2.3.2; 2.3.3 and 2.3.4

Based on document verification of High Conservation Value Identification and Social Impact Assessment in CH operation area and also consultation with local communities known there is no customary right in CH operation area. Since ASA-4 period till RC, there is no land acquisition process.

Status: Comply

PRINCIPLE #3 Commitment to long-term economic and financial viability

3.1

There is an implemented management plan that aims to achieve long term economic and financial viability.

3.1.1 and 3.1.2

The company has a long term management plan for 5 years period that is developed for each management unit. The management plan is in form of budget plan range from 2018 to 2023 for PT PPP, PT PSK and Blang Simpo Mill. Ensuring the implementation of the company management plan, there is a monthly report in place to evaluate the target planned achievement. The feasibility of new technology use is the responsibility of Research and Development Manager. It is stated in its job description dated 8 August 2016.

The company has also replanting programme that is documented in Long Range Replanting Programme (LRPP) periode 2010 – 2035 authorized by Head of Plantation Upstream Indonesia (HPUI). The analysis on migration of replanting impact has been conducted by consultant named Aksenta in 2015. The mitigation analysis covers impact on soil and water conservation, biological component on each replanting stages and social aspect focusing on manpower. There is no peat soil in the company operational area, therefore there is study related to the specific requirement for replanting in peatland area. The replanting activity has been started in 2014 and by the audit activity, the realization has reached 4.261.92 Ha out of 5.921 ha as planned.

Status: Comply

PRINCIPLE #4 Use of appropriate best practices by growers and millers

4.1

Operating procedures are appropriately documented and consistently implemented and monitored.

Indicator 4.1.1

The certificate holder has a documented procedure for the mill and plantation. The plantation procedure starts from the plant material procedure, then the technique of nursery, fertilization, weed control, integrated pest management to harvesting and its transport is stated in the document of Standard Operating Procedure (SOP) of *Referensi Manual Agronomi Penanaman Kelapa Sawit*, document number 110 / EST-ARM / 13, September 2013 signed by the Head of Upstream Plantation Indonesia. This document has been distributed on September 16, 2013 to all plantation unit leaders.

The certificate holder also has procedures for the process of receiving fresh fruit bunches to send the CPO and kernels listed in the *Pedoman Teknik Pabrik Kelapa Sawit* of the Part I and II palm oil mills Minamas Plantation dated April 30, 2007. Beside that CH also have have OHS Guidelines, Hazard Identification Risk Assessment Control (HIRAC) and SOP of Occupational Safety and Health SOP. The procedure includes, among others, regulating the guidelines for safe work practices.

Generally, operational procedures have been socialized to all employees in accordance with their respective fields of work. Based on field observations at Tamiang Estate, Blang Simpo-2 Estate and Batang Ara Estate on harvesting and spraying activities found that employees can show how to work in accordance with existing procedures, such as harvest workers can explain the criteria of the harvest and spray workers can explain the workings of the start preparation until finish of work.

Indicator 4.1.2

The certificate holder routinely conducts activities of inspection or monitoring of activities in accordance with the operating procedures performed every 6 months or at least once a year. Officers performing audits and evaluations have the competencies as determined by the certificate holder conducted by Group Corporation Audit Defractment (GCAD). The organization has folow up action for all findings and has been verify by GCAD.

Internal supervision ranging from the smallest scope done by the foreman to the manager level and so on. Internal operational audits regularly oversee the implementation of SOPs that have been set at least 6 months, for example in November 2017 conducted at PT Perkebunan Sri Kuala (Batang Ara Estate), PT Padang Palma Permai (Tamiang Estate and Blang Simpo-1 Estate) and Blang Simpo Factory.

Indicator 4.1.3

The certificate holder owns and demonstrates the results of monitoring and evaluation activities and their follow-up. Internal monitoring and monitoring records of the Group Corporation Audit Department (GCAD) are located in the unit office, for example briefly described in the following November 2017 monitoring activities:

- PT Perkebunan Sri Kuala (Batang Ara Estate): there are 5 findings of non-conformity and has been fulfilled in January 2018
- PT Padang Palma Permai (Tamiang Estate): there are 12 findings of non-conformity and have been fulfilled in January 2018.
- PT Padang Palma Permai (Blang Simpo-1 Estate): there are 14 findings of non-conformity and have been fulfilled in January 2018
- Blang Simpo Factory: there are 14 findings of non-conformity and has been fulfilled in January 2018.

Based on the document shown on-site, the organization has folow up action for all findings and has been verify by GCAD.

4.1.4

Until RC, Blang Simpo Factory did not received FFB from outsider. The FFBs was process on Blang Simpo Factory was supply from PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate).

Status: Comply

4.2

Practices maintain soil fertility at, or where possible improve soil fertility to, a level that ensures optimal and sustained yield.

Indicator 4.2.1

The certificate holder has procedures relating to fertilization activities contained in the SOP *Referensi Manual Agronomi Penanaman Kelapa Sawit*, No. Doc 110 / EST-ARM / 13, which includes fertilization, the use of organic fertilizer (empty fruit bunch and palm oil mill effluent) and planting *Leguminose* cover crop. In addition, the certificate holder also conducted soil and leaf analysis as one way to monitor soil fertility and as a basis for preparing fertilizer recommendations. This is described in the SOP for the preparation of fertilizer (No. 1-04 / MRS-SOP / 10) dated 1 April 2010.

Based on the field visit at Tamiang Estate block B02 and B05, it is known that the company has implemented soil fertility management with the application of empty fruit bunch inside the circle of palm.

Indicator 4.2.2

The certificate holder has documented the use of fertilizer in each estate, such as HGFB fertilizer, CCM 44 and RP. For example, based on the document of Fertilization Recommendation and Realization Report for the period of July 2017 to March 2018 briefly described fertilization application as follows:

- Blang Simpo-2 Estate Division 1 has realized 119,372 tons of CCM 44 fertilizer from the recommended 173,632 tons.
- Tamiang Estate Division 1 (planting year 2014) has realized 54,079 tons of RP fertilizer from the recommended 175,189 tons.

In addition, the certificate holder also has a document on the realization of fertilization period July 2017 to March 2018 which explains the amount of fertilizer used per type of fertilizer, production of FFB and the comparison between fertilizer and FFB production. Based on the document, it is known that the average use of fertilizer per ton of FFB, for example in Tamiang Estate is 0.9 kg / Ha.

Based on interviews with management, it is known that the difference between the program and the realization of fertilization due to low rainfall so that fertilization is not done in accordance with the recommendations.

Indicator 4.2.3

The certificate holder has a regular record of soil and leaf analysis activities in accordance with SOP *Manajemen Perkebunan Berkelanjutan* (724 / TQEM-SPMS / 09), dated August 27, 2010 and SOP *Teknik Pengambilan Contoh Daun* (RSPO / 4.4 / TPCD) dated March 4, 2014. The procedures include explaining that the frequency of soil sampling to know the nutrients in the soil is done every 5 years and the leaf sampling is done once a year and it is explained that when the leaf sampling is also done observation on the condition of the palm that characterizes nutrient deficiency.

The certificate holder has recorded the activities of the soil samples in the Semi Detail Soil Survey And Feasibility document for 2016 – 2021 conducted by MRC (Minamas Research Centre) describing soil fertility based on N, P, K, Mg, Ca and B. In addition, the certificate holder also shows the leaf samples in the *Laporan Pengujian Analisa Jaringan Tanaman* by MRC conducted on 14 – 22 September 2017 (BSE-1) and 22 September 2017 (TME). The document describes the nutrient levels of N, P, K, Mg, Ca and B.

Visual analysis is done simultaneously with the leaf sample test. The results of the visual analysis serve as an ingredient to make fertilizer recommendations. Leaf test results conducted by the MRC team are then sent to the unit already in the form of fertilization recommendation for next year fertilization period.

Indicator 4.2.4

The certificate holder recycles nutrition by applying an empty fruit bunch (EFB) and a palm oil mill effluent (POME). For fiber and shell used as boiler fuel. The certificate holder shows the program and the realization of monthly EFB application of 2017 – 2018, including Blang Simpo 2-Estate for year 2003, has been realized 4,617 kg from 6,511,200 kg programmed. In addition, the certificate holder also shows the Monitoring of Liquid Waste Production and Applications document in January 2018 by means of application flowed through flatbed. For example, in Blang Simpo-1 Estate block A002 as much as 222.6067 m³.

Status: Comply

4.3

Practices minimize and control erosion and degradation of soils.

4.3.1; 4.3.2 and 4.3.6

The company has conducted soil identification that is reported in document of Identification of marginal land, slope class and soil management of PT PPP and PT PSK. There is a map of marginal soil included within the document. The identification is conducted by Statistic Data Processing Minamas Research Centre. Further the company has conducted semi detail soil survey and its suitability for period of 2016 – 2021 for each management unit. The company has planned its management of fragile soil in SOP of reference for manual land preparation of planting palm oil No. 110/EST-ARM/13 on 2013. Regulated within the procedure are the preparation of terrace contour system and stop bund for control run off. The company also has a policy not to plant area with slope more than 40%. There is also an implementend recommendation from PARAM Agricultural Soil Survey (M) Sdn. Bhd in 2008 on slope management monitoring such as installation of erosion pole, arrangement frond along with the contour, planting *Nephrolepis*, terrace system, planting woody and fruit seed and planting legume cover such as *Mucuna* in open area of replanting.

Further, the soil management recommendation based on soil identification result are maximizing manuring efficiency by setting the right manuring schedule, reducing erosion, soil nutrient leaching and increasing water availability by implementing organic nutrient, field drain construction, soil conservation and individual terrace system and silt pit system.

4.3.3

The company has a road maintenance program that is included in yearly budget of 2018 for each estate. Based on field visit to Blang Simpo 1 Estate, Batang Ara and Tamiang Estate known that the road is in well maintained condition.

4.3.4 and 4.3.5

There is no peat land category in the company operational area, therefore this indicator is not applicable for the certification unit.

Status: Comply

4.4

Practices maintain the quality and availability of surface and ground water.

4.4.1 & 4.4.2

Certification Unit has identified rivers and wetlands inside plantation area. Analysis of HCV (2010) containing distribution maps of the river in the CH area. Based on Document HCV identification and UKL / UPL report PT Perkebunan Sri Kuala is known there is riparian Alur. CU has been conducted water quality testing every six months with the parameters of environmental quality standards as stipulated in Government Regulation No. 82 in 2001.

Procedures for conservation of areas with high erosion potential including river border in SOP number OP 5.14 on Management of Riparian Strips in March 2008 explains procedural objectives, riparian categories, plant enrichment guidelines in riparian and monitoring. All identified buffer zone has been designated as HCV and protected areas.

Evidence of surface water flow protection measures and including riparian such as:

- Determination of riparian with a distance of 50 meters left-right of Small River Demarcation of the border is done with the installation of boundary markers river border.
- Periodic water quality testing every three months with the parameters of environmental quality standards as stipulated in Government Regulation No. 82 in 2001.
- No chemicals application (fertilizers and herbicides) in the buffer zone area.
- Signboard of riparian protection. Prohibiting the use of chemicals in the riparian.

4.4.3

Effluent has processed on the waste water treatment plant (WWTP). Monitoring of quality effluent, parameter BOD and pH has carried out every month regularly and reported to Environment Agency every three month. Evaluation and water sampling in WWTP outlet were carried out by Sucofindo laboratory, Medan. Blang Simpo POM have WWTP to process the effluent to fulfil the standard required Minister of Environment Decree (KepmenLH) No. 28 year 2003 (pH 5-9 and BOD <5,000 mg/l). Base on field visit in Blang Simpo POM, no indication over flow effluent in WWTP, flow meter was well functioned and there is no issues from stakeholders related to land application. Permit of effluent utilities was accordance decree governor Number 538.3/444/2013 dated June 18, 2018, valid for five years.

Based on natural waterways testing in Alur river Downstrea and Upstream April 27, 2017 by Environmental Agency Laboratory, Banda Aceh known levels of Total Suspended Solids (TSS) upstream of 22 mg / l and Downstream 19.5 mg / l, this level accordance with natural waterways standard of government regulation Number 82 year 2001 appendix 2 (50 mg / l).

4.4.4

Based on field observation in WTP Station known operator has recorded water use through observation of flow meter. Average water consumption of 1.78 m³ / ton FFB. Operator have been using full PPE when working.

Status: Comply

4.5

Pests, diseases, weeds and invasive introduced species are effectively managed using appropriate Integrated Pest Management techniques.

Indicator 4.5.1

The certificate holder has the IPM plan listed in the *Referensi Manual Agronomi Penanaman Kelapa Sawit*, No. Policy 110 / EST-ARM / 13. These procedures include explaining the frequency of census attacks, control techniques to justify the use of chemicals. In addition, also explained about pest types such as horn beetles, nettle caterpillars, bag worms, rat pests and ganoderma diseases.

The certificate holder has identified potential pests by conducting monthly censuses. Census data are recaptured in the Pest and Disease Control reports, for example for the February 2018 report, it is known that in the TME area there are no pests of leaf-feeders, rat, termites and ganoderma diseases, but there are attacks of *Oryctes rhinoceros* with a total area of 195.65 Ha blok A003, A005, A006, A012) and has been controlled using Sentrin (*cypermethrin*) with total usage of 305.8 liters and a dose of 0.37 mL.

The certificate holder also performs pest control by using beneficial plants and making the owl cages. For example in TME, data presented include planting *Casia cobanensis* along 1,555 m, *Antigonon leptopus* of 2,666 m, *Turnera subulata* along 4,310 m and the creation of the owl cages as many as 7 units.

Based on the results of the field visit, the certificate holder has applied biological pest control according to SOP for example the installation of Barn Owl Box on TME Block C003 as the place of owl (*Tyto alba*). In addition, on each side of the block, the certificate holder has undertaken a beneficial plant with the type of *Turnera subalata* and *Antigonon leptopus*. Based on the results of document review and field observation, it is known that the use of chemicals is done if the census results have exceeded the threshold and not by prophylaxis.

Indicator 4.5.2

The certificate holder shows the training records provided to the labor involved in the integrated pest control process, including:

- *Oryctes rhiceros* Pest Control Team Training on January 9, 2017 to 9 workers at Tamiang Estate and Batang Ara
- Training of Ganoderma disease Census to 7 workers on 25 May 2016 at Tamiang Estate and Batang Ara
- *Oryctes rhiceros* Pest Control Team Training on December 3, 2016 to 12 workers at BSE-2

Based on interviews with TME & BSE Crops Officer, it was explained that census-related training was provided and could explain how censuses and actions would be if above the threshold.

Status: Comply

4.6

Pesticides are used in ways that do not endanger health or the environment

Indicator 4.6.1

The certificate holder has procedures related to chemical activity such as herbicide application and pest control. This procedure is contained in the Agricultural Reference Manual (ARM) (110 / EST-ARM / 13) on the crop protection section of pests and diseases and weed control in general. In addition, this procedure also explains weed control in general that pesticides are used selectively for specific targets, as well as explaining doses per ha and dilution doses. The certificate

holder also uses pesticides listed on the pesticide commission according to the target in the field. Based on interviews with foreman and herbicide applicators at TME and BSE, it was explained that the use of chemicals was adapted to weeds or pests in the block. Based on the document review there are examples of implementation for *Oryctes rhinoceros* attack with total area 195.65 Ha (block A003, A005, A006, A012) and have been controlled using Sentrin (*cypermethrin*) with total usage of 305.8 liter and dose 0,37 mL.

Indicator 4.6.2

The certificate holder shows Agrochemical Monitoring document for period July 2016 – June 2017 describing agrochemical usage per type of chemicals, active ingredients, total ingredients used, ha amount of application area and active ingredient / ha. For example in BSE-2 for Kenlon 400 EC type with Triklpir Butoxl ethyl ester active ingredient, total use of 368.7 L, 944.4 Ha total application area and total application of 0.4 Liter / ha.

In addition, the certificate holder also has documents of the use of pesticide type and its targets describing the types of pesticides (trademarks), registration numbers in the Pesticide Commission, doses / Ha, LD50, doses of active ingredients / Ha and targets. For example Kenlon with registration number RI.1010330120062433 dose 0.3 – 0.4 L / ha and target for wide leaf weed and narrow leaf.

Indicator 4.6.3

The certificate holder operates an integrated pest control system by collaborating on biological and chemical controls. The use of chemical techniques is not done in a preventive manner, but based on the results of early warning and census systems.

Based on census and control document recapitulation, it is known that there are several census realizations that have been done by officers, among others in Division 1 BSE-1 in February 2018 as follows:

- a. Nettle caterpillars and bag worms with the act of planting beneficial plants 11,851 ha
- b. Rat with acts of rat baits of 3.97 ha
- c. Ganoderma with soil mounding action
- d. *Oryctes rhinoceros* with spraying action 276.66 ha.

Indicator 4.6.4

The certificate holder has a book on the World Health Organization Pesticide Classification which describes the categories of pesticides 1A and 1B. In addition, the certificate holder also shows the company's policy of MemoEstate Manager Tamiang Estate, No. TME / 001 / VI / 2010 / M and memo HPO.POD-UM-127 / X / 2008 dated November 4, 2008, regarding termination of materials chemically based ingredients of paraquat, brodifacum and deltamethrin, which have been categorized as type 1A or 1B included in the Stockholm and Rotterdam convention lists.

To minimize and eliminate the use of pesticides (WHO groups 1A and 1B) and paraquat, the certificate holder has implemented several efforts including:

- Control of rodent pests using natural enemies. Based on field visits, it is known that there is a Barn Owl Box installation in TME block C003 as an owl (*Tyto alba*) living place.
- On field visits it was found that weed control activities were carried out using pesticides with active ingredients Glyphosate and Methyl Metsulfuron.

Based on document reviews and visits to chemical warehouses, it is known that the company does not use chemicals categorized as WHO 1A or 1B types and materials included in the Stockholm and Rotterdam Conventions, and paraquat lists.

Indicator 4.6.5; 4.6.7; & 4.6.9

The certificate holder has a SOP for handling the pesticide listed in the Hazardous Material Handling SOP (RSPO / P & C / PB 3), No. PB3 / PPP PSKP PSS / V / 12 dated May 1, 2012, describing the chemical classification, responsible person, MSDS supply through suppliers, chemical storage, chemical handling during use, action against leakage and spillage, first aid to training program. The certificate holder shows the herbicide application training recording, for example on February 16, 2018 at TME & BAE to 16 herbicide applicators. Training materials delivered by assistants and managers on the importance of use of PPE, appropriate doses, hazards that can be exposed when exposed, correct procedures

and explanations of risk analysis and control.

Based on the results of interviews with spray workers in the field for the TME-BAE spray team, it is known that workers have attended spray training work and understand the dangers and risks associated with chemicals. In addition, herbicide applicators have also been equipped with PPE such as headgear, plastic sunglasses, special masks, rubber gloves, rubber boots, work shirts, apron suits / spray suits. PPE spraying has been in accordance with risk assessment.

Based on field observations, it was found that pesticide mixing was done in a special area of mixing at BSS (Block Spraying System) house. Pesticides to be applied in the field are in mixed condition and available MSDS in accordance with existing products in the warehouse. Based on field observations at BSS house TME Division I, there is a facility for mixing pesticides, bathroom for spray workers to clean up PPE and body after work, and place to keep PPE of spray workers after use.

Indicator 4.6.6; & 4.6.10

The certificate holder has hazardous waste handling procedure, number 020 / PPP-PSS-ESH / 11, 01 April 2011 and number PLB / 24 / PPP-PSK-PSS / IV / 12, May 2012. Hazardous waste management is done by storing in temporary storage warehouse then submitted to the licensed collector.

Based on the results of field visits to the chemical warehouse, it is known that pesticides have been stored well. In addition, based on field visits to housing in TME and BSE it is known that no pesticide traces are discarded or reused.

Based on the results of interviews with Management Representative, hazardous waste officer and foreman, it is known that hazardous waste management has been socialized to workers at the morning briefing. Hazardous waste officers have also understood the management of hazardous waste and can explain its handling. Based on the results of the document review, it is known that the packaging of pesticide from the division is stored in the licensed hazardous waste warehouse located in BAE and BSE 2, then handed over to the licensed hazardous waste collector.

Indicator 4.6.8

Based on field visit on BAE block A003 pesticide application activity, the certificate holder has never applied pesticide from air. The application is done by using a spray tool.

Indicator 4.6.11

The Company has performed routine health checks including general health examination, cholinesterase, audiometry and spirometry for all workers working with high risk including pesticide operators on 15th January 2018. The results of the examination for 77 pesticides operator stated that all workers are in good working condition and there is no negative result from the test. Based on interview with pesticide operators, they know about result of medical surveillance and all pesticide is in good condition. They also said that there is no skin disease or itches.

Indicator 4.6.12

The Company has a Memorandum No. IST/SOU18/II/2017 concerning of Policy on Women's Reproductive Rights of Work dated 01st February 2017. This procedure explains the prohibition for pregnant and lactating female workers to work with chemicals. Women workers every month are tested for pregnancy at a company clinic and if it is known that a pregnant female worker will be immediately transferred to a job not related to chemicals. the company has shown the results of pregnancy tests conducted every month and the result is no pregnant workers. Based on the results of interviews with spray workers it is known that workers have understood the prohibition for pregnant and lactating women are not allowed to do chemicals related work. If the worker is found to be pregnant, the worker will be transferred to another job not related to the chemicals such as a Child Care Center (TPA).

Status: Comply

4.7

An occupational health and safety plan is documented, effectively communicated and implemented.

Indicator 4.7.1

Policies related to Occupational Safety and Health are unchanged from the previous assessment contained in the Occupational Health and Safety Policy adopted by the Head of the Upstream Plantation of Indonesia in December 2011.

OHS policies are socialized through the Safety Townhall activities conducted annually. For example in TME and BAE conducted on April 6 to 7, 2018, at BSE 1 on 5 to 6 April 2018 which was attended from staff to employees.

The certificate holder shows the Guiding Committee of Occupational Safety & Health Work Program for the year 2017/2018 endorsed by each management unit. The work program is similar to the previous year's work program. Occupational Health and Safety Plan includes activities of Guiding Committee of Occupational Safety & Health meetings conducted every 3 months, conducting OHS-related training, performing emergency response tools, preparing Guiding Committee of Occupational Safety & Health reports every 3 months, health checking every 6 months.

The certificate holder shows a document of meeting minutes of Guiding Committee of Occupational Safety & Health where in the document there is discussion about work program that has not been reached. There are also problem analysis and corrective actions for the program to be run by the certificate holder.

Indicator 4.7.2

The certificate holder indicates the SOP of the OH & S guidelines, Hazard Identification Risk Assessment and Risk Control (No. Policy 7301 / PSQM-ESH / 11) is set 07 July 2011, which describes the flow of risk analysis document creation process. For HIRARC Factories, among others, explain the risk analysis on the activities / work processes such as fruit receiving stations, boiling, thresher, pressing, clarification, nut & kernel, CPO Storage tanks, boilers, engine room, empty fruit bunch area, waste pools, laboratories, warehouses and workshop.

For HIRARC Estate explains the activities / work process of harvesting, pruning, fertilization, spraying, loader operations, transportation of FFB and Fertilizer, traction, warehouse, generator house, nursery, replanting, etc.

Basically, the HIRAC document has covered and identified all risk of operational activities although during field observation, it is known that not all risky activities have not covered yet in the existing HIRARC document for unsafe conditions such as:

- Stairways and floors that are porous in the area of pressing stations and boiler stations
- The retaining wall behind the factory's solar tank has cracked.

This is becomes **non-conformity No.2018.03**.

Based on a visit to spray activities using KenUp 486 SL type pesticide, workers have been equipped with PPE type shoes, helmets, eyeglasses, apron, shirts and trousers, masks and gloves made from rubber. The type of PPE is in accordance with the recommendation in MSDS Kenup 486 SL. Based on a visit to the agrochemical warehouse, it is known that all chemicals have been equipped with MSDS.

Indicator 4.7.3

The certificate holder shows evidence of operational training activities, including:

- Evidence of Electrical OHS Technician training in the form of operator license from BSE-1, No. reg 1537 / TK3-LIST / V / 2017-PO, dated May 5, 2017
- Training of heavy equipment in the form of Operator License from the Minister of Manpower for BSE-1 of 7 workers (September 2016), TME as many as 4 workers, BSE-2 as many as 8 people.
- Training OHS welder in the form of certificate welder from the Minister of Manpower on 27 January 2017.

The certificate holder shows the recording of Guiding Committee of Occupational Safety & Health Training Program for the period 2017-2018, including first aid training, fire simulation, safety mechanical and safety electrical. The certificate holder already has a HIRARC document and has implemented it. In addition there is documentation of PPE to workers in 2017 and 2018. However, based on the results of field visits there is inconsistency between HIRARC with its implementation that is:

1. Workers at the pressing station do not wear ear plug, which in the station is in a noisy condition. (HIRARC requires safety shoes, helmets, gloves and ear plugs)
2. Grading workers have not wear gloves and masks (HIRARC requires shoes, helmets, gloves and masks)
3. The manual maintenance workers (maintenance harvesting path) and the transport of fruit using PPE shoes in self-purchasing BAE (based on the PPE revenue register document dated September 2, 2017 and March 15, 2017, the interviewee is not on the list)

Based on these matters, this indicator has not comply and raised **non-compliance with No.2018.04.**

Indicator 4.7.4

The certificate holder has established the Guiding Committee of Occupational Health & Safety which prepares and is responsible for the implementation of occupational safety and health programs and evaluates the implementation of the Occupational Safety and Health program in the field. Guiding Committee of Occupational Health & Safety also conducts regular monthly meetings discussing the implementation of the OHS program, such as the Guiding Committee of Occupational Health & Safety meeting at Batang Ara Estate and Tamiang Estate on March 26, 2018, attended by 26 audience from company representatives and workers representatives and discusses related discipline and accuracy in the use of PPE and effectiveness first aid kit. Based on the interview with Worker Unions representatives, it is known that the person is aware of the Guiding Committee of Occupational Health & Safety and following the Guiding Committee of Occupational Health & Safety meeting.

Indicator 4.7.5

The procedures for emergency response and accidents of the certificate holders do not change from the previous assessment, for example:

- SOP *Pencatatan Data Kecelakaan Kerja* (PDKK / 08 / V / PPP-PSK-PSS / 12, dated May 1, 2012)
- SOP *Penanganan Kecelakaan Kerja Karyawan Masih Selamat* (PKKKS / 18 / PPP-PSK-PSS / V / 12, May 1, 2012)
- SOP *Penanganan Kecelakaan Kerja Karyawan Meninggal Dunia Langsung Di Tempat* (PKKKMDT / 19 / V / PPP-PSK-PSS / 12).

The certificate holder shows the EHS Report Aceh Area document for the period July 2017 – March 2018 in which the number of accidents, issues and corrective and preventive actions is reported.

The corrective and preventive actions undertaken by the certificate holder include :

- Internal investigation of class III & VI accidents
- Evaluate accidents in SOU meetings every 1 month
- Evaluate occupational accidents in Guiding Committee of Occupational Health & Safety meetings every 3 months

The certificate holder has reported work accidents to the Manpower Office of Aceh Tamiang Regency and East Aceh in the Guiding Committee of Occupational Health & Safety Report every 3 months.

The certificate holder has also provided training to workers, including:

- Fire simulation training on 20 April 2018 to 30 foreman workers at TME and BAE.
- First aid training and fire emergency response on 21 August 2017 to 25 BSF and BSE-1 workers

The certificate holder has a mechanism of checking the contents of the first aid box periodically, where the results are poured in the first aid checklist document. From the data all the items of the first aid box of 21 items are in the First Aid Box. However, during the field visit to Blang Simpo Factory, there are some non-conformities as follows:

- The first aid box in the engine room area is incomplete according to the contents of the First Aid Box (only 5 items)
- One item in the first aid box of the workshop area has been expired.

Based on the above, monitoring of the completeness of the contents of first aid box that has been done but has not been effectuated yet and the emergency response facility has not been functioning properly. In addition there are emergency facilities (eye shower and body shower) in the chemicals warehouse Blang Simpo Factory can not be proven to work properly. Thus, the conclusion that can be drawn from the description above is that this indicator has not fulfilled so raised **non-conformity No. 2018.05.**

Indicator 4.7.6

The certificate holder has registered the worker in the Workers Social Security Agency (*BPJS*) Health program. This BPJS may be used by workers if ill or require hospitalization. The medical services obtained by the needy workers will then be processed to BPJS. There is a proof of payment of BPJS as follows:

- BSE-1 dated March 1, 2018 for a total of 375 people registered with slip number C6E2F98049AF1961
- TME dated 5 April 2018 for a total of 249 people registered with slip numbers HH079654
- BAE dated 5 April 2018 for a total of 123 persons registered with slip numbers HC 018174

Meanwhile, for the contractor's worker, worker's social security is the responsibility of the contractor. It is covered within clause in the agreement document between the company and the contractor and is revealed during the interview with the contractor of FFB transporter.

Based on the data of the report work accident monitoring for the period of April 2017 - March 2018 it is known that no worker has been in severe accidents and require hospitalization, so there is no claim or compensation from the insurance / BPJS. For minor injuries workers were given the company's clinical services.

Indicator 4.7.7

The certification unit classifies the type of accidents to 11 accidents that are fatal, causes lifelong disability, get a letter of rest from the doctor for more than 5 days, get doctor's letter 1 - 4 days, get hospitalized, community health centers, clinic, get first aid, dangerous but does not cause casualties, resulting in damage to the company's assets, resulting in environmental damage, occurred but was near miss, not because of work.

The certificate holder has a recapitulation of Lost Time Accident (recording of accident with day lost) in Work Accident Recapitulation based on accident class of April 2017 – March 2018 period with details as follows :

- Tamiang Estate: there are 11 accidents with a total of 11 days lost
- Batang Ara Estate: there are 3 accidents with a total of 1 day lost
- BSE-1: there are 9 accidents with a total of 0 days lost
- BSF: no workplace accidents

4.7.2	Status: Non-conformance no. 2018.03 with Major category	
4.7.3	Status: Non-conformance no. 2018.04 with Major category	
4.7.5	Status: Non-conformance no. 2018.05 with Minor category	

4.8 All staff, workers, smallholders and contractors are appropriately trained.

Indicator 4.8.1; and 4.8.2

The company has a training program for the Estate of 2017-2018 in which there are several types of training including: basic training of OHS, harvesting, manuring, spraying, first aid, emergency and fire prevention, HIRAC, mechanical safety, electrical safety, RISE (Result, Innovation, Sustainability, mand Energy), 5S concept, driving regulation.

The company has a training program for the Mill in 2017-2018 which includes several types of training, including: basic training of OHS, first aid, emergency, fire prevention, HIRAC, raw water and boiler water treatment, SAP preventive maintenance, bearing maintenance, genset operation, operating press, losses and quality of CPO-kernel, decanter and purifier, boiling operation, crane operation, boiler operation, roller chain maintenance.

The company can also show the realization of the implementation of training programs that have been conducted include:

- First Aid Training in Tamiang and Batang Ara Estate on 14th April 2017 which was attended by 20 workers.
- Spraying Training in Tamiang Estate on 16th February 2018 which was attended by 16 workers.
- Raw Water and Boiler Water Treatment Training on Blang Simpo POM on 06th December 2017 which was attended by 8 workers.

Beside example above, it is also sight that the company has presented OHS and Preventive Maintenance Training documents on January 5, 2018 which was attended by 15 people and consisted of boiler, sterilizer, engine room and pressing stations workers. The training included, among others, the submission of the use of PPE in areas with high noise levels and maintenance of production machinery.

The contractor's worker also provided with the training, for example training on OHS dated 06-07 April 2018. The training is conducted along with the OHS training for woker's of Batang Ara and Tamiang Estates. It is also confirmed during the interview with the FFB Transport Contractor that there is training provided for the contractor's worker.

The company has a database for each worker who has followed the training courses provided by the company and is well documented, including:

- Bakhtiar have attended OHS for electricity and have been shown their certificates, the socialization of the PPE

<p>implementation, fire emergency response training etc. during 2018.</p> <ul style="list-style-type: none"> • Ridwan has attended the training of welders and has been shown the certificate, the socialization of the PPE implementation, fire emergency response training etc. during 2018. • Hendra have attended fire emergency and first aid training in 2018.
Status: Comply
PRINCIPLE #5 Environmental responsibility and conservation of natural resources and biodiversity
5.1 Aspects of plantation and mill management, including replanting, that have environmental impacts are identified, and plans to negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate continuous improvement.
<p>5.1.1 PT PPP has the Environmental Document (SEL) approved by Minister of Agriculture No. RC. 220/797 / B / V / 1993, May 13, 1993. The location I in Tamiang 1,456.14 Ha and in Batang Ara 403.00 Ha. Location II in Blang Simpo 4,238.00 Ha. The total area of 6,087.14 hectares with installed capacity of 20 tFFB / hour. SEL analysis in cooperation with PT Bintang Dharma Hurip Consultants with the team that has been certified EIAA / B. Type of impact are erosion and degradation of water quality.</p> <p>PT PSS has the Environmental Document (DPLH) approved by Minister of Environment No. B-5054 / Dep.I / LH / 7/2010, July 6/2010. Recommendations by DPLH in accordance No. 062 / DPLH / 660/2011, January 24/2011.</p> <p>PT PSK has the Environmental Document (DPLH) approved by local government No. 660/1346, September 24/2014). The total area of 1,128.9 hectares. Type of impact is public perception, surface water quality, ground water quality, etc. Environmental document has explained replanting activity, such public unrest and IPM Management.</p> <p>Base on document verification and interview with environmental agency, known environmental assessment has passed the stage of consultation with stakeholders.</p>
<p>5.1.2 The company has implemented environmental management period July to December 2017 in accordance with <i>Matrix of RKL</i>, for example: manage water mill effluent at the WWTP Pond; stored hazardous waste on storage approved; giving PPE earplug and earmuff to workers in the high noise location, throw trash on land fill area (TPAS), local recruitment as employees, etc.</p>
<p>5.1.3 The Company has conducted environmental monitoring in accordance with the Matrix of RPL period July to December 2017, for example: waste water quality test, air emission quality test, ground water quality test and so on. Batang Ara Estate (PT Perkebunan Sri Kuala) has been conducted water quality test every 6 months in alur river (downstream & upstream) the result accordance with government regulation Number 82 year 2001.</p>
Status: Comply
5.2 The status of rare, threatened or endangered species and other High Conservation Value habitats, if any, that exist in the plantation or that could be affected by plantation or mill management, shall be identified and operations managed to best ensure that they are maintained and/or enhanced
<p>5.2.1 The Company through cooperation with POLITO has identified High Conservation Value (HCV) Assessment, Jan 2011 with a total area of 295.27 hectares. List of flora and fauna have been described in the document HCV.</p> <p>PT PPP: There is one bird species status Vulnerable by the IUCN, one bird species status Appendix II by CITES and 6 species status protected under PP 7/1999. There are 4 mammals species status Vulnerable by IUCN, 6 species status Appendix II by CITES, 3 species protected status under PP 7/1999. There is no Reptile species status by IUCN, 3 species</p>

status Appendix II by CITES and one species status under PP 7/1999.

PT PSK: There is one bird species status Appendix II by CITES and 3 species protected status under PP 7/1999. There are 4 mammals species status Appendix II by CITES, and 3 species status protected under PP 7/1999. There are 4 Reptile species status Appendix by CITES, and 1 species status protected status under PP 7/1999.

5.2.2

The company has HCV management plan document period semester 2 of 2017, the program consist of :

- Riparian area management (HCV boundaries marking and maintaining, marking of chemicals application borders, HCV socialization to surrounded community and workers, planting of erosion control plants and HCV area patrols).
- Management of RTE species
- To conduct species identified protection.
- Implementation of company procedure related to HCV management, such as SOP number OP 5.14 on Management of Riparian Strips in March 2008 explains procedural objectives, riparian categories, plant enrichment guidelines in riparian and monitoring.
- HCV monitoring (monitoring of HCV attribute, monitoring of HCV in six monthly basis and monitoring of HCV rehabilitation)

Based on field visit on HCV area Field A005, A018, A013 Batang Ara Estate and Tamiang Estate riparian, known that the company has carried out the management and maintenance of HCV area in accordance with management plan, for example signboard HCV installation, marking of chemicals application, and signboard RTE Species and in riparian.

Has been managed well and In accordance with the management plan by the company. The company was able to shows monthly monitoring of Fauna report and monitoring/maintenance of marking poles HCV in Batang Ara Estate and Tamiang Estate which conducted monthly. It was reported that there were no conflict between human and wildlife.

5.2.3

Training is programmed 3 times a year, for example training on March 23, 2018 with 23 participants. In addition, delivery related to the existence of RTE species was also carried out during the muster morning. Based on interviews with workers and communities surrounding villages (Bundar village), they already known the HCV and RTE species. Based on monitoring reports HCV / RTE and filed observation to HCV area and housing complex, there was no indication of hunting and catching RTE species. Meanwhile, socialization on RTE species to the workers also conducted in time of muster morning including socialization of sanction (national regulation No. 5 year 1990). It also has been verified during interview with the workers in field and emplacement. There is monitoring and monitoring of important species that exist within the concession companies conducted by periodically.

5.2.4 & 5.2.5

Monitoring of RTE species has been conducted routinely (every semester), the monitoring result will be the input in the next monitoring plan. The CH was able to shows evidence of receipt note document of flora and fauna identified in to relevant Agency. Monitoring of RTE species has been conducted routinely, the monitoring result will be input in the next monitoring plan.

Based on document verification and field observation, interview with workers, surrounded community and related institution known HCV area was not overlapped with local communities' rights, and that there is no community land and traditional rights defined as HCV area.

Status: Comply

5.3

Waste is reduced, recycled, re-used and disposed of in an environmentally and socially responsible manner.

5.3.1

Certification Unit already has document identification sources of waste and pollution generated from operational activity, year 2017. The list of waste products, such as ex pesticide containers, used oil, filters scrap, battery scrap, medical waste, domestic waste, EFB, shell, fiber, waste water treatment plants, etc. The waste products are sourced from estate activities, housing activities, mechanics in the workshop activities, and palm oil processing factory activities.

5.3.2

Based on the results of the document review on hazardous waste management report of PT Perkebunan Sri Kual, PT Padang Palma Permai and PT Perkasa Subur Sakti it is known that the last hazardous waste transport was conducted on 10th March 2016. Until the RSPO resertification activity is carried out, there is no transportation of hazardous waste by a licensed third party. This is not in accordance with the storing period given in the hazardous waste license of each unit. It is referred to finding 2018.01.

5.3.3

CH Manage hazardous wastes are stored on temporary hazardous waste storage accordance permit government consist, Ch has 3 permits consist:

- License from Aceh Tamiang Government Number. 188 tahun 2016 for Batang Ara Estate (PT PSK).
- License from Aceh Tamiang Government Number. 01/B3 year 2017 for Tamiang Estate (PT PPP).
- License from Aceh Timur Government Number. 538.3/937/2014 for Blang Simpo 2 Estate (PT PSS).
- License from Aceh Timur Government Number. 538.3/445/2013 for Blang Simpo POM (PT PSS).

Hazardous waste stored and then transported by licensed third party complies with government law number 101 years 2014. Record management of hazardous waste, included in reporting management hazardous waste quarter period October to December 2017 addressed to environment agency of district Aceh Tamiang and Aceh Timur. Hazardous waste management recorded several documents, consist of:

- Company has Logbook (Hazardous Waste Warehouse) period October to December 2017.
- Company has Balance Hazardous waste warehouse reported period JOctober to December 2017.
- Company has Agreement Letter, (PT Amindy Barokah) for transporter Hazardous waste.
- Company has shipping manifest Hazardous waste warehouse, for shipping period January to March 2017.

The management unit has not yet demonstrated the implementation of waste management to avoid pollution in accordance with the plan, such as:

- Domestic waste burning activity in the Blang Simpo PKS housing complex, Batang Ara Estate, Tamiang Estate.
- Used lights are placed out of temporary hazardous waste (placed in panel room, WWTP).
- Unwashed fertilizer sacks are stored at Fertilizer Warehouse Batang Ara Estate, Tamiang Estate and Blang Simpo Estate.

This is Non-Compliance 2017.06 with category minor

Indicator 5.3.3	Status: Non-conformance no. 2018.05 with Minor category	
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5.4

Efficiency of fossil fuel use and the use of renewable energy is optimised.

The Company has been maximizing the use of renewable energy (fiber & shell) for boiler fuel. The use of shells and fiber period October to December 2017 was 24,578 ton which produces 2,298.89 kWh of electricity from turbine. Renewable energy use per ton of palm product in the mill is 0.06 kWh / ton FFB. Result Direct fossil fuel use per ton of Fresh Fruit Bunches (FFB) is 37,787/ ton FFB.

	Status: Comply	
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5.5

Use of fire for waste disposal and for preparing land for replanting is avoided except in specific situations, as identified in the ASEAN guidelines or other regional best practice.

5.5.1 and 5.5.2

CH has a SOP 2.8 about Land Preparation -Strategies and Parameters, associated with land clearing without the use of fire and also it has been states that the use of fire for any reason is prohibited, such as land preparation activities in the area of new development and or replanting. CH also has SOP number OP 5.11.1 Forest and Ground Fire dated March 2008, explains the scope, definition, responsibility, procedures, reporting and post-event handling.

Based on field visits in replanting activities at Blang Simpo Estate Field B011, it is known that replanting activities carried

out by using Excavator with trunk chopping system.

Status: Comply

5.6

Plans to reduce pollution and emissions, including greenhouse gases, are developed, implemented and monitored.

5.6.1 & 5.6.2

CH has identified sources of pollution in estate and mill operations. The identification result has been incorporated document identification sources of waste and pollution year 2017 such as used lamp come from temporary hazardous storage, oil spill come from generator and emissions / smoke that comes from generator.

CH periodically per 6 months has been testing the sources of emissions and pollutants, as indicated by the test results semester 2 years 2017 with test results that are below the threshold. Based on field interviews obtained information that CH have a fertilization work plan based on recommendations from the company, spraying activity schedule and the use of to reduce the use of rat poison. In addition, CH also has a wash facility for spraying equipment.

Based on field visit in Blang Simpo Mill, the warning sign has been placed in areas wick is identify on Hazard identification risk. Such as PPE implementation in engine room, sterilizer area, hazardous waste storage, pressing, etc. CH also has applied the hazards signboard in each areas, such as noise sign at engine room and boiler areas, hazards sign at hazardous waste storage, etc.

PPE used by worker has been monitored by safety officer on monthly basis and everyday by mandore / foreman. The result of the monitoring has documented in checklist PPE monitoring and evaluation. Based on interview with worker in sterilizer station at mills, the personnel informs that every morning the foreman always check completeness of PPE used.

5.6.3

Available proof of delivery of GHG RSPO performances as follows: Blang Simpo POM, dated July 20, 2017.

Summary of Net GHG Emissions

Description	tCO ₂ e/tProduct
CPO	5.72
PK	5.72
PKO	0
PKE	0
Extraction	tCO ₂ e/tProduct
OER	20.86
KER	3.72

Land Use	Ha
OP Planted Area	6550.2
OP Planted on peat	0
Conservation (forested)	751.36
Conservation (non-forested)	0
Total	7301.56

Production	t/yr
FFB Processed	47313.2
CPO Produced	9871.06

Summary of Plantation/field emissions and sink

Description	Own			Group			3 rd Party			Total
	tCO ₂ e	tCO ₂ e/ha	tCO ₂ e/tFFB	tCO ₂ e	tCO ₂ e/ha	tCO ₂ e/tFFB	tCO ₂ e	tCO ₂ e/ha	tCO ₂ e/tFFB	
Land conversion	41592.79	6.35	0.88	-	-	-	-	-	-	-
CO ₂ emission from fertiliser	59629.61	9.1	1.26	-	-	-	-	-	-	-
N ₂ O emission	3756.77	0.57	0.08	-	-	-	-	-	-	-
Fuel consumption	89.22	0.01	0	-	-	-	-	-	-	-
Peat Oxidation	0	0	0	-	-	-	-	-	-	-
Crop sequestration	-	-6.28	-0.87	-	-	-	-	-	-	-
Sequestration in	41165.98	-1.04	-0.14	-	-	-	-	-	-	-

conservation area										
Total	57062.41	8.71	1.21	-	-	-	-	-	-	-

Summary of Mill emission and credits

Description	tCO2	tCO2e/tFFB
POME	9274.19	0.2
Fuel Consumption	176.07	0
Grid Electricity Utilisation	0	0
Exports of Excess Electricity to Housing & Grid	0	0
Sale of PKS	0	0
Sale of EFB	0	0
Total	9450.26	0.2

Palm Oil Mill Effluent (POME) Treatment

Diverted to compost	0 %
Diverted to anaerobic digestion	100 %

POME Diverted to Anaerobic Digestion

Diverted to anaerobic pond	100 %
Diverted to methane capture (flaring)	0 %
Diverted to methane capture (electricity generation)	0%

CH has been conduct analysis for boiler emissions in Mill on December 15, 2017. The results testing accordance with Minister of Environment Regulation No. 07 year 2007 Appendix 1. Generator emission testing done December 15, 2017 for generator number 1 & 2 accordance with Minister of Environment Regulation No. 21 year 2008.

Base on document verification, CH has been done calculations emission with RSPO PalmGHG Calculator Version 3.0.1 with data in put correctly.

Status: Comply

PRINCIPLE #6 Responsible consideration of employees and of individuals and communities affected by growers and mills

6.1

Aspects of plantation and mill management, including replanting, that have social impacts are identified in a participatory way, and plans to mitigate the negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate the continuous improvement.

6.1.1; 6.1.2 and 6.1.3

The company has conducted social impact assessment conducted by Pollito Consultant in 2010. The assessment covered PT PPP and PT PSK. It was summarized in Social Impact Assessment Document. In 2012, the company conducted replanting social impact assessment for PT PPP (Tamiang Estate, Blang Simpo 1 Estate and Blang Simpo 2 Estate) by Aksenta Consultant. The evidence of affected party’s involvement in social impact assessment is shown in form of record of public consultation which is attendance list of focus group discussion during data gathering of the assessment. The social impact also embedded in environmental report (refer to criteria 5.1) and its management and monitoring plan (UKL and UPL documents)

6.1.4 and 6.1.5

The company evaluate the implementation of the UKL and UPL document per semester and reported to the environmental agency. The evaluation including the evaluation on the social impact. The last evaluation was for the implementation on semester 2 year 2017. There is an update social program on 2016. The program was built up from consultation results with the surrounding communities/villagers. The program details the village location and the program plan for that specific village.

Regarding to smallholder scheme, until the re-certification audit is conducted, the smallholder scheme has not been

established yet. Based on the interview with Cek Mbon Head of Village, the development of smallholder plantation is still on progress. Still refer to the interview result, the company has developed the smallholder scheme plantation refer to the community demand beside the government regulation. There was community consultation session in for the smallholder scheme project

Status: Comply

6.2
There are open and transparent methods for communication and consultation between growers and/or millers, local communities and other affected or interested parties.

Indicator 6.2.1, 6.2.2 and 6.2.3

The Company has the procedure for communication which is written in Communication Procedure (Policy No. KKM/07/PPP-PSK-PPP/VI/16). The objective of this procedure is to provide practical guidance for handling communications and consultation with related stakeholder such as surrounding community and government agencies.

Certificate holder has the latest update of Stakeholder List and their detail address. This document was categorize each of stakeholder, comprise of the government agencies in province and regency, sub district and village government level, communities representative, NGO, local contractors, buyer, supplier, finance and bank company.

Based on consultation with related stakeholder, mentioned that relationship and communication with the company was goes well, the entire grievance/complaint and aspiration has been addressed/responded well by the company. Other than that they already know the procedure for communication and consultation with the company. They also know the PIC for communication and consultation. The PIC will be responsible as public speaker and communication process with the related parties.

Status: Comply

6.3
There is a mutually agreed and documented system for dealing with complaints and grievances, which is implemented and accepted by all affected parties.

6.3.1

The company has mechanism to deal with complaint and grievance. The mechanism are in form of SOP SOP/PKM/05 Reviison 02 dated 1 April 2016 regulated Community Complaint; SOP KK/06/V/PPP-PSK-PSS/12 regulated Employee Grievance and SOP KKM/07 revision 02 dated 2016 regulated community communication/consultation. The mechanism also put alternative option to RSPO complaint mechanism if the issue is not resolved in the company level. Administration Head is a appointed ad PIC responsible for handling compliant and grievance case. Based on interview with Worker Union Representative, Cek Mbon Head ofVillage and Tualang Head of Village, known that the mechanism to deliver complaint and grievance has been socialized.

6.3.2

The company implement book of complaint and grievance to record the complainant. However, there is no complaint/grievance both from internal (from employee) and eksternal record during the previous ASA 4 assessment to the RC assessment conducted.

Based on interview with the Village Head of Cek Mbon and Tualang, they prefer to verbally communicate their complaint or grievance to the company representative. And during this time, their complaint is well accommodated by the company and takes not too long for the feedback. Refer to Worker Union Representative, most complaint or grievance is delivered orally from worker to the company via the foreman or assistant or worker union. The company usually responds adequately for the coming complaint/grievance.

Status: Comply

6.4
Any negotiations concerning compensation for loss of legal or customary rights are dealt with through a documented system that enables indigenous peoples, local communities and other stakeholders to express their views through their own representative institutions.

6.4.1; 6.4.2 & 6.4.3

CH has Procedure of Land Occupation Compensation was revised based on from related parties.. These procedure explained that in the processes of compensation or restitution of land, the company guided by the Social Policy document Minamas Plantation outlined in Sustainable Plantation Management Guideline which stated that Plantation Upstream Indonesia ensure that any negotiations relating to compensation for the loss of the rights of a person authorized under the Act has been made with a documented system that enables local communities and other stakeholders to express their opinion through their own representative institutions. In land acquisition procedures Occupational explained that the land acquisition occupational Negotiations with land owners (based on legal documents) carried by the Manager of Plantation Services-Region and Manager Estate and witnessed by officials village or related parties.

The Procedure of Land Occupation Compensation as guidance for land compensation process. The documents requirement in land compensation shall signed by land owner, management unit representative, Head of sub District, Notary and Head of Village. These documents shall included of photograph, Map, Letter of land release by the owner, Official Report was signed by related parties consist of land owner and management unit representative, witnessed by Head of Village and Sub District. The process of payment for land or land compensation shall completed with receive and photograph as documentation evidence.

Since ASA-4 period till RC, there is no land acquisition process.

Status: Comply

6.5

Pay and conditions for employees and for employees of contractors always meet at least legal or industry minimum standards and are sufficient to provide decent living wages.

Indicator 6.5.1

The company has implemented decree of Aceh Governor related to minimum wage and province minimum wage in 2018. The decree was reaffirmed for implementation in the form of Internal Memorandum of Head of HRD. Furthermore, the basic salary for worker is explain in appointment decree. Review of documents also show an example of pay slip which explain the details of income (basic salary, premium pay) and deduction such as employment insurance payment and other deductions. Based on document review of overtime and "Premi" payment for estate and mill worker, the company has been paid the overtime and "Premi" payment has been accordance with the Government Regulation (Ministry of Labour and Transmigration Decree No. 102/2004). Based on interview with estate workers (harvester), there is no violation about working hours and force labour for workers because working hours for harvester is seven (7) hours in a day and if harvesting target has been reached, the workers will receive a "Premi" for exceeds harvest.

Indicator 6.5.2

The company has Collective Labour Agreement period of 2015 – 2017 that has been ratified by Labour and Transmigrations Agency in June 2015. The Collective Labour Agreement describes related to company and workers duty and rights, such as wage system, assessment of worker performance, promotion, demotion, leave rights, etc. the company doesn't have work agreement with worker in form of appointment decree for daily, because all workers in the company has been permanent worker.

Based on the result of document review, it is found that in estate and factory's worker's roaster information is seen that workers do not get the day off in seven consecutive working days. This is not accordance with Collective Labour Agreement period of 2015-2017 and Constitution No. 13 in 2003. This became a **Non-conformance No. 2018.07 with Major category.**

Indicator 6.5.3

The company provides facility and infrastructure for personnel welfare, such as housing, polyclinic, clean water, education facilities, worship venue, and access to electricity. Field observation at housing complex in Blang Simpo Estate and Batang Ara Estate show that the facilities and infrastructures are available. Based on the interview with employees mentioned that the infrastructures provided by company.

Indicator 6.5.4

The company facilitates the workers to access adequate food supply by giving an acces for small traders to selling in the company environment. Moreover, location of plantation is near the city, so workers never complaint about food supply. Personnel have an issue to access good food with reasonable price. Based on field visit and interview with workers, company does not prohibited personnel to be a vendor, like selling staple food. Subsequently, there is no difficulty to

access food.	
6.5.2	Status: Non-conformance No. 2018.07 with Major category
6.6	
The employer respects the right of all personnel to form and join trade unions of their choice and to bargain collectively. Where the right to freedom of association and collective bargaining are restricted under law, the employer facilitates parallel means of independent and free association and bargaining for all such personnel.	
Indicator 6.6.1 and 6.6.2	
<p>In the social policy signed by Head Plantation Upstream Indonesia No Policy 724/TQEM-SPMS/09 on points 5 described that Plantation Upstream Indonesia is respected the rights of every staff / employees to form and join the workers union of their choice and to negotiate collectively. This document formatted in Indonesian Language, so it is easy to understand for all workers. The result of the policy is formation of Labor Unions in every unit in PT Perkebunan Sri Kuala, PT Padang Palma Permai and PT Perkasa Subur Sakti which is recorded in Labour and Transmigration Agency and still active until now. The policy is available in bahasa.</p> <p>The labor union conducted meeting periodically or where there is an issue with company or the member of union. There are meeting documentation, such as:</p> <ul style="list-style-type: none"> Minutes of meeting on 10th April 2017, attended by 6 participants. Discussion of meetings regarding cases of FFB theft and termination of employment. Minutes of meeting on 04th July 2017, attended by 5 participants. Discussion of meetings regarding cases of disciplinary action for workers absence. <p>The documentation of minutes meeting are available in office unit and available for member if they were asking.</p> <p>Based on interview with estate workers, it could be concluded that company has facilitate labor union according to worker aspiration.</p>	
	Status: Comply
6.7	
Children are not employed or exploited.	
Indicator 6.7.1	
<p>There is a policy related to personnel's age requirement. The minimum age requirement contained in policy no.Policy 724/TQEM-SPMS/09 which is approved by CEO on 01st April 2010.</p> <p>Based on interview with worker union and gender committee, there is no personnel under 18 years old during the hiring. Based on interview, personnel should attached their national identity card in order to ensure that candidate was more than 18 years old. Furthermore, company will verify candidate's national identity card. Based on document verification and field visit, there is no indication the use of child labor.</p>	
	Status: Comply
6.8	
Any form of discrimination based on race, caste, national origin, religion, disability, gender, sexual orientation, union membership, political affiliation, or age, is prohibited.	
Indicator 6.8.1	
<p>The Company has a social policy which stated that every staff/employees should be handled fairly in everything relating to the recruitment, promotions, restrictions and conditions of employment without regard to personal issues such as race, degrees, ethnicity, gender, skin color (defects/imperfect), a membership organization, and political views, religious and/or age. It is revealed that the hired employees have diverse educational, ethnic and religious backgrounds. Interview with worker in labor union and gender committee revealed that company opens work opportunity for local communities (in mill and estate) and worker from another Province. This can be considered as positive impact over company's existence for local communities. There is no complaint related to discrimination from local communities.</p>	
Indicator 6.8.2	
<p>Based on document verification and interview with management, labor union and gender committee, recruitment is based on company requirement without considering ethnic, religious, and racial and religion. All prospective workers have rights for employment opportunity according with their educational background and company requirement. Moreover, result of</p>	

interview with worker also reveals that there is no indication of discrimination against employees.

Indicator 6.8.3

Based on document verification and interview with unit management, labor union and gender committee, that the selection process and recruitment of candidates is done in accordance with the applicable procedures in the company, starting from the signing of the agreements, the evaluation of the performance, until the appointment becomes permanent workers. In process there are not discrimination about race, degrees, ethnicity, gender, skin color (defects/imperfect), a membership organization, and political views, religious and/or age.

Status: Comply

6.9

There is no harassment or abuse in the work place, and reproductive rights are protected.

Indicator 6.9.1

The company has a policy to protect reproductive rights and prevent all forms of sexual harassment and violence. Policy regarding sexual harassment is still the same as the previous assessment that listed social policy. The policy stated that the development and implementation of policies to protect female workers from crime and sexual harassment as well as protecting the rights associated with female reproduction. The company has had a Gender Committee as a forum to ensure the policies of female workers protection are implemented. The results of interviews with gender committee and other female workers (daycare staff and sprayers) known that the company has formed a gender committee to handle the issues of female workers. In addition, also delivered that the company is given the reproductive rights, such as menstruation and pregnant leave in accordance with the applicable procedures.

Indicator 6.9.2

Based on the results of interviews with Gender Committees and female workers, it was found that policies on Gender Committees had been socialized during the monthly Posyandu activities and every female worker understand about Gender policy.

Indicator 6.9.3

Complaints and response mechanism is that listed on the SOP of Employee Complaints Handling. Based on document verification of Complaints Book and interview with Gender Committee, there are no complaints related to sexual harassment and violence. Based on information from gender committee, that the handling of issues about sexual harassment and violence will be resolved together with gender committee and the identity of reporter will be protected.

Status: Comply

6.10

Growers and mills deal fairly and transparently with smallholders and other local businesses.

6.10.1 and 6.10.2

The smallholder scheme has not been established yet. The company merely buy the FFB from its owned estate (Blang Simpo 1, Blang Simpo 2, Tamiang dan Batang Ara). Based on the interview with Cek Mbon Head of Village, the development of smallholder plantation is still on progress.

6.10.3 and 6.10.4

There is an working agreement letter between company and its contractor. Based on interview with the local contractor of CV Usaha Mandiri, know that job tender mechanism is delivered transparently. There agreement letter agreed by company and the contractor for specific time period after winning the tender. All this time CV Usaha Mandiri was paid on time by the the company for the job given.

Status: Comply

6.11

Growers and millers contribute to local sustainable development wherever appropriate.

6.11.1

There is a record of company social responsible in document of company evaluation on social impact mitigation plan and program identification. The conten of the report are the plan and the realization of the program. The implemented program

such as the construction of talud for 1200 m and the meunasah construction in May 2017. The program was developed from the villages's program requests and communicated back to the village.

6.11.2

The smallholder scheme has not been established yet. Based on the interview with Cek Mbon Head of Village, the development of smallholder plantation is still on progress. Still refer to the interview result, the company has developed the smallholder scheme plantation refer to the community demand beside the government regulation.

Status: Comply

6.12

No forms of forced or trafficked labour are used.

Indicator 6.12.1; 6.12.2; and 6.12.3

Based on review on the list of personnel's document of PT Perkasa Subur Sakti, PT Padang Palma Permai and PT Perkebunan Sri Kuala, its known that there was no illegal personnel. The entire personnel have their position based on the signed work agreement and appointment letter. Interview with labor union revealed that there is no force or illegal labor who works in company. The entire personnel had appointment letter for permanent workers and there is no contract worker in the company. Moreover, company does not hire illegal or force labor. Based on interview with several workers on each estates and factory, that known: there are no contract substitution or contract workers.

Based on field visit in Tamiang Estate, Batang Ara Estate, Blang Simpo Estate and Blang Simpo POM there is no indication the use of illegal or forced labor.

Status: Comply

6.13

Growers and millers respect human rights

Indicator 6.13.1

The company has the Human Rights Policy, signed by SOU 18, February 2018. PT Padang Palma Permai, PT Perkasa Subur Sakti, and PT Perkebunan Sri Kuala is committed to protecting the human rights of all staff and employees as well as female workers including: The right to life, right to have a family and continue the descent, the right to develop themselves, the right to justice, the right to personal liberty, the right to safe, the right on welfare, the right to participate in government, women's rights, children's rights. There was also shown documentation of Human Rights Policy Socialization for several levels of workers in each division on year of 2018. Based on consultation with internal stakeholder (labor union and Gender Committee) and the external stakeholder from several village surround, there was no information related to Human Right abuse cause by the plantation and mill operation.

Status: Comply

PRINCIPLE #7 Responsible development of new plantings

7.1

A comprehensive and participatory independent social and environmental assessment is undertaken prior to establishing new plantings or operations, or expanding existing ones, and the results incorporated into planning, management and operations.

7.1.1; 7.1.2 and 7.1.3

Until the RC assessment, PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate) does not extend of new plantation area. There are only a replanting activities that have been conducted since 2011

Status: Comply

7.2

Soil surveys and topographic information are used for site planning in the establishment of new plantings, and the results are incorporated into plans and operations.

Indicator 7.2.1; & 7.2.2	
Until the RC assessment, PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate) does not extend of new plantation area. There are only a replanting activities that have been conducted since 2011.	
	Status: Comply
7.3	
New plantings since November 2005, have not replaced primary forest or any area required to maintain or enhance one or more High Conservation Values.	
7.3.1; 7.3.2; 7.3.3; 7.3.4 and 7.3.5	
Until the RC, PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate) does not extend of new plantation area. There are only a replanting activities that have been conducted since 2011. The company has disclosed its liability to RSPO by its parent company Sime Darby Plantations in 2 December 2014. Based on LUCA analysis the company did not conduct new planting since 2005.	
	Status: Comply
7.4	
Extensive planting on steep terrain, and/or on marginal and fragile soils, is avoided.	
Indicator 7.4.1; & 7.4.2	
Until the RC, PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate) does not extend of new plantation area. There are only a replanting activities that have been conducted since 2011.	
	Status: Comply
7.5	
No new plantings are established on local peoples' land without their free, prior and informed consent, dealt with through a documented system that enables indigenous peoples, local communities and other stakeholders to express their views through their own representative institutions.	
7.5.1	
Until the RC, PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate) does not extend of new plantation area. There are only a replanting activities that have been conducted since 2011.	
	Status: Comply
7.6	
Where it can be demonstrated that local peoples have legal, customary or user rights, they are compensated for any agreed land acquisitions and relinquishment of rights, subject to their free, prior and informed consent and negotiated agreements.	
7.6.1, 7.6.2, 7.6.3, 7.6.4, 7.6.5 & 7.6.6	
Until the RC, PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate) does not extend of new plantation area. There are only a replanting activities that have been conducted since 2011	
	Status: Comply
7.7	
Use of fire in the preparation of new plantings is avoided other than in specific situations, as identified in the ASEAN guidelines or other regional best practice.	
7.7.1 and 7.7.2	
Until the RC, PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate) does not extend of new plantation area. There are only a replanting activities that have been conducted since 2011.	
	Status: Comply

7.8

New plantation developments are designed to minimise net greenhouse gas emissions.

7.8.1 and 7.8.2

Until the RC, PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate) does not extend of new plantation area. There are only a replanting activities that have been conducted since 2011.

Status: Comply

PRINCIPLE #8 Commitment to continuous improvement in key areas of activity

8.1

Growers and millers regularly monitor and review their activities and develop and implement action plans that allow demonstrable continuous improvement in key operations.

Indicator 8.1.1

BMP aspects

The certificate holder has implemented a strategy to reduce pesticide use by applying IPM activities, among others :

- Conduct a census routinely to determine the level of pest / disease attack. Pesticide applications are used when the attack rate has exceeded the economic threshold.
- To control pests / diseases by biological means, such as the use of owls (*Tyto alba*) to control rodent pests and planting beneficial plant with types of *Turnera Sp.*, *Antigonon Sp.*, and *Casia Sp.*

In addition, the company has also implemented the C1R2 system, where it is implemented in harvesting activities for 1 team consisting of 1 harvester, 1 fruit transporter and 1 loose fruit picker. According to information from management representatives known by the existence of this system is enough to streamline the harvesting activities which indirectly increase the productivity of the harvest and minimize losses.

Worker welfare

- The company has set minimum wage rules to all employees based on decree of Aceh Governor concerning minimum wage for Aceh Province in 2018 and currently all employees have become permanent workers
- The company has facilitated every employee with decent housing, electricity facilities and the availability of clean water in every house available to the public.
- The company is always committed to prevent discrimination, sexual harassment, child labor and human rights violations in the workplace

Environmental aspect

The company has conducted continuous improvement action on environmental aspect, for example periodic POME quality test, periodic water quality test, periodic monitoring of RTE species as identified in company HCV identification document, storing hazardous waste in permitted hazardous waste storage..

Further the company also calculated its GHG emission periodically and conducting emission reduction by substituting fossil fuel use for boiler with renewable energy sourced from shell and fiber.

Social Aspect

The company identified the social impact of its operation through participatory way and updating its social impact mitigation plan and program regularly. Good relationship with the community supported by the evidence sourced from community representative of the surrounding Villages.

Status: Comply

3.2. Summary of Assessment Report of Supply Chain Requirement

3.2.1 General chain of custody requirements for the supply chain

Clause	Requirement
5.1	Applicability of the general chain of custody requirements for the supply chain
5.1.1	The General Chain of Custody requirements of the RSPO Supply Chain Standard shall apply to any organization throughout the supply chain that takes legal ownership and physically handles RSPO Certified Sustainable oil palm products at a location under the control of the organization including outsourced contractors. After the end product manufacturer, there is no further requirement for certification. Organization that conduct physically handled of RSPO product is CH and transporter.
	Status: Comply
5.1.2	Traders and distributors require a license obtained from RSPO Secretariat to sell RSPO certified product but do not themselves require certification. When selling RSPO certified products, a licensed trader and/or distributor shall pass on the certification number of the product manufacturer and the applicable supply chain model. CH sell RSPO product directly to buyer that also RSPO member.
	Status: Comply
5.1.3	Either the operator at site level or its parent company seeking certification shall be a member of the RSPO and shall register on the RSPO IT platform. RSPO IT Platform member registration number for Blang Simpo Factory is RSPO_PO1000000706
	Status: Comply
5.1.4	Processing aids do not need to be included within an organization's scope of certification. There is no processing aids in Blang Simpo Factory.
	Status: Comply
5.2	Supply chain model
5.2.1	The site can only use the same supply chain model as its supplier or go to a less strict system. Declassification/downgrading can only be done in the following order: Identity Preserved -> Segregated -> Mass Balance. Since 10 April 2018 CH is implementing mass balance supply chain model because CH planed to receive FFB from non certified area. But at previous audit CH is used identity preserved supply chain model.
	Status: Comply
5.2.2	The site can use one (1) or a combination of supply chain models as audited and certified by the CB. CH has only apply mass balance suply chain model (Module E).
	Status: Comply
5.3	Documented procedures
5.3.1	The site shall have written procedures and/or work instructions or equivalent to ensure the implementation of all elements

of the applicable supply chain model specified.	
<p>CH has written procedure for Supply Chain on 10 April 2018 that has updated based on RSPO supply chain document revised June 2017. The procedur explain about:</p> <ul style="list-style-type: none"> • Job description for related person consist of factory manager, PSQM assistant, supervisor and assistant/ senior assistant/ Bulking manager/ logistic. • Raw material identification • CPO and PK dispatch • Supply chain mass balance system • Excesse the certified product from projected production • Documentation of certified product (CPO and Kernel) and non certified product <p>Interview with factory manager and production clerk showing that they had known the responsibilities in implementation of supply chain.</p>	
	Status: Comply
5.3.2	
The site shall have a written procedure to conduct annual internal audit	
<p>PT PSS has an internal SCCS procedure dated January 2, 2018 which describes:</p> <ul style="list-style-type: none"> • SCCS internal audit conduct every once a year by PSQM department • Documents are stored in main offices and will be stored for 5 years • Internal audit results will be used as reference for continuous improvement in compliance with SCCS documents <p>But the procedure has not yet explained about RSPO Market Communications and Claims Documents. Non-conformity No. 2018.07 with major category.</p>	
	Status: Non-conformity No. 2018.07 with major category
5.4	Purchasing and goods in
5.4.1	
The receiving site shall ensure that purchases of RSPO certified oil palm products are in compliance and the following minimum information for RSPO certified products is made available by the supplier	
CH did not purchased RSPO certified oil palm products, but produced RSPO certified oil palm products.	
	Status: Comply
5.4.2	
The site shall have a mechanism in place for handling non-conforming oil palm products and/or documents	
CH did not purchased RSPO certified oil palm products, but produced RSPO certified oil palm products.	
	Status: Comply
5.5	Outsourcing activities
5.5.1	
In cases where an operation seeking or holding certification outsources activities to independent third parties (e.g. subcontractors for storage, transport or other outsourced activities), the operation seeking or holding certification shall ensure that the independent third party complies with the requirements of the RSPO Supply Chain Certification Standard. A CPO mill and independent mill cannot outsource processing activities like refining or crushing.	
CH used one independent third party for transport RSPO certified products i.e CV Bina Mandiri.	
	Status: Comply
5.5.2	
Sites which include outsourcing within the scope of their RSPO Supply Chain certificate shall ensure the following:	
<ol style="list-style-type: none"> a. The site has legal ownership of all input material to be included in outsourced processes; b. The site has an agreement or contract covering the outsourced process with each contractor through a signed 	

<p>and enforceable agreement with the contractor. The onus is on the site to ensure that certification bodies (CBs) have access to the outsourcing contractor or operation if an audit is deemed necessary.</p> <p>c. The site has a documented control system with explicit procedures for the outsourced process which is communicated to the relevant contractor.</p> <p>d. d) The site seeking or holding certification shall furthermore ensure (e.g. through contractual arrangements) that independent third parties engaged provide relevant access for duly accredited CBs to their respective operations, systems, and any and all information, when this is announced in advance</p>	
<p>CH and transporter of CPO and PK have an agreement dated 26 April 2018 stating that certification parties can check to the direct transporter to verify data provided by PT Perkasa Subur Sakti.</p>	
	<p>Status: Comply</p>
<p>5.5.3 The site shall record the names and contact details of all contractors used for the processing or physical handling of RSPO certified oil palm products.</p>	
<p>CH has record of name and contact detail of all contractor used for physical handling of RSPO certified oil palm product consist of CV Bina Mandiri.</p>	
	<p>Status: Comply</p>
<p>5.5.4 The site shall at its next audit inform its CB of the names and contact details of any new contractor used for the processing or physical handling of RSPO certified oil palm products</p>	
<p>Interview and document review show that there is no new contractor since the last assessment for physical handling of RSPO certified oil palm products</p>	
	<p>Status: Comply</p>
5.6	Sales and goods out
<p>5.6.1 The supplying site shall ensure that the following minimum information for RSPO certified products is made available in document form: The name and address of the buyer</p>	
<p>RSPO certified products from Blang Simpo Factory were sold to PT Multimas Asahan Nabati and PT SMART where located in Sumatera Utara. Supporting document consist of sales contract, delivery order and weighbridge ticket which inform name of buyer, adres, commodity, quality, quantity, derlivery period, supply chain model and date of document issued.</p>	
	<p>Status: Comply</p>
5.7	Registration of transactions
<p>5.7.1 Supply chain actors who:</p> <ul style="list-style-type: none"> • are mills, traders, crushers and refineries; and • take legal ownership and/or physically handle RSPO Certified Sustainable oil palm products that are available in the yield scheme of the RSPO IT Platform (Figure 2 and 3, refer Annex 1) shall register their transaction in the RSPO IT platform and confirm upon receipt where applicable 	
<p>RSPO IT Platform member registration number: RSPO_P01000003150.</p>	
<p>All transaction of RSPO certified oil palm products has been registered in RSPO IT Platform (see indicator SCCS 5.7.2).</p>	
	<p>Status: Comply</p>
<p>5.7.2 The involved supply chain actors mentioned in 5.7.1 shall do the following actions in the RSPO IT Platform:</p> <ul style="list-style-type: none"> • Shipping Announcement / Announcement: When RSPO certified volume is sold as certified, the volumes of products that are in the yield scheme (Figure 2 and 3, refer Annex 1) shall be registered as a Shipping 	

Announcement / Announcement in the RSPO IT Platform. The declaration time to do Shipping announcement / Announcement is based on members' own standard operating procedures.

- Trace: When RSPO certified volumes are sold as RSPO certified to actors in the supply chain beyond the refinery, the volume shall be traced at least annually. Tracing triggers the generation of a trace document with a unique traceability number. Tracing can be done in a consolidated way at least annually.
- Remove: RSPO certified volumes sold under other scheme or as conventional, or in case of underproduction, loss or damage shall be removed.
- Confirm: Acknowledge the purchase of RSPO certified volume by confirming Shipping Announcements / Announcements.

Blang Simpo Factory shows IT platform implementation, which presented as follows:

Certified CPO allocation to credit is 9,185 Ton, but no Certified CPO sold in period of 3 May 2017 to 23 April 2018.

- **Certified PK sold to each buyer in period of 3 May 2017 to 23 April 2018**

Date	DO Number	Buyer*	Volume (mt)
March 2017	110	MNA	439.58
August 2017	111	MNA	100.00
Sept 2017	113	MNA	149.61
Sept 2017	114	MNA	150.05
Feb 2018	9100034823	SMART	79.8
March 2018	115	MNA	203.64
Total			782.99

According to palm trace data dated 24 April 2018, it was informed that there was about **782.99 mt of CSPK** were sold. The company has able to shows transaction data within those period. Based on the Table above which derived from Palm Trace website, the volume of CSPK selling was balance.

Status: Comply

5.8 Training

5.8.1

The organization shall have a training plan on RSPO Supply Chain Standards requirements, which is subject to on-going review and is supported by records of the training provided to staff

SCCS Training was conducted on 18 April 2018 which was attended by 17 people consisting of factory manager, assistant of PSQM, weigh clerk, laboratory, production clerk, administration head and checkroll. Interview with head of administration and production clerk showing that they have had SCCS training and they can explain how to conduct traceability.

Status: Comply

5.8.2

Appropriate training shall be provided by the organization for personnel carrying out the tasks critical to the effective implementation of the supply chain certification standard requirements. Training shall be specific and relevant to the task(s) performed

SCCS Training was conducted on 18 April 2018 which was attended by 17 people consisting of factory manager, assistant of PSQM, weigh clerk, laboratory, production clerk, administration head and checkroll. Interview with head of administration and production clerk showing that they have had SCCS training and they can explain how to conduct traceability.

Status: Comply

5.9 Record keeping

5.9.1

The organization shall maintain accurate, complete, up-to-date and accessible records and reports covering all aspects of these RSPO Supply Chain Certification Standard requirements

Blang Simpo Factory has provide an update record such as of monthly summary of RSPO FFB received, with recapitulation

presented as follows:

Month	FFB (mt)		
	RSPO Certified	Non Certified	Total
3 - 31 May 2017	4,157.47	-	4,157.47
June 2017	4,610.38	-	4,610.38
July 2017	6,446.11	-	6,446.11
August 2017	5,861.49	-	5,861.49
Sept 2017	4,636.17	-	4,636.17
Oct 2017	4,267.70	-	4,267.70
Nov 2017	4,110.73	-	4,110.73
Dec 2018	3,580.58	-	3,580.58
Jan 2018	3,578.04	-	3,578.04
Feb 2018	3,435.84	-	3,435.84
Mar 2018	4,097.78	-	4,097.78
1 - 23 Apr 2018	3,444.86	-	3,444.86
Total	52,227.15	-	52,227.15

Status: Comply

5.9.2

Retention times for all records and reports shall be a minimum of two (2) years and shall comply with legal and regulatory requirements and be able to confirm the certified status of raw materials or products held in stock

Based on SCCS internal audit procedure known that retention time of record is 5 years. Document review show that mill can demonstrate record since ASA-1 RSPO.

Status: Comply

5.9.3

The organization shall be able to provide the estimate volume of palm oil / palm kernel oil content (separate categories) in the RSPO certified oil palm product and keep an up to date record of the volume purchased (input) and claimed (output) over a period of twelve (12) months.

Estimation of certified product from Blang Simpo Factory for 2018/2019 is presented in this report. As per 3 May 2018, the estimate volume of certified product from Blang Simpo Factory is presented as follows:

Certified Products	Estimation Tonnage of Certified Products (3 May 2018 – 2 May 2019)
CSPO	10,834 mt
CSPK	2,064 mt

Status: Comply

5.10

Conversion factors

5.10.1

Where applicable a conversion rate shall be applied to provide a reliable estimate for the amount of certified output available from the associated inputs. Organizations may determine and set their own conversion rates which shall be based upon past experience, documented and applied consistently. Guidance on conversion rates is published on the RSPO website (www.rspo.org); RSPO Rules for Physical Transition of Oleochemicals and its Derivatives. This is relevant for derivatives of Palm Oil and Palm Kernel Oil, as used in the oleochemical and personal care industries

Blang Simpo Factory has only performs FFB processing to produce CPO and PK. Based on SOP of Mass Balance, it is explained that the conversion factors of CPO and PK were based on actual rendemen.

Status: Comply

5.10.2

Conversion rates shall be periodically updated to ensure accuracy against actual performance or industry average if appropriate.

Conversion factors of CPO and PK were based on actual rendemen. This calculation was conducted daily by Laboratory of Blang Simpo Factory with monthly and annual recapitulation.

	Status: Comply
5.11	Claims
5.11.1 The site shall only make claims regarding the use of or support of RSPO certified oil palm products that are in compliance with the RSPO Rules on Market Communications and Claims.	
Based on announcement and transaction report documents review, it could be concluded that all CSPO and CSPK submitted were in accordance with the IP supply chain model. But, since 10 April 2018 CH is implementing mass balance supply chain model because CH planned to receive FFB from non certified area. CH didn't use RSPO trademark in their operation activities and document.	
	Status: Comply
5.12	Complaints
5.12.1 The organization shall have in place and maintain documented procedures for collecting and resolving stakeholder complaints.	
Procedure of receiving complaint is presented in Public Complaints Handling Procedure. These procedure was completed with flow chart of Form of Complaint Handling Data. Based on complaint logbook, it could be concluded that up to Recertification, there is no complaint related to mass balance supply chain system implementation.	
	Status: Comply
5.13	Management review
5.13.1 The organization is required to hold management reviews annually at planned intervals, appropriate to the scale and nature of the activities undertaken	
Management review will conduct annually through internal audit, the first management review will conducted in the last month of 2018. The result of management review will be observed in next assessment.	
	Status: Comply
5.13.2 The input to management review shall include information on: <ul style="list-style-type: none"> • Results of internal audits covering RSPO Supply Chain Certification Standard. • Customer feedback. • Status of preventive and corrective actions. • Follow-up actions from management reviews. • Changes that could affect the management system. • Recommendations for improvement. 	
Management review will conduct annually through internal audit, the first management review will conducted in the last month of 2018. The result of management review will be observed in next assessment.	
	Status: Comply
5.13.3 The output from the management review shall include any decisions and actions related to: <ul style="list-style-type: none"> • Improvement of the effectiveness of the management system and its processes. • Resource needs. 	
Management review will conduct annually through internal audit, the first management review will conducted in the last month of 2018. The result of management review will be observed in next assessment.	

Status: Comply

3.2.2 (Module D) CPO Mills – Identity Preserved Requirements

Clause	(Module D) CPO Mills – Identity Preserved Requirements																																
D1	Definition																																
D.1.1	<p>A mill is deemed to be Identity Preserved (IP) if the FFB used by the mill are sourced from its own supply base certified to the RSPO Principles and Criteria (RSPO P&C). Certification for CPO mills is necessary to verify the volumes and sources of certified FFB entering the mill, the implementation of any processing controls (for example, if physical separation is used), and volume sales of RSPO certified products. A mill may be taking delivery of FFB from uncertified growers, in addition to those from its own certified land base. If a mill processes certified and uncertified FFB without physically separating the material then only Module E is applicable.</p> <p>Until RC, Blang Simpo Factory only received and processed FFB from certified plantation. The FFB supplied from four own estate, consist of PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate).</p> <p>Status: Comply</p>																																
D.2	Explanation																																
D.2.1	<p>The estimated tonnage of CPO and PK products that could potentially be produced by the certified mill must be recorded by the CB in the public summary of the P&C certification report. This figure represents the total volume of certified palm oil product (CPO and PK) that the certified mill is allowed to deliver in a year. The actual tonnage produced should then be recorded in each subsequent annual surveillance report.</p> <p>Estimation of certified product from Blang Simpo Factory for 2018/2019 is presented in this report. As per 3 May 2018, the estimate volume of certified product from Blang Simpo Factory is presented as follows:</p> <table border="1"> <thead> <tr> <th>Certified Products</th> <th>Estimation Tonnage of Certified Products (3 May 2018 – 2 May 2019)</th> </tr> </thead> <tbody> <tr> <td>CSPO</td> <td>10,834 mt</td> </tr> <tr> <td>CSPK</td> <td>2,064 mt</td> </tr> </tbody> </table> <p>Status: Comply</p>	Certified Products	Estimation Tonnage of Certified Products (3 May 2018 – 2 May 2019)	CSPO	10,834 mt	CSPK	2,064 mt																										
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D.2.2	<p>The mill must also meet all registration and reporting requirements for the appropriate supply chain through the RSPO supply chain managing organization (RSPO IT platform or book and claim).</p> <p>Blang Simpo Factory has already registered for the supply chain platform. According to the RSPO Palm Trace, the registration member ID of this Mill is RSPO_PO100000706</p> <p>Based on plam trace data period of 3 May 2017 to 23 April 2018, there are 6 activies of CSPK selling which are:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>DO Number</th> <th>Buyer*</th> <th>Volume (mt)</th> </tr> </thead> <tbody> <tr> <td>March 2017</td> <td>110</td> <td>MNA</td> <td>99.89</td> </tr> <tr> <td>August 2017</td> <td>111</td> <td>MNA</td> <td>100.00</td> </tr> <tr> <td>Sept 2017</td> <td>113</td> <td>MNA</td> <td>149.61</td> </tr> <tr> <td>Sept 2017</td> <td>114</td> <td>MNA</td> <td>150.05</td> </tr> <tr> <td>Feb 2018</td> <td>9100034823</td> <td>SMART</td> <td>79.8</td> </tr> <tr> <td>March 2018</td> <td>115</td> <td>MNA</td> <td>203.64</td> </tr> <tr> <td colspan="3">Total</td> <td>782.99</td> </tr> </tbody> </table> <p>Certified CPO allocation to credit is 9,185 Ton, but no Certified CPO sold in period of 3 May 2017 to 23 April 2018, but.</p> <p>Status: Comply</p>	Date	DO Number	Buyer*	Volume (mt)	March 2017	110	MNA	99.89	August 2017	111	MNA	100.00	Sept 2017	113	MNA	149.61	Sept 2017	114	MNA	150.05	Feb 2018	9100034823	SMART	79.8	March 2018	115	MNA	203.64	Total			782.99
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D.3	Documented procedures																																																											
D.3.1																																																												
<p>The site shall have written procedures and/or work instructions to ensure the implementation of all the elements specified in these requirements. This shall include at minimum the following:</p> <p>a. Complete and up to date procedures covering the implementation of all the elements in these requirements;</p> <p>b. The name of the person having overall responsibility for and authority over the implementation of these requirements and compliance with all applicable requirements. This person shall be able to demonstrate awareness of the site procedures for the implementation of this standard.</p>																																																												
<p>CH has written procedure for Supply Chain on 10 April 2018 that has updated based on RSPO supply chain document revised June 2017. The procedur explain about:</p> <ul style="list-style-type: none"> • Job description for related person consist of factory manager, PSQM assistant, supervisor and assistant/ senior assistant/ Bulking manager/ logistic. • Raw material identification • CPO and PK dispatch • Supply chain mass balance system • Excesse the certified product from projected production • Documentation of certified product (CPO and Kernel) and non certified product <p>Interview with factory manager and production clerk showing that they had known the responsibilities in implementation of supply chain.</p>																																																												
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D.3.2																																																												
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The site shall inform the CB immediately if there is a projected overproduction of certified tonnage.

Blang Simpo Factory has had SCCS procedure that describes the provision of information to CB if there is excess production of RSPO-certified products. Blang Simpo Factory has increased the volume of CSPO and CSPK and has been approved by Palm Trace on 23 April 2018. Volume increase of CSPO is 3,615 Ton and CSPK is 750 Ton, so the current quota is 12,800 Ton for CSPO and 2,500 Ton for CSPK.

Based production data of Blang Simpo Factory period 2 May 2017 to 23 April 2018 known that the actual production is not excess the projected volume.

Status: Comply

D.5 Record keeping

D.5.1

The site shall record and balance all receipts of RSPO certified FFB and deliveries of RSPO certified CPO and PK on a three-monthly basis.

Blang Simpo Factory has record and balance all RSPO certified production and deliveries of RSPO product on monthly basis, consist of:

Period	CPO Production (MT)			CPO Despacth (MT)		
	Certified	Non-certified	Total	Certified	Non-certified	Total
3 – 31 May 2017	856.674	-	856.674	-	636.77	636.77
Jun-17	929.196	-	929.196	-	1,201.67	1,201.67
Jul-17	1,298.096	-	1,298.096	-	734.03	734.03
Augs-17	1,198.702	-	1,198.702	-	1,175.50	1,175.50
Sep-17	982.913	-	982.913	-	1,464.09	1,464.09
Oct-17	920.453	-	920.453	-	895.49	895.49
Nov-17	943.604	-	943.604	-	501.62	501.62
Dec-17	810.491	-	810.491	-	1,007.29	1,007.29
Jan-18	778.298	-	778.298	-	560.52	560.52
Feb-18	737.551	-	737.551	-	655.31	655.31
Mar-18	900.467	-	900.467	-	927.66	927.66
1 – 23 April 18	699.350	-	699.350	-	1,000.48	1,000.48
Total	11,055.795	-	11,055.795	-	10,760.43	10,760.43

Period	Kernel Production (MT)			Kernel Despacth (MT)		
	Certified	Non-certified	Total	Certified	Non-certified	Total
3 – 31 May 2017	150.135	-	150.135	81.78	55.31	137.09
Jun-17	158.665	-	158.665	58.21	46.44	104.65
Jul-17	219.622	-	219.622	54.00	117.66	171.66
Augs-17	229.068	-	229.068	263.47	29.13	292.60
Sep-17	190.595	-	190.595	234.40	34.48	268.88
Oct-17	175.788	-	175.788	-	168.18	168.18
Nov-17	161.207	-	161.207	-	157.00	157.00
Dec-17	146.343	-	146.343	-	60.37	60.37
Jan-18	143.412	-	143.412	53.47	91.77	145.24
Feb-18	141.755	-	141.755	26.53	110.79	137.32
Mar-18	172.968	-	172.968	11.33	140.73	152.06
1 – 23 April 18	134.406	-	134.406	-	138.68	138.68
Total	2,023.964	-	2,023.964	783.19	1,150.54	1,933.73

Status: Comply

D.6 Processing

D.6.1

The site shall assure and verify through documented procedures and record keeping that the RSPO certified oil palm product is kept segregated from non-certified material including during transport and storage

Until ASA-4, Blang Simpo Factory does not accept and process FFB from not certified sources. The entire accepted and processed product in Blang Simpo Factory comes from RSPO certified own estate. Based on the available document within the system, it reveals that the document consists of fruit delivery note, weighing ticket, Sales Contract and SIME Weigh program application, which explain the source of FFB (Division, harvesting block, cultivation year, number of bunches) to product such as CPO and PK that 100 % is a certified product (RSPO Certified). The entire document that related to product acceptance and processing have been marked with stamp 'RSPO Certified' with **RSPO CERTIFIED Identity Preserved**)

Status: Comply

3.3. Conformity Checklist of Certificate and Trademark Use

1.	Evidence of permission or approval certificate and Trademark from Certification Body which submitted by Client	X or√
RC	The Blang Simpo Factory (PT Perkasa Subur Sakti) and four estates supply bases, consist of PT Padang Palma Permai (Tamiang Estate, Blang Simpo-1 Estate, Blang Simpo-2 Estate) and PT Perkebunan Sri Kuala (Batang Ara Estate).has had approval/permit the use of the certificate with the number MUTU-RSPO/026. Sime Darby Plantation Bhd. has RSPO Trademark License with number RSPO-1106024. During ASA-4, auditor team has no found of RSPO Trademark Uses and CB's logo.	√
	Status: Comply	
2.	Implementation of certificate and Trademark used by Client comply with size and type (shape) against Guideline of Logo Use	X or√
RC	The Blang Simpo Factory and four estates supply bases, does not use the Trademark both in the on-product and off-product.	√
	Status: Comply	
3.	Implementation of Certificate and Trademark is not used on product	X or√
RC	The Blang Simpo Factory and four estates supply bases, does not use the Trademark both in the on-product and off-product.	√
	Status: Comply	
4.	Controlling of Certificate and Trademark, including withdrawing inappropriate logo.	X or√
RC	The Blang Simpo Factory and four estates supply bases, does not use the Trademark both in the on-product and off-product.	√
	Status: Comply	

3.4. Summary of RSPO Partial Certification

Compliance of the uncertified management units of Sime Darby Plantation Bhd against the rules for partial certification was determined through Self-Assessment in accordance with RSPO Certification System clause 4.2.4. A summary of findings is as stated below

Sime Darby Plantation Bhd Time Bound Plan is explained in table section 1.10. Sime Darby has achieved 34 management units in Malaysia and 24 Management Units in Indonesia that RSPO certified. Total management unit in Sime Darby Plantation Bhd are 34 in Malaysia, 25 in Indonesia and 1 in Liberia. Sime Darby Plantation Bhd has informed the Time Bound Plan progress through representative's office in Indonesia. MUTU has considered that Sime Darby Plantation Bhd is comply with the RSPO requirement for Time Bound Plan. The Time Bound Plan was revised and declared by the Sime Darby Plantation Bhd Indonesian representative on 2 February 2018 by the Head of PSQM.

MUTU has verified partial certification for un-certified unit's subsidiary of Sime Darby Plantation Bhd based on their Time Bound Plan. MUTU Auditor verified positive assurance against the company internal audit and supporting evidence as well as any information from others sources.

MUTU Auditor has verified company partial certification and concludes that:

- There are significant land conflicts in PT Mitra Austral Sejahtera, there is still an issue that remain unresolved social i.e. from Serikat Petani Kelapa Sawit (SPKS), but improvements are ongoing.
- PT Budidaya Agro Lestari waiting for land title process.
- The company has follow RSPO requirement related to New Planting Procedure and Remediation and Compensation Procedure.
- There is no labour disputes that are not being resolved through an agreed process
- All plantations established since 2005 have been done so in accordance with the applicable laws of the country and that there is no evidence of non-compliance with law in any of the non-certified holdings which has not been declared above

2.1 Un-Certified Units or Holdings		
Section	Requirement	Concerns to Discuss, if any
2.2.1	Did the company conduct an internal audit? If so, has a positive assurance statement been produced?	<p><i>Company Group/Holding Statement:</i> Companies are already doing internal audits. There are internal audit reports for each company.</p> <p><i>Auditor Verification:</i> Internal Audit report available for uncertified management unit for example PT Sandika Natapalma – Karya Palma Estate on 10 February 2017.</p>
i.	No replacement after dates defined in NIs Criterion 7.3 of: <ul style="list-style-type: none"> • Primary forest. • Any area identified as containing High Conservation Values (HCVs). • Any area required to maintain or enhance HCVs in accordance with RSPO criterion 7.3. 	<p><i>Company Group/Holding Statement:</i> HCV assessment has been conducted for uncertified units i.e. PT Mitra Austral Sejahtera (by Aksenta in March 2009) and Sime Darby Plantation Liberia operations (by RSPO approved assessors – Dr SK Yap in 2011).</p> <p><i>Auditor Verification:</i> Sime Darby Plantation Bhd sent disclosure of liability including LUCA analysis to RSPO Secretariat on 2 December 2014 and 2nd revision on 24 June 2016. The companies ensuring reporting of disclosure of liability progress to</p>

		RSPO and according to the CB's correspondence with RSPO Remediation and Compensation.
i.	Any new plantings since January 1 st 2010 must comply with the RSPO New Plantings Procedure.	<p>Company Group/Holding Statement: A new mill will be set up in Liberia and planned for commissioning in February 2016. Preparation to undergo the RSPO Certification process is in progress and SDP targets to undergo RSPO Certification by end 2017. RSPO NPP process has been completed in 2011. Internal assessment against the draft Liberia NI has been completed and closing of gaps is in progress. *Note: RSPO NPP Announcements for SDP can be found at http://www.rspo.org/certification/new-planting-procedures/public-consultations/page/14</p> <p>Auditor Verification:</p> <ul style="list-style-type: none"> • Karya Palma Estate (PT Sandika Natapalma) and Baturus Estate (PT Budidaya Agro Lestari) any new planting after January 1st 2010 and due to not conduct NPP. • RSPO NPP process has been completed in 2011 for a new mill in Liberia.
ii.	Any Land conflicts are being resolved through a mutually agreed process, e.g. RSPO Grievance procedure or Dispute Settlement Facility, in accordance with RSPO criteria 6.4, 7.5 and 7.6.	<p>Company Group/Holding Statement: Sime Darby (Liberia) Plantation Inc. Status: Box G - Close for Monitoring Further details please refer to: http://www.rspo.org/members/complaints/status-of-complaints/view/46 PT Mitra Austral Sejahtera (Sime Darby Bhd) Further details please refer to: http://www.rspo.org/members/complaints/status-of-complaints/view/29</p> <p>Auditor Verification: Auditor has verified the supporting evidence of above the company statement. There are land conflict in :</p> <ul style="list-style-type: none"> • PT Mitra Austral Sejahtera, this issue are remain being resolved with RSPO dispute settlement facilities • PT Bina Sains Cemerlang, this issue was raise on 22 April 2017 and still being process to resolve.
iii.	Any Labour disputes are being resolved through a mutually agreed process, in accordance with RSPO criterion 6.3.	<p>Company Group/Holding Statement: No stakeholder comments or complaints received.</p> <p>Auditor Verification: Auditor has verified the supporting evidence of above the company statement. There are no labour dispute in company unit.</p>

iv.	Any Legal non-compliance is being resolved in accordance with the legal requirements, with reference to RSPO criteria 2.1 and 2.2.	<p><i>Company Group/Holding Statement:</i> None noted. No stakeholder comments or complaints received.</p> <p><i>Auditor Verification:</i> Auditor has verified the supporting evidence of above the company statement. There is any legal non-compliance for company under SDP waiting for land title process, ie:</p> <ul style="list-style-type: none"> • PT Sime Indo Agro 1,652 Ha • PT Aneka Inti Persada 421.31 Ha • PT Bina Sains Cemerlang 308.25 Ha • PT Bersama Sejahtera Sakti 765 Ha • PT Langgeng Muaramakmur 1,162 Ha • PT Paripurna Swakarsa 1,120 Ha • PT Swadaya Andika 63 Ha • PT Bahari Gembira Ria 1,639 Ha • PT Guthrie Pecconina Indonesia 4,133 Ha • PT Perkasa Subur Sakti 1,286 Ha
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3.5 Identification of Findings, Corrective Action, Observations, Opportunity for Improvement and Noteworthy Positive Components

3.5.1 Identification of Findings, Corrective Actions and Observations at ASA-4

NCR No.	: 2017.01	Issued by	: Muhammad Rinaldi
Date Issued	: 10 March 2017	Time Limit	: Re-certification
NC Grade	: Minor	Date of Closing	: 26 April 2018
Standard Ref. & Requirement	: 4.2.3 Records of periodical leaf, soil and visual analysis shall be available		
Non-Conformance Description & Evidence observed: The certificate holder cannot shown the evidence of visual analysis to determine nutrient of palm oil tree.			
Root Cause Analysis:			
Corrective Action:			
Preventive Action:			
Assessor Evaluation and Conclusion: verify on –site during recertification audit: Company was able to show the visual analisys. Visual analysis is carried out along with leaf test sampling. The results of visual analysis are used as material for fertilizer recommendations. The results of the leaf test carried out by the MRC team then sent to the unit (company) in form of fertilization recommendations document. It document as reference for unit to conduct fertilize programs.			
Verified by	: Mahmud		

NCR No.	: 2017.02	Issued by	: Sofyan Hadi Lubis
Date Issued	: 10 March 2017	Time Limit	: Re-Certification
NC Grade	: Minor	Date of Closing	: 08 May 2017
Standard Ref. & Requirement	: 4.4.1 Water management plan implemented		
Non-Conformance Description & Evidence observed: The Certificate Holder has not been able to show the results of water river quality every six moths as defined in the HCV report (PT PPP and PSK) and UKL/UPL document (PT Perkebunan Sri Kuala).			
Root Cause Analysis: The new officers are inconsistent in implementing the management plans as defined in the HCV report and UKL / UPL documents.			
Corrective Action : The Certificate Holder has conducted water river quality analysis to accredited laboratory (Environmental Agency of Aceh Province) dated 19/4/2017.			

Corrective Action :	
The Certificate Holder created schedules time for sampling and analysis of waster river quality every six moth and ensures that the schedule time is implemented as defined.	
Preventive Action:	
The certification holder has shown evidence of improvement related to NCR No. 2017.02 as follow as:	
<ul style="list-style-type: none"> - Request letter to conduct water river quality analysis (PT PPP & PSK) to accredited laboratory (Environmental Agency of Aceh Province). <i>Sighted letter number: 117/TAN/P3/III/2017, dated 22/03/2017.</i> - Payment request letter from accredited laboratory (Environmental Agency of Aceh Province) for conducting water river quality analysis (PT PPP & PSK). <i>Sighted letter number: 660/040/BPPL/2017, dated 19/04/2017 (PT PPP) dan letter number: 660/041/BPPL/2017, dated 19/04/2017 (PT PSK).</i> - Receipt for payment of water river quality analysis (PT PPP & PSK) dated 27/04/2017. 	
Please showed progress of water river quality analysis (results by accredited laboratory)	
<i>Verification 5 May 2017</i>	
The Certificate Holder has showm evidence of improvement related to results of water river quality analysis conducted by accredited laboratory (Environmental Agency of Aceh Province), But Root Cause Analysis has not been adjusted to the NC.	
<i>Verification 8 May 2017</i>	
The Certification Holder has shown Root Cause Analysis that more specific and adjusted to the NC.	
Based on the evidence above, the non-conformity in this indicator was Closed	
Verified by	: Sofyan Hadi Lubis

NCR No.	: 2017.03	Issued by	: Sofyan Hadi Lubis
Date Issued	: 10 March 2017	Time Limit	: 09 May 2017
NC Grade	: Major	Date of Closing	: 05 May 2017
Standard Ref. & Requirement	: 4.6.6 All pesticide containers must be properly managed in accordance with applicable regulations		
Non-Conformance Description & Evidence observed:			
Based on fileld observation at BSS Store of Tamiang Estate and Store of Division 3 Batang Ara Estate, it was found 20 pesticides containers types Basta 20 liter used as water container mixer and used as oil containers. The certification holder has not been able to show evidence that the used pesticide containers has been recorded in the <i>Balance Sheet Document and Hazardous Waste Book Record</i> .			
Root Cause Analysis:			
<ul style="list-style-type: none"> - The unit management not yet conducted socialization related Hazardous Waste Procedures number: 020/PP-BAE-EHS/11 to new officer that working at January 2017. - The unit management not yet conducted stock record as periodically at Hazardous Waste Storage. 			
Corrective Action:			
<ul style="list-style-type: none"> - Hazardous Waste Procedure has socialized to new officer - conducted stock record as periodically at Hazardous Waste Storage - Created <i>Memorandum</i> related to handling and management of Hazardous Waste 			
Preventive Action:			

<ul style="list-style-type: none"> - Be ensure conducted breafing to new officer related to handling and management of hazardous waste - Establish the Hazardous Waste listing schedule every 5th of the month. - Applying discipline related to implementation procedure of Hazadous Waste and <i>Memorandum</i>
<p>Assessor Evaluation and Conclusion :</p> <p><i>Verificaton 2 May 2017</i></p> <p>The certification holder has shown the evidence of improvement as follow as:</p> <ul style="list-style-type: none"> - <i>Memorandum</i> of Hazardous Waste handling and management with document number: 1st/SU-18/II/2017, dated 13/03.2017. Memorandum contains the management of Hazardous Waste such as: (1) Hazardous Waste hadling and management shall be conducted in accordance with procedure, (2) Hazardous Waste storage shall out be used for drinking waster containers, (3) Hazardous Waste delivered to the Hazardous Waste Storage and recorded in the Balance Sheet Document and Hazardous Waste Book Record. - Receipt and photo related to hand over pesticides containers from BSS storage to Hazardous Waste storage dated 27/03/2017. Hazardous Waste stored at Hazardous Waste storage and then recorded at Hazardous Waste Report period January – March 2017. - Hazardous Waste report period of January – March 2017 PT PPP & PSK, which contain Hazadous Waste delivery letter from each division to Hazardous Waste Storage, Hazardous Waste Logbook, Balance Sheet Hazardous Waste document including pesticides types of Basta. <p><i>Verificaton 4 May 2017</i></p> <p>The certification holder has shown evidence of improvement by completing Root Cause Analysis, Corrective Action and Preventive Action, However there is no evidence of improvement related to:</p> <ul style="list-style-type: none"> - Evidence of record related to socialization of Hazardous Waste procedure to new officers - Evidence of record related to used pesticides containers in Hazardous Waste Logbook and Balance Sheet Hazardous Waste document. <p><i>Verificaton 5 May 2017</i></p> <p>The certification holder has shown evidence of improvement related to record of used pesticides containers to Hazardous Waste Logbook and Balance Sheet Hazardous Waste document and then evidence related to socialization of Hazardous Waste procedure to new officer.</p> <p>Based on the evidence above, the non-conformity in this indicator was Closed</p> <p>Verified by : Sofyan Hadi Lubis</p>

NCR No.	: 2017.04	Issued by	: Muhammad Rinaldi
Date Issued	: 10 March 2017	Time Limit	: 09 May 2017
NC Grade	: Major	Date of Closing	: 04 May 2016
Standard Ref. & Requirement	: 4.7.1 A health and safety policy shall be in place. A health and safety plan shall be documented and implemented, and its effectiveness monitored.		
Non-Conformance Description & Evidence observed :			
The Certificate Holder has had a occupational safety and health work plan document, however the company cannot shown the evidence of effectiveness monitoring of the OHS work plan.			
Root Cause Analysis :			

<p>Evaluation of effectiveness and performance of OHS in Minamas done every 1 Years by PSQM Departement with financial period July - June. Evaluation of effectiveness and performance of OHS period 2016/2017 will be conducted in June 2017. For period 2015/2016 has not been shown to the Auditor.</p>	
<p>Corrective Action :</p> <p>Showing OHS Evaluation and Performance Report period 2015/2016, scope of Minamas and Business Unit</p>	
<p>Preventive Action :</p> <p>Ensure that each activity is documented and improves the OHS Expert and OHS Committee Performance in the Unit</p>	
<p>Assessor Evaluation and Conclusion :</p> <p><i>Veirification 2 May 2017</i></p> <p>The certificate holder has shown evidence of improvement:</p> <ul style="list-style-type: none"> • Documentation (Photo) P2K3 Meeting, July 2016 - June 2016, Tamiang Estate, Blang Simpo 2 Estate and Batang Ara Estate • P2K3 Work Program on 2017, Tamiang Estate, Blang Simpo 2 Estate and Batang Ara Estate • OHS Program Performance Evaluation period 2016 (completed with Issue, Root Cause, Corrective Action, Preventive Action, Time Frame, Current Status and Reviewers) • P2K3 Report from Tamiang Estate, Blang Simpo 2 Estate and Batang Ara Estate to Labor Agency of Aceh Tamiang Regency <p><i>Not equipped with Root Root Analysis, Corrective Action and Perventive Action</i></p> <p><i>Verification 4 May 2017</i></p> <p>The certificate holder has presented evidence of improvement by completing the Root Analysis, Corrective Action and Perventive Action.</p> <p>Based on the evidence above, the non-conformity in this indicator was Closed</p>	
<p>Verified by</p>	<p>: Muhammad Rinaldi</p>

<p>NCR No.</p>	<p>: 2017.05</p>	<p>Issued by</p>	<p>: Muhammad Rinaldi</p>
<p>Date Issued</p>	<p>: 10 March 2017</p>	<p>Time Limit</p>	<p>: 09 May 2017</p>
<p>NC Grade</p>	<p>: Major</p>	<p>Date of Closing</p>	<p>: 04 May 2017</p>
<p>Standard Ref. & Requirement</p>	<p>: 4.7.3 Records of Occupational Health and Safety (OHS) program (see 4.8) and Personal Protective Equipment (PPE) training in accordance with the result of hazard identification and risk analysis shall be available to all workers.</p>		
<p>Non-Conformance Description & Evidence observed:</p> <ul style="list-style-type: none"> • During the field visits in WTP, it is known that the PPE used are Helmets, Safety Shoes, cloth masks, but not using gloves, it is not in accordance with PPE SOP (10/PSQM-ESH-SOU18/16 dated 29 September 2016). • The certificate holder has had the SOP of Personal Protective Equipment (10/PSQM-ESH-SOU18/16 dated 29 September 2016) which explains that all damaged PPE can be replaced by report it to their superiors. However, based on field visits in Harvest activities in Batang Ara division 3 blocks D01, it is found the workers using boots that have been broken and based on the document of PPE Handover on January 9th, 2017, it is known that the workers have not received the shoes. 			

Root Cause Analysis:	
No Evaluation and Monitoring of PPE (Boots) usage in Batang Ara Estate area where the employee is working.	
Corrective Action :	
<u>Blang Simpo POM</u>	
<ul style="list-style-type: none"> • The minutes of the handover of PPE • Provide an Indispliner Reprimand Letter for not using the PPE • Re-socialize SOP of Personal Protective Equipment (10 / SOU18-PSQM-ESH/16) to the worker 	
<u>Batang Ara Estate</u>	
<ul style="list-style-type: none"> • Conduct socialization of SOP of Personal Protective Equipment (10/SOU18-PSQM-ESH/16) • Recording the collection and replacement of all damaged PPE (Boots) • Evaluation of the PPE lifetime in the Batang Ara Estate 	
Preventive Action :	
<ul style="list-style-type: none"> • Monitoring the Use and Feasibility of PPE every 1 Month at the time of the mustred morning • Evaluation of Effectiveness SIME card program implementation (Spot, Intervene, Modify, Execute) 	
Assessor Evaluation and Conclusion :	
<i>Verification 02 May 2017</i>	
The certificate holder has shown evidence of improvement:	
Blang Simpo POM	
<ul style="list-style-type: none"> • Minutes of handover of PPE in the form of Leather Gloves to WTP Operator • Indispliner Reprimand Letter to WTP Operator who does not wear leather gloves while working • Documentation (Photos) WTP operators who have used PPE (leather gloves) while working 	
Batang Ara Estate	
<ul style="list-style-type: none"> • Internal Office Mail (IOM) about Request for Procurement of PPE (Boots) for Harvester, March 13, 2017 • Minutes of PPE handover (Boots) to Harvester, March 15, 2017 • List of PPE Recipient Names (Boots) to Harvester (12 Persons) • Documentation (Photo) handover of PPE (Boots) to Harvester • Monitoring of PPE Usage, dated March 18, 2017 • Socialization of PPE usage and Photo of the Socialization • Schedule of PPE (Boots) providing for 2016-2017 and 2017-2018 	
<i>Not equipped with Root Root Analysis, Corrective Action and Perventive Action</i>	
<i>Verification 4 May 2017</i>	
The certificate holder has presented evidence of improvement by completing the Root Analysis, Corrective Action and Perventive Action.	
Based on the evidence above, the non-conformity in this indicator was Closed	
Verified by	: Muhammad Rinaldi

NCR No.	: 2017.06	Issued by	: Muhammad Rinaldi
Date Issued	: 10 March 2017	Time Limit	: Re-Certification

NC Grade	: Minor	Date of Closing	: 26 April 2018
Standard Ref. & Requirement	: 4.7.5 A procedure for emergency and work accident shall be available in Indonesian Language; and the workers, who have attended First Aids training, are available in the working areas.		
Non-Conformance Description & Evidence observed :			
The certificate holder has demonstrated Work Accident Report and Minutes of Work Accidents Chronology. However, the report does not explain about the follow-up to the accidents that have occurred, it is not in accordance with SOP of Surviving worker in work accident handling (PKKKS/18/PPP-PSK-PSS//12 12 dated May 1, 2012) which explained that the evaluation should identify the causes of major accidents and the follow-up to the accident.			
Root Cause Analysis :			
Corrective Action :			
Preventive Action :			
Assessor Evaluation and Conclusion:			
verify on-site during recertification audit :			
The company has a document "work accident monitoring" that is carried out and recap every month. In its document there is information on the date, month, place of accident, type of accident, loss of work, accident category and cause of accident. Examples at BSE on August 1, 2017 for dedi ariyanto block F005, number of people 1, accident category 6, cause of accident entering insects into left eye			
Verified by	: mahmud		

NCR No.	: 2017.07	Issued by	: Sofyan Hadi Lubis
Date Issued	: 10 March 2017	Time Limit	: Re-Certification
NC Grade	: Minor	Date of Closing	: 08 May 2017
Standard Ref. & Requirement	: 5.1.3 Implementation of Environmental Monitoring		
Non-Conformance Description & Evidence observed :			
Batang Ara Estate (PT Perkebunan Sri Kuala) has not been able to show the implementation of environment monitoring i.e. conducted water river quality analysis every six month.			
Root Cause Analysis :			
The new officers are inconsistent in implementing the management plans as defined in the HCV report and UKL / UPL documents.			
Corrective Action :			
The Certificate Holder has conducted water river quality analysis to accredited laboratory (Environmental Agency of Aceh Province) dated 19/4/2017.			
Corrective Action:			
The Certificate Holder created schedules time for sampling and analysis of water river quality every six month and ensures that the schedule time is implemented as defined.			
Assessor Evaluation and Conclusion:			

Verification 2 May 2017

The certification holder has shown evidence of improvement related to NCR No. 2017.02 as follow as:

- Request letter to conduct water river quality analysis (PT PSK) to accredited laboratory (Environmental Agency of Aceh Province). *Sighted letter number: 117/TAN/P3/III/2017, dated 22/03/2017.*
- Payment request letter from accredited laboratory (Environmental Agency of Aceh Province) for conducting water river quality analysis (PT PSK). *Sighted letter number: 660/041/BPPL/2017, dated 19/04/2017 (PT PSK).*
- Receipt for payment of water river quality analysis (PT PSK) dated 27/04/2017.

Please showed progress of water river quality analysis (results by accredited laboratory)

Verification 5 May 2017

The Certificate Holder has shown evidence of improvement related to results of water river quality analysis conducted by accredited laboratory (Environmental Agency of Aceh Province), But Root Cause Analysis has not been adjusted to the Non Conformity.

Verification 8 May 2017

The Certification Holder has shown Root Cause Analysis that more specific and adjusted to the Non conformity

Based on the evidence above, the **non-conformity** in this indicator was **Closed**

Verified by : Sofyan Hadi Lubis

NCR No.	: 2017.08	Issued by	: Sofyan Hadi Lubis
Date Issued	: 10 March 2017	Time Limit	: 09 May 2017
NC Grade	: Major	Date of Closing	: 08 May 2017
Standard Ref. & Requirement	: 5.2.2 Where fire has been used for eradication of pest during replanting, the records of the analysis of the use of fire and permit from the authorised agency shall be available		
Non-Conformance Description & Evidence observed:			
The certificate holder has not been able to shown the HCV monitoring plan implemented, i.e. conducted water river quality anaylis every six month.			
Root Cause Analysis :			
The new officers are inconsistent in implementing the management plans as defined in the HCV report and UKL / UPL documents.			
Corrective Action :			
The Certificate Holder has conducted water river quality analysis to accredited laboratory (Environmental Agency of Aceh Province) dated 19/4/2017.			
Preventive Action :			
The Certificate Holder created schedules time for sampling and analysis of waster river quality every six moth and ensures that the schedule time is implemented as defined.			
Assessor Evaluation and Conclusion:			
<i>Verification 2 May 2017</i>			
The certification holder has shown evidence of improvement related to NCR No. 2017.02 as follow as:			
<ul style="list-style-type: none"> - Request letter to conduct water river quality analysis (PT PPP & PSK) to accredited laboratory (Environmental Agency of Aceh Province). <i>Sighted letter number: 117/TAN/P3/III/2017, dated 22/03/2017.</i> 			

- Payment request letter from accredited laboratory (Environmental Agency of Aceh Province) for conducting water river quality analysis (PT PPP & PSK). *Sighted letter number: 660/040/BPPL/2017, dated 19/04/2017 (PT PPP) dan letter number: 660/041/BPPL/2017, dated 19/04/2017 (PT PSK).*
- Receipt for payment of water river quality analysis (PT PPP & PSK) dated 27/04/2017.

Please showed progress of water river quality analysis (results by accredited laboratory)

Verification 5 May 2017

The Certificate Holder has shown evidence of improvement related to results of water river quality analysis conducted by accredited laboratory (Environmental Agency of Aceh Province), But Root Cause Analysis has not been adjusted to the NC.

Verification 8 May 2017

The Certification Holder has shown Root Cause Analysis that more specific and adjusted to the Non conformity.

Based on the evidence above, the **non-conformity** in this indicator was **Closed**

Verified by : Sofyan Hadi Lubis

NCR No.	: 2017.09	Issued by	: Dwi Haryati
Date Issued	: 10 March 2017	Time Limit	: 09 May 2017
NC Grade	: Major	Date of Closing	: 08 May 2017
Standard Ref. & Requirement	: 6.5.1 Wage documentation should be available in accordance with applicable labor regulation.		
Non-Conformance Description & Evidence observed			
Based on the result of interview with worker in the generator set division III of Batang Ara Estate and document review of machine working card, it is known that there are operators who work on Sundays, but in the pay slip there is no overtime payment. This is not in accordance with applicable labor requirements.			
Root Cause Analysis			
Overtime job payments are paid not in overtime but converted into fixed amounts of premiums.			
Corrective Action			
Set of agreements with workers through unions about premium value based on the number of working hours on holidays / weeks with reference to the regulations.			
Preventive Action			
<ul style="list-style-type: none"> • Supervise implementation the application of premium payments. • Conduct coordination meetings on the Aceh Area about premium system 			
Assessor Evaluation and Conclusion			
<i>Verification 2 May 2017</i>			
The certificate holder has shown evidence of improvement in the form of Premium Payment Terms, for example for the generator operator (Rp 78,200 for 2 working days on holiday). This provision has been agreed with SPPP-SPSI PUK Tamiang			
Please show Salary Payment Proof (Salary Slip) of the relevant Operator in April 2017, as evidence that the above has been implemented.			
<i>Root cause Analysis, Corrective Action and Preventive action are not completed</i>			
<i>Verification 4 May 2017</i>			
The Certificate holder has presented evidence of improvement by completing the Root cause Analysis, Corrective Action and			

Preventive action, but evidence of improvement has not been presented to the auditor team (as explained verification on May 2nd, 2017).

Verification 8 May 2017

The certificate holder has shown evidence of improvement in the form of Salary List for April 2017 (Including Genset Operator).

Based on the evidence above, the Non-conformance on this indicator was Closed with Observation and will be the Auditor's attention on the next visit.

Verified by	Dwi Haryati
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NCRNo.	: 2017.10	Issued by	: Dwi Haryati
Date Issued	: 10 March 2017	Time Limit	: 09 May 2017
NC Grade	: Major	Date of Closing	: 29 March 2017
Standard Ref. & Requirement	: 6.5.2 Collective labor agreements / Company regulations in accordance with labor regulations, are available in clear language and described by management or trade unions to workers.		
Non-Conformance Description & Evidence observed			
Based on the document review of Working Agreement of PKWT (Blang Simpo Factory - PT PSS) it is known that working hours in one day is 9 hours with workday from Monday to Saturday. This is not in accordance with the Joint Working Agreement for the period 2015 - 2017.			
Root Cause Analysis			
<i>There was an administrative error with the contract workers agreement.</i>			
Corrective Action			
Showing proof of revision of the contract workers work agreement in article 2 on working hours is in accordance with the applicable regulations.			
Preventive Action			
All work agreements of contract worker must be made under the applicable Collective Labor Agreements.			
Assessor Evaluation and Conclusion			
<i>29 March 2017</i>			
Blang Simpo Factory management unit has shown a work agreement of contract worker document (PKWT) on behalf of four contract workers in the FFB Grading station. The work agreement has contained a description of working hours in the form of working day arrangements 7 hours on Monday to Friday and 5 working hours on Saturday. Total working hours is 40 hours / week. The agreement has been signed by both parties and is known by the Head of Labour Agency East Aceh Regency.			
Based on the evidence above, the non-conformity in this indicator was Closed			
Verified by	: Dwi Haryati		

NCR No.	: 2017.11	Issued by	: Sofyan Hadi Lubis
Date Issued	: 10 March 2017	Time Limit	: 09 March 2017
NC Grade	: Major	Date of Closing	: 05 May 2017
Standard Ref. & Requirement	: 8.1.1 Continuous Improvement Action Plan		
Non-Conformance Description & Evidence observed :			
The certificate holder has not been able to show evidence of improvement related to continuous improvement. In connection with this there is a systematic failure (systematic failure) in the application of standards, due to the repetition Non-conformity of the previous assessment, namely: Pesticide Waste Management (Indicator 4.6.6) refers to NCR No. 2017.03 which is a repetition of NCR 2016.04 on ASA-3			
Root Cause Analysis :			
Monitoring and corrective actions have not been effective			
Corrective Action :			
<ul style="list-style-type: none"> - Socialization of hazardous waste procedure has conducted to new officer - Recording hazardous waste stock at hazzardous waste storage at April 2017 - Conducted memorandum related to hazardous waste handling and management 			

Corrective Action :

- Conducted breafing to new officer related to hazardous waste handling and management
- Esateblish the hazardous waste listing schedule every 5th of the month by ensuring that all pesticide containers are controlled a according to the procedure.
- Applying discipline related to implementation procedure of hazadous waste and the memorandum

Assessor Evaluation and Conclusion*Verification 2 May 2017*

The certification holder has shown the evidence of improvement as follow as:

- *Memorandum* of Hazardous Waste handling and management with document number: 1st/SU-18/II/2017, dated 13/03.2017. Memorandum contains the management of Hazardous Waste such as: (1) Hazardous Waste hadling and management shall be conducted in accordance with procedure, (2) Hazardous Waste storage shall out be used for drinking waster containers, (3) Hazardous Waste delivered to the Hazardous Waste Storage and recorded in the Balance Sheet Document and Hazardous Waste Book Record.
- Receipt and photo related to hand over pesticides containers from BSS storage to Hazardous Waste storage dated 27/03/2017. Hazardous Waste stored at Hazardous Waste storage and then recorded at Hazardous Waste Report period January – March 2017.
- Hazardous Waste report period of January – March 2017 PT PPP & PSK, which contain Hazadous Waste delivery letter from each division to Hazardous Waste Storage, Hazardous Waste Logbook, Balance Sheet Hazardous Waste document including pesticides types of Basta.

Verificaton 4 May 2017

The certification holder has shown evidence of improvement by completing Root Cause Analysis, Corrective Action and Preventive Action, However there is no evidence of improvement related to:

- Evidence of record related to socialization of Hazardous Waste procedure to new officers
- Evidence of record related to used pesticides containers in Hazardous Waste Logbook and Balance Sheet Hazardous Waste document.

Verificaton 5 May 2017

The certification holder has shown evidence of improvement related to record of used pesticides containers to Hazardous Waste Logbook and Balance Sheet Hazardous Waste document and then evidence related to socialization of Hazardous Waste procedure to new officer.

Based on the evidence above, the **non-conformity** in this indicator was **Closed**

Verified by : **Sofyan Hadi Lubis**

3.5.2 Identification of Findings, Corrective Actions and Observations at Re-Certification Assessment

<i>NCR No.</i>	: 2018.01	<i>Issued by</i>	: Yuniar Mitikauji
<i>Date Issued</i>	: 27 April 2018	<i>Time Limit</i>	: 26 April 2019
<i>NC Grade</i>	: Major	<i>Date of Closing</i>	: 16 August 2018
<i>Standard Ref. & Requirement</i>	: 2.1.1 Evidence of compliance with relevant legal requirements shall be available		
Non-Conformance Description & Evidence observed:			
<p>The Company has shown some evidence of legal compliance, but there is some evidence of legal compliance that has not been implemented as follows:</p> <ul style="list-style-type: none"> • The result of field visit at Hazardous Waste Temporary Warehouse from Blang Simpo POM is known that condition of the roof in building is leaking in rain condition. It is not in accordance with Government Regulation No.101 in 2014. • Based on the results of the document review on hazardous waste management report of PT Perkebunan Sri Kual, PT Padang Palma Permai and PT Perkasa Subur Sakti it is known that the last hazardous waste transport was conducted on 10th March 2016. Until the RSPO resertification activity is carried out, there is no transportation of hazardous waste by a licensed third party. This is not in accordance with the storing period given in the hazardous waste license of each unit. • The Company has not been able to show evidence of Utilization of Land Use Tittle Report to the Head of National Land Agency it is not accordance with Regulation of Agrarian and Spatial Ministry No. 07 in 2017 on concerning of the Rules and Procedures for the Land Use Tittle. 			
Root Cause Analysis			
<ol style="list-style-type: none"> 1. There is a lack of monitoring from the PIC on the management of permitted hazardouse waste storage (TPS LB3) 2. There is not yet price dealing on work agreement with the licensed third party in handling hazardous waste, therefore the hazardous waste is not handed over to the licensed third party of hazardous waste management for the last two years. 3. The company has reported the realization of land use over the company HGU to Farm and Plantation Agency in Aceh Aceh Timur and Aceh Tamiang District for the last year HGU use. However, there is not yet response related to the report (refer to Plantation Regulation No. 39 year 2014 and Regulation of Agriculture Ministry No. 98 year 2013 on plantation business permit. 			
Correction			
<ol style="list-style-type: none"> 1. Blang Simpo Mill has repaired the hazardous waste storage building on 2 May 2018, in accordance with Government Regulation (PP) No. 101 year 2014 on hazardous waste storing activity 2. The company has an agreement with licensed hazardous waste body (CV Amindy Barokah) to hand over hazardous waste. Hazardous waste handling was conducted on 6 August 2018 (the manifest of the hand over is attached) 3. The company has reported HGU use to the National Land Agency on 26 April 2018. 			
Corrective Action			
<ol style="list-style-type: none"> 1. The company has assigned the supervisor for monitoring hazardous waste storage 2. The company develops checklist (monitoring checklist) and monitores the hazardous waste storage building in accordance with PP No. 101 year 2014 on hazardous waste management aimed to maintain the storage condition and all the hazardous waste is well kept refer to the applied regulation. 			

3. Conducting hazardous waste monitoring stock every month and conducting hazardous waste handling to the licensed third party yearly refer to hazardous waste storing period.
4. The company has monitored land use realization over its HGU yearly to Regional Head of Land Agency

Assessor Evaluation and Conclusion

Verification on 9 July 2018

1. The company has showed evidence of repairing hazardous waste storage facility of Blang Simpo POM in accordance with PP No. 101 year 2014 on hazardous waste management dated 2 May 2018 in form of note of activity and documentation over the activity. The note of activity is made by Assistant Coordinator, Processing Assistant, PSQM and known by Mill Manager → comply.
2. No further corrective evidence is provided yet.
3. The company has showed document receipt of handling over land title utilization report of PT PPP on 26 April 2018 to Land Agency of Aceh Timur and Aceh Tamiang District. There an attachment of the report available with cover letter of the submission no. 22/BSE-2/IV/2018. The company also showed document receipt of handling over land title utilization report of PT Perusahaan Perkebunan Industri Niaga Srikuala (PT Sri Kuala) dated 26 April 2018 addressed to Land Agency of Aceh Timur and Aceh Tamiang District. Attached the report itself and cover letter of the submission no. 129/TAN/P3/2018 → comply

Conclusion:

1. **Point 1 is complied.**
2. **No supporting closing evidence is provided yet**
3. **Point 3 is complied.**

Based on the above explanation then NCR 2018.01 is still open

Verification on 24 July 2018

1. The company has added supporting closing evidence for NCR 2017.01 in form of the development of monitoring form on facility condition of the hazardous waste storage.
2. The company has provided evidence of working agreement with licensed third party on hazardous waste (CV Amindy Barokah) that valid till 29 April 2018. However, there is no evidence yet over the handling over of the hazardous waste being kept in the storage to the licensed third party since 10 March 2016, therefore NCR 2018.01 is still open.

Verification on 7 August 2018

The management unit has sent hazardous waste to the licensed third party (CV Amindy Barokah) on 6 August 2018 for example the hazardous chemical contaminated fabric, ex tonner, ex battery, medical waste, TL lamp, ex filter, ex lubricant and hazardous chemical contaminated container. The management unit must re-ensure the root cause why the hazardous waste is not handed over to the licensed third party for the last 2 years. Based on this verification result the NCR 2018.01 is still open.

Verification on 16 August 2018

The company has completed the root cause on the reason there was no hazardous waste handling over to the licensed third party for the last two years. Based on the additional closing evidence given, **NCR 2018.01 is fulfilled.** The implementation of the correction on hazardous waste management will referring to the applied regulation will be reviewed again on the next audit.

Verified by : **Yuniar Mitikauji**

<i>NCR No.</i>	: 2018.02	<i>Issued by</i>	: Ardiansyah
<i>Date Issued</i>	: 27 April 2018	<i>Time Limit</i>	: 26 April 2019

<i>NC Grade</i>	: Major	<i>Date of Closing</i>	: 17 July 2018
<i>Standard Ref. & Requirement</i>	: 2.2.1 Documents showing legal ownership or lease, history of land tenure ownership/control, and the actual legal use of the land shall be available		
Non-Conformance Description & Evidence observed:			
The area that managed by CH is 8,814.41 Ha therefore, there is 1,245.84 Ha which not yet has land title. Based on this, CH has not been able to demonstrate land title for the entire scope of certification.			
Root Cause Analysis:			
Some of the CH areas have not received the land title			
Correction <i>(filled by organization audited):</i>			
HGU area of PT PPP, PT PSK and PT PSS is 7,574.12 Ha with detail hectare statement as below:			
<ol style="list-style-type: none"> 1. HGU area in BSE 1 is 3,561.24 Ha 2. HGU area in BSE 2 is 1,431.99 Ha 3. HGU area in TME is 1,451.99 Ha 4. HGU area in BAE 1 is 1,128.90 Ha <p>Total HGU Area is 7,574.12 Ha</p>			
The area statement is attached.			
<i>Corrective Action</i>			
Determining border of definitive HGU and HGU on process precisely.			
<i>Assessor Evaluation and Conclusion</i>			
17 July 2018			
CH has show area statement that explain the utilization of HGU for each estate based on the righteous land. Beside that based on RSPO announcement on July 2018 informed that "For RSPO grower members that are currently RSPO certified but are yet to obtain the HGU, their certification will continue and they can proceed to recertification". Based on the announcement NC No. 2018.02 is closed.			
<i>Verified by</i>	: Ardiansyah		

NCR No.	: 2018.03	Issued by	: Leonada
Date Issued	: 26 April 2018	Time Limit	: 26 April 2019
NC Grade	: Major	Date of Closing	: 20 August 2018
Standard Ref. & Requirement	: 4.7.2 A documented risk assessment shall be available and its implementation shall be recorded		
Non-Conformance Description & Evidence observed :			
In the existing HIRARC document, it is known that not all risky activities have yet to be contained in the HIRARC			

document such as manual maintenance activities. Based on the field visit to Blang Simpo Factory, it is known that there are some unsafe conditions and there is no hazard identification for the condition such as:

- Stairways and floors that are porous in the area of pressing stations and boiler stations
- The retaining wall behind the factory's solar tank has been cracked.

Root Cause Analysis

1. Mill has been established for 21 years and no re-construction in place yet
2. There is a land slide therefore the supporting building frame is cracked.

Corrective Action (filled by organization audited):

1. Evaluating the HIRAC of Blang Simpo Mill and socialize to all Mill Worker
2. Renovating the facility such as rusted ladder and floor

The company has repaired and/or install stake on area of fuel (solar) tank located.

Preventive Action :

Maintaining the condition of the plant in a state of safety in accordance with the HIRAC document

Assessor Evaluation and Conclusion:

Verification on 12 July 2018

The company shows evidence of improvement of the HIRAC document in the pressing and boiler area (NCR point a). However, the company has not filled the root cause, corrective and preventive action and other supporting closing evidence to support the root cause, corrective and preventive actions taken to close this finding.

Based on the verification result, NCR 2018.03 has not been fulfilled (still open).

Verification on 24 July 2018

The company has analyzed the relevant root causes and sufficient evidence of improvement in the form of evaluations in the HIRAC document pressing stations and boiler stations related to safety issues for the condition of porous stairs and floors. However, the risk assessment in the HIRAC document for safety issues related to the retaining wall on the back side of the solar tank has not been shown. Therefore NCR 2018.03 has not been fulfilled yet.

Verification on 20 August 2018

The company shows the revised HIRAC document in which the document has identified the risk of danger to the surrounding environment in the solar tank area. Based on this, the discrepancies are sufficient and can be closed. The effectiveness of corrective and preventive actions will be seen in the next audit

Verified by : Leonada

NCR No.	: 2018.04	Issued by	: Leonada
Date Issued	: 26 April 2018	Time Limit	: 26 April 2019
NC Grade	: Major	Date of Closing	: 12 July 2018
Standard Ref. & Requirement	: 4.7.3 Records of Occupational Health and Safety (OHS) program (see 4.8) and Personal Protective Equipment (PPE) training in accordance with the result of hazard		

	identification and risk analysis shall be available to all workers.
Non-Conformance Description & Evidence observed :	
<p>The certificate holder already has a HIRARC document and has implemented it. In addition there is documentation of PPE to workers in 2017 and 2018. However, based on the results of field visits there is inconsistency between HIRARC with its implementation that is:</p> <ul style="list-style-type: none"> Workers at the pressing station do not wear ear plug, which in the station is in a noisy condition. (HIRARC requires safety shoes, helmets, gloves and ear plugs) Grading workers have not wear gloves and masks (HIRARC requires shoes, helmets, gloves and masks) The manual maintenance workers (maintenance harvesting path) and the transport of fruit using PPE shoes in self-purchasing BAE (based on the PPE revenue register document dated September 2, 2017 and March 15, 2017, the interviewee is not on the list) 	
Root Cause Analysis <i>(filled by organization audited):</i>	
Inconsistent operator in using PPE provided.	
Corrective Action :	
The company has provided PPE to all employees (data is attached)	
Preventive Action :	
Monitoring employee PPE usage during Safety Brieng.	
Assessor Evaluation and Conclusion:	
Verification on 12 July 2018	
<p>he company shows proof of improvement in the form of proof of handover of PPE to workers on the area of pressing, grading and manual upkeeping workers. In the document, workers in the area have all been given PPE to reduce the risk of harm. Nonconformity 2018.05 is fulfilled. Root cause and corrective actions and preventive measures are acceptable. The effectiveness of corrective and preventive actions will be seen in next audit.</p>	
Verified by	: Leonada

NCR No.	: 2018.05	Issued by	: Leonada
Date Issued	: 26 April 2018	Time Limit	: ASA 1
NC Grade	: Minor	Date of Closing	:
Standard Ref. & Requirement	: 4.7.5 A procedure for emergency and work accident shall be available in Indonesian Language; and the workers, who have attended First Aids training, are available in the working areas.		
Non-Conformance Description & Evidence observed :			
<p>The certificate holder has a mechanism of checking the contents of the first aid box periodically, where the results are poured in the first aid checklist document. From the data all the items of the first aid box of 21 items are in the First Aid Box. However, during the field visit to Blang Simpo Factory, there are some non-conformities as follows:</p>			

<ul style="list-style-type: none"> • The first aid box in the engine room area is incomplete according to the contents of the First Aid Box (only 5 items) • One item in the first aid box of the workshop area has been expired. • In addition there are emergency facilities (eye shower and body shower) in the chemicals warehouse Blang Simpo Factory can not be proven to work properly. <p>Based on the above, monitoring of the completeness of the contents of first aid box that has been done but has not been effected yet and the emergency response facility has not been functioning properly.</p>
<p>Root Cause Analysis : Lack of supervision of OHS facilities in the BSF Unit.</p>
<p>Corrective Action :</p> <ol style="list-style-type: none"> 1. Appoint an officer as the person in charge of OHS facilities in the BSF unit. 2. Monitoring the contents of first aid boxes every week. 3. Repairing emergency response facilities that have been damaged / not functioning.
<p>Preventive Action : The company monitors OHS facilities (contents of first aid box) and emergency response facilities in the BSF unit acknowledged by the management unit every month.</p>
<p>Assessor Evaluation and Conclusion:</p> <p>Auditor verification on 24 July 2018 The company has sent NCR closing evidence in the form of:</p> <ol style="list-style-type: none"> 1. Decree on the appointment of the person in charge for OHS facilities in the BSF unit on behalf of Basri for the 2018-2019 period 2. The template of first aid box monitoring every week by the designated first aid officers examined by the PSQM Assistant, BSF General Assistant and AK3 Coordinator <p>However, the company has not shown evidence of improvement for emergency response facilities that are not functioning. Therefore, non-conformance 2018.05 has not been fulfilled.</p>
<p>Verified by : Leonada</p>

<i>NCR No.</i>	: 2018.06	<i>Issued by</i>	: Yuniar Mitikauji
<i>Date Issued</i>	: 27 April 2018	<i>Time Limit</i>	: ASA-1
<i>NC Grade</i>	: Minor	<i>Date of Closing</i>	:
<i>Standard Ref. & Requirement</i>	: 5.3.3 A documented waste management plan to avoid or reduce pollution and its implementation shall be available		
Non-Conformance Description & Evidence observed:			
<p>The management unit has not yet demonstrated the implementation of waste management to avoid pollution in accordance with the plan, such as:</p> <ul style="list-style-type: none"> • It was discovered that there was domestic waste burning activity in the housing complex of Blang Simpo PKS, Batang Ara Estate, Tamiang Estate • Used lamp are not placed in its designated place. It is located the panel room of WWTP area 			

<ul style="list-style-type: none"> Unwashed fertilizer sacks are stored at fertilizer warehouse of Batang Ara Estate, Tamiang Estate and Blang Simpo Estate.
Root Cause Analysis:
Correction:
Corrective Action:
Assessor Evaluation and Conclusion:
<i>Verified by</i> : Yuniar Mitikauji

<i>NCR No.</i>	: 2018.07	<i>Issued by</i>	: Yuniar Mitikauji
<i>Date Issued</i>	: 27 April 2018	<i>Time Limit</i>	: 26 June 2019
<i>NC Grade</i>	: Major	<i>Date of Closing</i>	: 20 August 2018
<i>Standard Ref. & Requirement</i>	6.5.2 Collective Labor Agreement/Company Regulation, in accordance with the manpower regulations, shall be available in understandable language; and explained by the management or Labor Union to the workers.		
<i>Non-Conformance Description & Evidence observed:</i>			
Based on the result of document review, it is found that in estate and factory's worker's roaster information is seen that workers do not get the day off in seven consecutive working days. This is not accordance with Collective Labour Agreement period of 2015-2017 and Act No. 13 in 2003.			
Root Cause Analysis:			
Lack of administration in scheduling for security day off.			
Correction:			
Make a work schedule for security in the estate and in the factory which inform day off.			
Corrective Action:			
Evaluating the security schedule (Roaster) on its working hour every month by ensuring that the working hour of all security is in accordance with the PKB BKSPPS 2015-2017 period and the Act. No. 13 of 2003			
<i>Assessor Evaluation and Conclusion</i>			
Verification on 12 July 2018			
The company has shown evidence of improvement in the form of Manager's Internal Office Memo of Blang Simpo Mill dated 22 May 2018 and a security work schedule for Blang Simpo Mill, Blang Simpo Estate and Tamiang and			

Batang Ara Estate. However, there is no evidence of the mechanism for monthly evaluation of the security work schedule as planned in the preventive action. Nonconformity is declared open.

Verification on 20 August 2018

The company provided additional closing evidence in the form of SOP of Security at PT Perkasa Subur Sakti, PT Padang Palma Permai and PT Perkebunan Sri Kuala No. 051 / PSS / VII / 18 dated July 1, 2018. In the SOP, it is stated that security scheduling mechanism on the length of working hours and the right to leave in 1 working week. Based on the verification result, non-conformance 2018.07 was stated closed.

Verified by : **Yuniar Mitikauji**

NCR No.	: 2018.08	Issued by	: Ardiansyah
Date Issued	: 27 April 2018	Time Limit	: 26 June 2019
NC Grade	: Major	Date of Closing	: 16 August 2018
Standard Ref. & Requirement	<p>: SCCS 5.3.2 The site shall have a written procedure to conduct annual internal audit to determine whether the organization:</p> <ul style="list-style-type: none"> a. Conforms to the requirements in the RSPO Supply Chain Certification Standard and the RSPO Market Communications and Claims Documents b. Effectively implements and maintains the standard requirements within its organization 		
Non-Conformance Description & Evidence observed:			
CH internal audit procedures have included RSPO Supply Chain Certification Standard, but have not included RSPO Market Communications and Claims Documents.			
Root Cause Analysis:			
The lack of understanding of the RSPO SCCS is related to Market Communications and Claim Documents.			
Correction:			
Complete documents related to RSPO Market Communications and Claims Documents.			
Corrective Action:			
Conducting Internal Audit related to SCCS in accordance with the applicable procedures in RSPO			
Assessor Evaluation and Conclusion:			
Verification on 24 July 2018			
The company has provided proof of improvement in the form of internal audit procedures but the procedure does not yet cover RSPO Market Communications and Claims Documents and CH not yet complete the corrective action, so that Non-conformity is open .			
Verification on 7 August 2018			
The company has provided closing evidence in the form of internal audit procedures. However, the procedure does not yet cover RSPO Market Communications and Claims Document, therefore, NCR 2018.08 is not closed.			
Verification on 16 August 2018			

The company has demonstrated an internal audit procedure (SCCS - IA / RSPO / PSQM / 04) which explains that internal audits are carried out based on audit criteria which include the IMS Manual, operating procedures and description of activities, work directions, RSPO standards and GMP. In addition, the company also shows the results of internal audits conducted in April 2018, where one of the results is the fulfillment of the SCC standard. Based on the additional evidence sent, the non-conformance is stated closed.

Verified by	:	Ardiansyah
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3.5.3 Opportunity for Improvement

No	Ref. Std.	Description
1	2.1.1	Ensure the hazardous waste label is affixed to the storage container at hazardous waste temporary warehouse.
2	4.7.2	Provide the date of assignment and approval of the HIRAC document
3	4.8.2	Ensure recording of training is systematically documented
4	5.1.1	Monitor progress of PT Padang Palma Permai environmental document change
5	5.3.1	Update the identification of the overall waste source and implementation of its management plan
6	6.3.1	Monitoring the entire process of resolving employee complaints
7	6.9	Gender committees to be reinstated in activities related to the purpose of its function

5.5.4 Noteworthy Positive Components

No	Descriptions
1	The Company is committed to the implementation of sustainable palm oil management - maintaining a one cycle of RSPO certification
2	Have been awarded Blue Proper period 2016/2017 dated 15 th December 2017.
3	Good cooperation during audit activities
4	Distribution of documents is fast enough
5	The realization of the first plasma plantation development in Aceh Province

3.6 Summary of Arising Issues from Public, Management and Auditor Response

Public Issues (Institution/ NGO/Community)	Auditor Responses
<p>Environmental Agency of Aceh Tamiang District</p> <ul style="list-style-type: none"> • The company has SEL as Environmental Permit from government • The company have permit for hazardous waste temporary warehouse from government • The company have been given routine report for hazardous waste management and RKL-RPL to government <p>There is no issue about environmental pollution from surrounding community</p>	<p>The company has submitted all routine reports have been sent regularly.</p>
<p>Labour and Transmigration Agency of Aceh Tamiang District</p> <ul style="list-style-type: none"> • The company have routinely submitted reports such as P2K3 reports, labor reports and work accidents reports. • No negative issues related to employment such as employee discrimination, underage workers, forced laborers and others. • Collective Labour Agreement (PKB) period of 2015-2017 still valid because draft of Collective Labour Agreement has not been finished. • The company has P2K3 organization that has been authorized. • Labor union has been authorized and registered members. • Communication and consultation with company its good • Minimum wage for Province of Aceh in 2018 is Rp. 2,700,000 based on Regulation No. 67 concerning of minimum wages of the Aceh Province in 2018. 	<p>The company has submitted all routine reports have been sent regularly.</p> <p>The company shall maintain this aspect especially related worker welfare and OHS.</p>
<p>Agriculture, Plantation and Animal Husbandry Agency of Aceh Tamiang District</p> <ul style="list-style-type: none"> • The company has submitted report plantation activities semester II of 2017. • The CSR has been informed in Plantation activities reports. • The evaluation of plantation activities will be planned for reprogramming this year (2018). • The company has sent a fire monitoring report every semester. • Fire-fighting facilities and infrastructure are adequate. • There is no land dispute with the surrounding community • There is no indigenous peoples in the surrounding operational area of company • Communication and consultation with company its good 	<p>The company has submitted all routine reports have been sent regularly.</p>
<p>Environmental Agency of Aceh Timur District</p> <ul style="list-style-type: none"> • The company has SEL as Environmental Permit from government • The company have permit for hazardous waste temporary warehouse from government 	<p>The company has submitted all routine reports have been sent regularly.</p>

Public Issues (Institution/ NGO/Community)	Auditor Responses
<ul style="list-style-type: none"> The company have been given routine report for hazardous waste management, Land Application and RKL-RPL to government The company have a Land Application permit from government <p>There is no issue about environmental pollution from surrounding community</p>	
<p>National Land Agency of Aceh Timur District</p> <ul style="list-style-type: none"> The company operational area have HGU (Land Use Tittle) from government: <ul style="list-style-type: none"> ❖ Land Use Right Certificate, No. 02, by the Minister of Home Affairs, No. 61 / HGU / DA / 1987 dated December 3, 1987 (Blang Simpo Estate, PT Padang Palma Permai) ❖ Land Use Right Certificate, Number: 149, based on the Decree of the Head of BPN RI, No. 72 / HGU / BPN RI / 2011 dated August 26, 2011 (Blang Simpo Estate, PT Padang Palma Permai) The company still have progress in Land Use Tittle consist of 1,212 Ha There is issue about land dispute between the company and surrounding community. <p>The company has not been given routine report about management and utilization of Land Use Tittle in 2017.</p>	<p>Based on verification document of routine report to the government, company has not been given routine report about management and utilization of Land Use Tittle in 2017. Based on the explanation then this become Non-Conformity No. 2018.01</p>
<p>Bundar Village of Aceh Tamiang District</p> <ul style="list-style-type: none"> Village of Bundar existed before the company establish palm plantation in the area There is no indigenous people in Bundar Village The majority of villagers are Malay tribe and there are some tribal immigrants like tribe of Java, batak, nias etc. The company's relationship with the village is good enough The company's CSR program is quite well There are no land dispute issues between villagers and companies The company has employed the villagers on the company's operational activities 	<p>Verified based on document review, communication and consultation to the surrounding community done clearly and responded well by company</p> <p>The company has a CSR program and has been implemented to the surrounding community.</p>
<p>Worker Union</p> <ul style="list-style-type: none"> There an issue delivered on clean water, procedure of leaving wor without permit and job rotation. The clean water consumption is limited since there is a decrease on the water source use (water lake of Mill), but it is understood by the worker Drinking water is individually provision Adjustment in minimum payment including natura has been done 	<p>The communication has been in relevant with the company mechanism in communication with stakeholder.</p>
<p>Cek Mbon Village (previous land owner)</p> <ul style="list-style-type: none"> Request on road maintenance and construction of new road direct to the smallholder plantation area from Cek Mbon Village. The current road is a bit too far to get to the smallholder plantation area. 	<p>The communication has been in relevant with the company mechanism in communication with stakeholder.</p>

Public Issues (Institution/ NGO/Community)	Auditor Responses
<ul style="list-style-type: none"> • Request program on cattle and orphan • Good communication with the company • Understand the mechanism of communication with the company and know the PIC to be contacted • There is a progress of smallholder plantation planting at Cek Mbon Village. 90% of the plantation is allocated for Cek Mbon Villager and 10% is allocated for widow 	<p>The company has developed CSR program by accommodating Village program – based on community need</p>
<p>Tualang Village (previous land owner)</p> <ul style="list-style-type: none"> • Good communication between the village and the company • Understand the mechanism of communication with the company and know the PIC to be contacted • The CSR program development is communicated by the company to the village • Clean water provision for village mosque • Almost 50% of the company worker is sourced from the surrounding village 	<p>The communication has been in relevant with the company mechanism in communication with stakeholder.</p> <p>The company has developed CSR program by accommodating Village program – based on community need</p>

4.0	CERTIFIED ORGANISATION'S ACKNOWLEDGEMENT OF INTERNAL RESPONSIBILITY						
4.1	Formal Sign-off of Assessment Findings						
	<p>Hereunder sign by management representative from inspected company to acknowledge a field assessment and agree for all content explained in this assessment report, included of non-compliance findings.</p> <p>Signed on behalf of:</p> <table data-bbox="438 756 1274 1113"><tr><td data-bbox="438 756 755 829">PT Perkasa Subur Sakti Management Representative</td><td data-bbox="1063 756 1274 829">Mutuagung Lestari Lead Auditor</td></tr><tr><td data-bbox="438 871 755 1018"></td><td data-bbox="1063 871 1274 1018"></td></tr><tr><td data-bbox="470 1039 722 1113"><u>Mohamad Pirabaharan</u> 20 August 2018</td><td data-bbox="1079 1039 1258 1113"><u>Yuniar Mitikauji</u> 20 August 2018</td></tr></table>	PT Perkasa Subur Sakti Management Representative	Mutuagung Lestari Lead Auditor			<u>Mohamad Pirabaharan</u> 20 August 2018	<u>Yuniar Mitikauji</u> 20 August 2018
PT Perkasa Subur Sakti Management Representative	Mutuagung Lestari Lead Auditor						
							
<u>Mohamad Pirabaharan</u> 20 August 2018	<u>Yuniar Mitikauji</u> 20 August 2018						

Appendix 1. List of Stakeholder Contacted in the RSPO Certification Process

No	Institution/NGO/Community	Address	Phone/Email	Form of Communication	Date of Contact	Response	
						Yes	No
1	Environmental Agency	Aceh Tamiang District, Province of Aceh	-	Interview	24 th April 2018	✓	
2	Labour and Transmigration Agency	Aceh Tamiang District, Province of Aceh	-	Interview	24 th April 2018	✓	
3	Agriculture, Plantation and Animals Husbandry Agency	Aceh Tamiang District, Province of Aceh	-	Interview	24 th April 2018	✓	
4	Environmental Agency	Aceh Timur District, Province of Aceh	-	Interview	25 th April 2018	✓	
5	National Land Agency (BPN)	Aceh Timur District, Province of Aceh	-	Interview	25 th April 2018	✓	
6	Bundar Village	Aceh Tamiang District, Province of Aceh	-	Interview	24 th April 2018	✓	
7	Kampung Dalam Village	Aceh Tamiang District, Province of Aceh	-	Interview	24 th April 2018	✓	
8	Tualang Village (previous land owner)	Aceh Timur District, Province of Aceh	-	Interview	25 th April 2018	✓	
9	Cek Mbon Village (previous land owner)	Aceh Timur District, Province of Aceh	-	Interview	25 th April 2018	✓	
10	Internal Stakeholder: <ul style="list-style-type: none"> • 3 security, • 1 weightbridge operator, • 1 laboratory personel, • 2 grading personel, • 1 loading ramp operator, • 1 warehouse personel, • 2 workshop personel from Blang Simpo POM • 2 security from Batang Ara and Tamiang Estate 	PT Padang Palma Permai PT Perkebunan Sri Kuala PT Perkasa Subur Sakti	-	Interview	23 th - 27 th April 2018	✓	
11	WWF Indonesia	Jakarta, Indonesia	Wwf.indonesia@wwf.or.id	Quesioner	19 April 2018		✓
12	Walhi Aceh	Aceh, Indonesia	walhiatjeh@gmail.com	Quesioner	19 April 2018		✓
13	FFI Aceh	Aceh, Indonesia	Ffi.aceh@ffi.or.id	Quesioner	19 April 2018		✓
14	Jaringan Komunitas Masyarakat Adat Aceh	Aceh, Indonesia	Jkma.aceh@gmail.com	Quesioner	19 April 2018		✓
15	Sawit Watch	Jakarta, Indonesia	info@sawitwatch.or.id	Quesioner	19 April 2018		✓

Appendix 2. Assessment Program		
DATE	23 – 27 April 2018	
PROGRAM	PROCESSES / CLAUSES TO BE AUDITED	AUDITOR
Monday, 23 April 2018		
06.45 – 09.30 09.30 – 13.30 14.00 – 15.00	Travelling from Jakarta to Medan Travelling from Kuala Namu Airport to PT Padang Palma Permai Opening Meeting: <ul style="list-style-type: none"> Auditee Speech (introduction of PIC, Profile of Mill and Estate Management Unit) Auditor Team Speech (introduction, audit objective, audit scope, audit plan discussion, determine of audit sample, determine of field visit audit, transparency and confidentiality clarification). 	ALL AUDITOR ALL AUDITOR
15.00 – 17.00	Review of Previous Visit Non-conformance (ASA-04), Partial & Time Bound Plan verification Document verification: Basic information	ALL AUDITOR
Tuesday, 24 April 2018		
08.00 – 12.00	Public consultation to Government Agency Aceh Timur Public consultation to Government Agency Aceh Tamiang Public consultation to surrounding communities Taming Estate and Batang Ara Estate Public consultation to stakeholder for Taming Estate and Batang Ara Estate (worker union, gender committee & contractor) Field Observation at Batang Ara Estate: Activities of Harvesting & Transportation, Fertilize, Pesticides Application and Biological Control Monitoring Temporary Hazardous Waste Storage Housing, Landfill, education facility , Worship Place, generator room and Reservoir Land Use, Legal Boundaries, HCV/ conservation area	RPJ LND YMK YMK LND ARD ARD ARD
12.00 – 14.00	Break	ALL AUDITOR
14.00 – 17.00	Field Observation to Tamiang Estate and Batang Ara Estate: Waste management, Fire Control Facilities (simulation), Chemical Storage, Fertilizer Storage, Hazardous Waste Storage, workshop Housing, School, Worship Place, Clinic, generator room, Reservoir Land Use, Legal Boundaries, HCV/ conservation area	YMK MFD ARD
Wednesday, 25 April 2018		
08.00 – 12.00	Field Observation at Blang Simpo 1 Estate: Activities of Harvesting & Transportation, Fertilize, Pesticides Application, Biological Control Monitoring Waste management, Fire Control Facilities (simulation), Chemical Storage, Fertilizer Storage, Hazardous Waste Storage, workshop Housing, School, Worship Place, Clinic, generator room, Reservoir Land Use, Legal Boundaries, HCV/ conservation area Public consultation to surrounding communities for PT PSS	MFD RPJ RGR ARD YMK

	Public consultation to stakeholder for Blang Simpo 1 Estate (worker union, gender committee & contractor)	YMK
12.00 – 14.00	Break	ALL AUDITOR
14.00 – 17.00	Field Observation to Blang Simpo POM: Security post, WB, loading ramp, laboratorium Processing station, engine room, boiler, workshop, Hydrant simulation Housing, health clinic, clean water, etc Drainage, solid waste, Hazardous storage, Hazardous Waste Storage, WTP, WWTP SCCS	RGR MFD YMK RPJ ARD
Thursday, 26 April 2018		
08.00 – 12.00	Document verification on Tamiang Estate and Batang Ara Estate Document verification on Blang Simpo POM and Blang Simpo 1 Estate	ALL AUDITOR
12.00 – 14.00	Break	ALL AUDITOR
14.00 – 17.00	Continue document verification	ALL AUDITOR
Friday, 27 April 2018		
08.00 – 10.00	Closing meeting	ALL AUDITOR
10.00 – 15.00	Travelling from PT Perkasa Subur Sakti to Kuala Namu Airport	ALL AUDITOR
18.35 – 21.00	Travelling from Medan to Jakarta	ALL AUDITOR